



MEETING AGENDA
THE MAIN STREET COMMITTEE
REGULAR SESSION
JUNE 16, 2020

**HAL BALDWIN MUNICIPAL COMPLEX
CIVIC CENTER - BLUEBONNET HALL
1400 SCHERTZ PARKWAY BUILDING #5
SCHERTZ, TEXAS 78154**

**AGENDA
JUNE 16, 2020 at 6:00 p.m.**

Call to order (Councilmember Davis)

Discussion and/or Action Items

1. **Minutes** - Consideration and/or action regarding the approval of the minutes of the March 12, 2020.
2. **Additional** Main Street Zoning District.
3. **Art Installations** - Update and discussion regarding art installation and selection.
4. **Parking** - Review of parking options.
5. **Grant Impact**
6. **Projected Timelines** - Update regarding list of tasks/projects with projected timelines.

Adjournment

CERTIFICATION

I, BRENDA DENNIS, CITY SECRETARY OF THE CITY OF SCHERTZ, TEXAS, DO HEREBY CERTIFY THAT THE ABOVE AGENDA WAS PREPARED AND POSTED ON THE OFFICIAL BULLETIN BOARDS ON THIS THE 12th DAY OF JUNE 2020 AT 10:15 A.M., WHICH IS A PLACE READILY ACCESSIBLE TO THE PUBLIC AT ALL TIMES AND THAT SAID NOTICE

WAS POSTED IN ACCORDANCE WITH CHAPTER 551, TEXAS GOVERNMENT CODE.

Brenda Dennis

**I CERTIFY THAT THE ATTACHED NOTICE AND AGENDA OF ITEMS TO BE
CONSIDERED BY THE CITY COUNCIL WAS REMOVED BY ME FROM THE OFFICIAL
BULLETIN BOARD ON ____ DAY OF _____, 2020. TITLE: _____**

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CITY COUNCIL MEMORANDUM

City Council Meeting: 06/16/2020
Department: City Secretary
Subject: Minutes - Consideration and/or action regarding the approval of the minutes of the March 12, 2020.

BACKGROUND

The City Council held a Regular City Council meeting on _____.

Attachments

Draft Minutes 03-12-2020

DRAFT

MINUTES THE MAIN STREET COMMITTEE REGULAR SESSION MARCH 12, 2020

A Regular Meeting was held by the Schertz City Council of the City of Schertz, Texas, on March 12, 2020, at 6:00 p.m. in the Hal Baldwin Municipal Complex Council Chambers Conference Room, 1400 Schertz Parkway, Building #4, Schertz, Texas. The following members present to-wit:

Present: Mayor Ralph Gutierrez; Mayor Pro-Tem Mark Davis; Councilmember Tim Brown

Absent: Councilmember Scott Larson - Excused absence

City Staff: Mark Browne, City Manager; Brian James, Assistant City Manager; Charles Kelm, Assistant City Manager; Brenda Dennis, City Secretary

Attendees: Nick Marquez

Call to order (Councilmember Davis)

Councilmember Davis called the meeting to order at 6:02 p.m.

Discussion and/or Action Items

1. **Minutes** - Consideration and/or action regarding the approval of the Minutes of the Regular Meeting of December 17, 2019.

Moved by Councilmember Tim Brown, seconded by Mayor Ralph Gutierrez to approve the minutes of the Regular meeting of December 17, 2019.

AYE: Mayor Ralph Gutierrez, Mayor Pro-Tem Mark Davis, Councilmember Tim Brown

Passed

2. **Projected Timelines** - List of tasks/projects with projected timelines.

The following timelines were discussed indicating changes:

- Parking Lot Improvements – ~~Mid January~~ Pending Direction
- Sidewalk – Complete ~~mid February~~ End of April
 - TxDOT completing work on FM 1518 – 6' - one last section near Oak Street due to utility pole relocation supposed to have been done this week
 - City contracting with C-3 Environmental for approximately 1,000' of 4' wide

- sidewalk, driveway adjustment, ramps and some curb work
- Work to begin on March 18 – meters relocated first
 - Flyer - "Notice of Main Street Sidewalk Construction Project"
 - Coordinate where private development is occurring
 - Enforce no use of right-of-way for parking (where cars overlap sidewalk area)
- Design on culvert crossing due mid April – then construct
- Art Wall on Parking lot – Complete ~~mid April~~ July
- Entry Monuments – Complete July
- Art Sculptures – Complete early September
- Decorative Lighting, Street Work, Benches, Trash Cans – pending design/cost - make decision in April.

3. Art Installations - Update and discussion regarding Art installation and selection.

The following was discussed:

- Use HOT Funds
- Diorama scene at Cut-Off Park – settlers with animals, buffalo in distance
- Approximately 6 individual life size sculptures on alternating blocks, midblock (to avoid sight distance issues)
- Approximately 6 more sculptures on Schertz Parkway to Hal Baldwin Municipal Complex. Some proposed to be commissioned (unique) going to do this after Main Street sculpture
- Proposing to submit paperwork for T-33 in Odessa – want to verify location relative to diorama
- Identified a firm to use that does these types of installations
- Proposal to be life size
- Want the 6 individual sculptures to be stylistically unique (don't look like from same artist)
- Can do custom – but will likely do those on Municipal Complex
- Awaiting pricing
- Mural on Parking Lot at Main and Lee
- 6 foot high wall (likely cinder block) covered in some stucco like material (cinder blocks very porous so tough to paint) about 90' to 100' long both sides
- Need to finalize proposal contract
- Long murals either side or likely in sections – maybe 20' mural then 20' gap (painted solid color) then 20' mural, etc.
- Staff and Chair to approval final schematic (avoids design by committee) but theme approved by Committee
- Summer Completion depending on complexity

4. Parking - Review of parking options.

The following was discussed:

- Current Lot has 25 spaces – overlay entire lot, clean up edges
- Plan to add more public spaces off street
- Seeking to explore acquisition of property for a parking lot (would use committed EDC funds) or public private partnership – long term lease or acquisition or to be improved parking lot
- Ideally midway between Schertz Parkway and Aviation

5. Grant Programs - Review of changes to the Main Street grant programs and grants awards.

The following was discussed:

- Historic Main Street Preservation Grant
- Up to \$20,000 match (50/50)
- Both residential and commercial
 - All areas of renovation
- Funded through HOT funds
- Residential limited to specific exterior improvements
- Local Flavor Grant
- Up to \$20,000 match (50/50)
- Just commercial
- Specific categories of renovations/improvements (each capped)
- Funded through general fund
- Will Map out Grant location
- By type – Historic and Local
- Year(s) done
- Amount awarded
- Categorize – minor interior, minor exterior, new business, etc. (taking committee suggestions)
- Track change in property values of grant property and of nearby property
- Provide justification of program and basis of future changes

Mr. James stated that the next meeting is April 21, 2020

Adjournment

Councilmember Davis recognized Councilmember Brown who move to adjourn the meeting seconded by Mayor Gutierrez. Councilmember Davis adjourned the meeting at 6:41 p.m.

Mark Davis, Chair

ATTEST:

Brenda Dennis, City Secretary

CITY COUNCIL MEMORANDUM

City Council Meeting: 06/16/2020
Department: City Secretary
Subject: Projected Timelines - Update regarding list of tasks/projects with projected timelines.

BACKGROUND

Staff will provide an update on the list of tasks and projects with updated timelines.
