



MEETING AGENDA
City Council
REGULAR SESSION CITY COUNCIL
July 7, 2020

HAL BALDWIN MUNICIPAL COMPLEX COUNCIL CHAMBERS
1400 SCHERTZ PARKWAY BUILDING #4
SCHERTZ, TEXAS 78154

CITY OF SCHERTZ CORE VALUES

Do the right thing
Do the best you can
Treat others the way you want to be treated
Work cooperatively as a team

AGENDA
TUESDAY, JULY 7, 2020 at 6:00 p.m.

City Council will hold its regularly scheduled meeting at 6:00 p.m., Tuesday, July 7, 2020, at the City Council Chambers. In lieu of attending the meeting in person, residents will have the opportunity to watch the meeting via live stream on the City's YouTube Channel.

Call to Order

Opening Prayer and Pledges of Allegiance to the Flags of the United States and State of Texas.
(Councilmember Rosemary Scott)

Presentations

- Proclamation recognizing Park and Recreation Month (B. James/L. Shrum)

Employee Recognition

- Fleet & Facilities Services - John Mark Gann - Fleet Mechanic 1 (T. Buckingham/C. Hernandez)
- IT - Dwight Smith - Client Services Technician 1 (M. Clauser)
- Parks, Recreation & Community Services - Anthony Navarro - Parks Maintenance Crew Leader, Julian Torres - Park Worker 1, Gabriel Santa Cruz, Matthew Pillar - Seasonal Park Worker 1 (L. Shrum)

City Events and Announcements

- Announcements of upcoming City Events (B. James/C. Kelm/S. Gonzalez)
- Announcements and recognitions by the City Manager (M. Browne)
- Announcements and recognitions by the Mayor (R. Gutierrez)

Hearing of Residents

Residents who choose to watch the meeting via live stream, but who would like to participate in Residents to be Heard, should email their comments to City Secretary, Brenda Dennis, at bdennis@schertz.com by 5:00 p.m. on Monday, July 6, 2020, SO THAT THE CITY SECRETARY MAY READ THE PUBLIC COMMENTS INTO THE RECORD UNDER THE HEARING OF RESIDENTS. In the body of the email please include your name, your address, phone number, agenda item # if applicable or subject of discussion, and your comments.

This time is set aside for any person who wishes to address the City Council. Each person should fill out the speaker's register prior to the meeting. Presentations should be limited to no more than 3 minutes.

All remarks shall be addressed to the Council as a body, and not to any individual member thereof. Any person making personal, impertinent, or slanderous remarks while addressing the Council may be requested to leave the meeting.

Discussion by the Council of any item not on the agenda shall be limited to statements of specific factual information given in response to any inquiry, a recitation of existing policy in response to an inquiry, and/or a proposal to place the item on a future agenda. The presiding officer, during the Hearing of Residents portion of the agenda, will call on those persons who have signed up to speak in the order they have registered.

Consent Agenda Items

The Consent Agenda is considered self-explanatory and will be enacted by the Council with one motion. There will be no separate discussion of these items unless they are removed from the Consent Agenda upon the request of the Mayor or a Councilmember.

1. **Minutes** – Consideration and/or action regarding the approval of the minutes of the meeting of the regular meeting of June 23, 2020. (B. Dennis)
2. **Resolution No. 20-R-74** - Consideration and/or action approving a Resolution by the City Council of the City of Schertz, Texas authorizing an Interlocal Grant Agreement between the County of Bexar and the City of Schertz for the distribution of Federal Coronavirus Relief Funds and to accept the relief funds from Bexar County. (M. Browne)
3. **Resolution No. 20-R-72** - Consideration and/or action approving a Resolution by the City Council of the City of Schertz, Texas authorizing EMS debt revenue adjustments, Utility Billing debt revenue adjustments and Schertz Magazine debt revenue adjustments for certain inactive outstanding receivables and other matters in connection therewith. (B. James/J. Walters)
4. **Resolution No. 20-R-75** - Consideration and/or action approving a Resolution by the City Council of the City of Schertz, Texas authorizing a Subdivision Improvement Agreement with Crossvine M1U3 Phase B. (M. Browne/B. James)

5. **Ordinance No. 20-S-19** - Consideration and/or action approving an Ordinance on a request to rezone approximately 0.5 acres of land from Single-Family Residential District (R-2) to General Business District (GB), located at 603 Main Street, City of Schertz, Guadalupe County, Texas. ***Final Reading*** (B. James/ L. Wood/ N. Koplyay).
6. **Resolution No. 20-R-69** - Consideration and/or action approving a Resolution by the City Council of the City of Schertz, Texas, authorizing additional expenditures with Ford Engineering, Inc., in a total project amount not to exceed \$80,000.00 for design, bid, and construction phase engineering services for the FM 1103 Water and Wastewater line relocation project in advance of the FM 1103 road widening project. (C. Kelm/S. Williams)
7. **Resolution No. 20-R-71** - Consideration and/or action approving a Resolution by the City Council of the City of Schertz, Texas authorizing additional expenditures in the amount of \$2,051.59 with Ford Engineering Inc. for a total revised contract value of \$136,092.59 for professional engineering services for the Schertz Pedestrian Routes & Bike Lanes Project. (B. James/L. Shrum)
8. **Ordinance No. 20-T-22** - Consideration and/or action approving an Ordinance by the City Council of the City of Schertz, Texas authorizing an adjustment to the Fiscal Year 2019-2020 Budget to increase the budget amount by \$100,000.00 for the General Fund (Maintenance Services), repealing all ordinances or parts of ordinances in conflict with this ordinance; and providing an effective date. ***Final Reading*** (C. Kelm/S. Williams/T. Buckingham)
9. **Ordinance No. 20-T-21** - Consideration and/or action approving an Ordinance by the City Council of the City of Schertz, Texas authorizing an adjustment to the Fiscal Year 2019-2020 Budget to increase the budget amount by \$5,000.00 for the Hal Baldwin Scholarship, repealing all ordinances or parts of ordinances in conflict with this ordinance; and providing an effective date. ***Final Reading*** (M. Browne/S. Gonzalez)

Discussion and Action Items

10. **Resolution No. 20-R-73** - Consideration and/or action approving a Resolution by the City Council of the City of Schertz, Texas approving the San Antonio River Authority (SARA) 2020 wastewater rates and other matters in connection therewith. (SARA Ordinance #O-1469) (C. Kelm/S. Williams)

Workshop

11. **Workshop Discussion and possible action regarding (Ordinance 20-H-18)** - Discussion and possible action regarding Ordinance No. 20-H-18 and update regarding the COVID-19 virus and our current Ordinance No. 20-H-18 Declaration of Local Disaster. (M. Browne/K. Long/G. Rodgers)

Roll Call Vote Confirmation

Information available in City Council Packets - NO DISCUSSION TO OCCUR

12. Monthly update on major projects in progress/CIP. (B. James/K. Woodlee)
13. Review of Annual State-Mandated Cyber Security Training. (B. James/M. Clauser)
14. Quarterly Financial Reports. (B. James/J. Walters)

Requests and Announcements

- Announcements by the City Manager.
- Requests by Mayor and Councilmembers that items be placed on a future City Council agenda.
- Announcements by Mayor and Councilmembers
 - City and community events attended and to be attended
 - City Council Committee and Liaison Assignments (see assignments below)
 - Continuing education events attended and to be attended
 - Recognition of actions by City employees
 - Recognition of actions by community volunteers

Adjournment

CERTIFICATION

I, BRENDA DENNIS, CITY SECRETARY OF THE CITY OF SCHERTZ, TEXAS, DO HEREBY CERTIFY THAT THE ABOVE AGENDA WAS PREPARED AND POSTED ON THE OFFICIAL BULLETIN BOARDS ON THIS THE 2nd DAY OF JULY 2020 AT 3:00 P.M., WHICH IS A PLACE READILY ACCESSIBLE TO THE PUBLIC AT ALL TIMES AND THAT SAID NOTICE WAS POSTED IN ACCORDANCE WITH CHAPTER 551, TEXAS GOVERNMENT CODE.

BRENDA DENNIS

I CERTIFY THAT THE ATTACHED NOTICE AND AGENDA OF ITEMS TO BE CONSIDERED BY THE CITY COUNCIL WAS REMOVED BY ME FROM THE OFFICIAL BULLETIN BOARD ON ____ DAY OF _____, 2020. TITLE: _____

This facility is accessible in accordance with the Americans with Disabilities Act. Handicapped parking spaces are available. If you require special assistance or have a request for sign interpretative services or other services, please call 210-619-1030.

The City Council for the City of Schertz reserves the right to adjourn into closed session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by the Texas Open Meetings Act.

Closed Sessions Authorized: This agenda has been reviewed and approved by the City's legal counsel and the presence of any subject in any Closed Session portion of the agenda constitutes a written interpretation of Texas Government Code Chapter 551 by legal counsel for the

governmental body and constitutes an opinion by the attorney that the items discussed therein may be legally discussed in the closed portion of the meeting considering available opinions of a court of record and opinions of the Texas Attorney General known to the attorney. This provision has been added to this agenda with the intent to meet all elements necessary to satisfy Texas Government Code Chapter 551.144(c) and the meeting is conducted by all participants in reliance on this opinion.

COUNCIL COMMITTEE AND LIAISON ASSIGNMENTS

Mayor Gutierrez Audit Committee Investment Advisory Committee Main Street Committee	Councilmember Scagliola – Place 5 Cibolo Valley Local Government Corporation - Alternate Hal Baldwin Scholarship Committee Interview Committee for Boards and Commissions - Alternate Schertz-Seguin Local Government Corporation
Councilmember Davis– Place 1 Audit Committee Interview Committee for Boards and Commissions Main Street Committee - Chair Schertz Housing Authority Board TIRZ II Board	Councilmember Scott – Place 2 Interview Committee for Boards and Commissions
Councilmember Larson – Place 3 Main Street Committee – Vice Chair	Councilmember Dahle – Place 4 Cibolo Valley Local Government Corporation Interview Committee for Boards and Commissions TIRZ II Board
Councilmember Heyward – Place 6 Audit Committee Investment Advisory Committee Schertz Animal Services Advisory Commission	Councilmember Brown – Place 7 Main Street Committee Schertz-Seguin Local Government Corporation - Alternate

CITY COUNCIL MEMORANDUM

City Council Meeting: July 7, 2020
Department: City Secretary
Subject: Minutes – Consideration and/or action regarding the approval of the minutes of the meeting of the regular meeting of June 23, 2020. (B. Dennis)

BACKGROUND

The City Council held a Regular City Council meeting on Tuesday, June 23, 2020.

RECOMMENDATION

Recommend Approval.

Attachments

6-23-20 min

DRAFT

MINUTES REGULAR MEETING June 23, 2020

A Regular Meeting was held by the Schertz City Council of the City of Schertz, Texas, on June 23, 2020, at 6:00 p.m. in the Hal Baldwin Municipal Complex Council Chambers, 1400 Schertz Parkway, Building #4, Schertz, Texas. The following members present to-wit:

Present: Mayor Pro-Tem Mark Davis; Mayor Ralph Gutierrez; Councilmember Rosemary Scott; Councilmember Scott Larson; Councilmember Michael Dahle; Councilmember David Scagliola; Councilmember Allison Heyward; Councilmember Tim Brown

City City Manager Dr. Mark Browne; Assistant City Manager Brian James;
Staff: Assistant City Manager Charles Kelm; City Attorney Daniel Santee; Assistant to the City Manager Sarah Gonzalez; City Secretary Brenda Dennis

Call to Order – City Council Regular Session

Mayor Gutierrez called the regular meeting to order at 6:00 p.m.

Opening Prayer and Pledges of Allegiance to the Flags of the United States and State of Texas. (Mayor Pro-Tem Davis)

Presentations

- Introduction of the FY 2020-2021 Schertz Sweetheart Court Ambassadors. (B. James/L. Shrum/M. Spence)

Mayor Ralph Gutierrez recognized Events Manager Mary Spence who introduced the FY 2020-2021 Schertz Sweetheart Court Ambassadors:

TaMya Whiteside, Miss Sunshine
Nina Guastafierro, Miss Friendly City
Olivia Coats, Miss Jubilee
Zaire Franklin, Miss Schertz

Miss Schertz, Zaire Franklin, spoke about her experience applying and serving on the Sweetheart Court. She expressed her gratitude for the

opportunity to represent Schertz. TaMya Whiteside, Miss Sunshine, Miss Nina Guastafierro, Miss Friendly City and Miss Oliva Coats, Miss Jubilee also expressed their gratitude and thanks.

Mayor Gutierrez congratulated the Sweetheart Court and thanked them for representing our city.

City Events and Announcements

- Announcements of upcoming City Events (B. James/C. Kelm/S. Gonzalez)

None at this time.

- Announcements and recognitions by the City Manager (M. Browne)

None at this time.

- Announcements and recognitions by the Mayor (R. Gutierrez)

None at this time.

Hearing of Residents

Residents who choose to watch the meeting via live stream, but who would like to participate in Residents to be Heard, should email their comments to City Secretary, Brenda Dennis, at bdennis@schertz.com by 5:00 p.m. on Monday, June 22, 2020, SO THAT THE CITY SECRETARY MAY READ THE PUBLIC COMMENTS INTO THE RECORD UNDER THE HEARING OF RESIDENTS. In the body of the email please include your name, your address, phone number, agenda item # if applicable or subject of discussion, and your comments.

This time is set aside for any person who wishes to address the City Council. Each person should fill out the speaker's register prior to the meeting. Presentations should be limited to no more than 3 minutes.

All remarks shall be addressed to the Council as a body, and not to any individual member thereof. Any person making personal, impertinent, or slanderous remarks while addressing the Council may be requested to leave the meeting.

Discussion by the Council of any item not on the agenda shall be limited to statements of specific factual information given in response to any inquiry, a recitation of existing policy in response to an inquiry, and/or a proposal to place the item on a future agenda. The presiding officer, during the Hearing of Residents portion of the agenda, will call on those persons who have signed up to speak in the order they have registered.

Mayor Gutierrez recognized the following who spoke:

- Ms. Tracy Campos - 12340 Schaefer Rd. - Expressed her opinion/concerns referencing item No. 4, Ordinance Number 20-S-16. She wanted Council to know the surrounding property owners were all against this proposed subdivision and that none of the property owners knew this was coming before Council on the June 9, Council meeting.

Mayor Gutierrez asked City Secretary Brenda Dennis if any residents had signed up on-line to be heard. She indicated there were none.

Consent Agenda Items

The Consent Agenda is considered self-explanatory and will be enacted by the Council with one motion. There will be no separate discussion of these items unless they are removed from the Consent Agenda upon the request of the Mayor or a Councilmember.

The following were read into record:

1. **Minutes** – Consideration and/or action regarding the approval of the minutes of the regular meeting of June 9, 2020. (B. Dennis)
2. **Resolution 20-R-68** - Consideration and/or action approving a Resolution by the City Council of the City of Schertz, Texas authorizing expenditures in an amount not to exceed \$121,179.00 with Grande Truck Center for a new Fleet Vehicle and other matters in connection therewith. (C. Kelm/S. Williams/C.Hernandez)
3. **Ordinance No. 20-S-17-** Consideration and/or action approving an Ordinance on a request to amend the official zone map by rezoning approximately 0.5 acres of land from Single-Family Residential District (R-2) to Main Street Mixed Use District (MSMU), located at 619 Main Street, City of Schertz, Guadalupe County, Texas. ***Final Reading*** (B. James/ L. Wood/ N. Kopyay)
4. **Ordinance Number 20-S-16** - Consideration and/or action approving an Ordinance on a request to amend the Comprehensive Land Use Plan by changing approximately 229 acres of the Future Land Use Map from the Mixed Use Neighborhood and Agricultural Conservation land use designations to the Single-Family Residential land use designation, generally located approximately 6,000 feet east of the intersection between FM 1518 and Lower Seguin Road, also known as Bexar County Property Identification Numbers 309419, 309811, 310011, and 310013, City of Schertz, Bexar County, Texas. ***Final Reading*** (B. James/ L. Wood/N. Kopyay)

Mayor Gutierrez recognized Councilmember Rosemary Scott who asked that agenda item 4 to be removed from Consent for separate discussion.

Moved by Councilmember Michael Dahle, seconded by Councilmember Tim Brown to approve consent agenda items 1-3.

AYE: Mayor Pro-Tem Mark Davis, Councilmember Rosemary Scott, Councilmember Scott Larson, Councilmember Michael Dahle, Councilmember David Scagliola, Councilmember Allison Heyward, Councilmember Tim Brown

Passed

Discussion and Action Items

The following item was read into record:

4. Ordinance Number 20-S-16 - Consideration and/or action approving an Ordinance on a request to amend the Comprehensive Land Use Plan by changing approximately 229 acres of the Future Land Use Map from the Mixed Use Neighborhood and Agricultural Conservation land use designations to the Single-Family Residential land use designation, generally located approximately 6,000 feet east of the intersection between FM 1518 and Lower Seguin Road, also known as Bexar County Property Identification Numbers 309419, 309811, 310011, and 310013, City of Schertz, Bexar County, Texas. Final Reading (B. James/ L. Wood/N. Koplyay)

Mayor Gutierrez recognized Assistant City Manager Brian James who came forward to address questions from Council.

Mayor Gutierrez recognized the following:

Councilmember Rosemary Scott who stated for the record this Ordinance was not taken lightly and Council spoke at great length about this proposal. She also noted for the record the Ordinance was posted on the agenda for the public to view as is required.

Councilmember Dahle who confirmed with Planner 1 Nick Koplyay that notification was mailed out prior to the public hearing for the Planning and Zoning Commission meeting referencing Ordinance 20-S-16 to property owners within 200 ft. of the property under discussion. Mr. Koplyay also stated notification was also published in the San Antonio Express News 15 days prior to the public hearing for the City Council meeting as per state law requirements.

Councilmember David Scagliola noted the plan presented to Council was a conceptual drawing and was not approved by council. The approval by Council was to amend the Comprehensive Land Use Plan - not the conceptual drawing.

Assistant City Manager Brian James continued addressing questions and comments from Council.

Moved by Councilmember Michael Dahle, seconded by Councilmember Allison Heyward to approve Ordinance No. 20-S-16 ***Final Reading.***

AYE: Mayor Pro-Tem Mark Davis, Councilmember Rosemary Scott, Councilmember Scott Larson, Councilmember Michael Dahle, Councilmember David Scagliola, Councilmember Allison Heyward, Councilmember Tim Brown

Passed

The following item was read into record:

- 5. Ordinance No. 20-T-21** - Consideration and/or action approving an Ordinance by the City Council of the City of Schertz, Texas authorizing an adjustment to the Fiscal Year 2019-2020 Budget to increase the budget amount by \$5,000.00 for the Hal Baldwin Scholarship, repealing all ordinances or parts of ordinances in conflict with this ordinance; and providing an effective date.***First Reading*** (M. Browne/S. Gonzalez)

Mayor Gutierrez recognized Assistant to the City Manager Sarah Gonzalez who introduced this item stating that this is an increase to the general fund budget by \$5,000.00 for the Hal Baldwin Scholarship, she stated that the money requested is available in Hal Baldwin Scholarship fund, she addressed questions from Council.

Moved by Councilmember David Scagliola, seconded by Councilmember Scott Larson to approve Ordinance 20-T-21 ***First Reading.***

AYE: Mayor Pro-Tem Mark Davis, Councilmember Rosemary Scott, Councilmember Scott Larson, Councilmember Michael Dahle, Councilmember David Scagliola, Councilmember Allison Heyward, Councilmember Tim Brown

Passed

The following item was read into record:

6. **Ordinance No. 20-T-22** - Consideration and/or action approving an Ordinance by the City Council of the City of Schertz, Texas authorizing an adjustment to the Fiscal Year 2019-2020 Budget to increase the budget amount by \$100,000.00 for the General Fund (Maintenance Services), repealing all ordinances or parts of ordinances in conflict with this ordinance; and providing an effective date. ***First Reading*** (C. Kelm/S. Williams/T. Buckingham)

Mayor Gutierrez recognized Facilities Manager Todd Buckingham who introduced this item stating that due to unexpected and emergency projects and \$50,000 in funds from an FY 18-19 maintenance project not being encumbered into this fiscal year, there was a shortfall in the remaining balance of the Maintenance Services General Fund account. With approval of this ordinance, \$100,000 will be used from additional sales tax received to meet the maintenance services needs of the City for the remainder of this fiscal year.

Moved by Councilmember David Scagliola, seconded by Mayor Pro-Tem Mark Davis to approve Ordinance No. 20-T-22 ***First Reading***.

AYE: Mayor Pro-Tem Mark Davis, Councilmember Rosemary Scott, Councilmember Scott Larson, Councilmember Michael Dahle, Councilmember David Scagliola, Councilmember Allison Heyward, Councilmember Tim Brown

Passed

Public Hearings

The following item was read into record:

7. **Ordinance 20-S-19** - Conduct a public hearing, and consideration and/or action approving an Ordinance on a request to rezone approximately 0.5 acres of land from Single-Family Residential District (R-2) to General Business District (GB), located at 603 Main Street, City of Schertz, Guadalupe County, Texas. ***First Reading*** (B. James/ L. Wood/ N. Koplyay).

Mayor Gutierrez recognized Planner 1 Nick Koplyay who introduced this item on the request to rezone approximately 0.5 acres of land from Single-Family Residential District to General Business District, located at 603 Main Street.

Mayor Gutierrez opened the public hearing for those wishing to speak, and as no one spoke; closed the public hearing for Council comments.

Mayor Gutierrez recognized Planner 1 Nick Koplyay along with Assistant City Manager Brian James who addressed questions from Council.

Moved by Councilmember Michael Dahle, seconded by Councilmember Scott Larson to approve Ordinance 20-S-19 on first reading.

AYE: Mayor Pro-Tem Mark Davis, Councilmember Rosemary Scott, Councilmember Scott Larson, Councilmember Michael Dahle, Councilmember David Scagliola, Councilmember Allison Heyward, Councilmember Tim Brown

Passed

Roll Call Vote Confirmation

Mayor Gutierrez recognized City Secretary Brenda Dennis who provided the roll call vote confirmation for agenda items 1-7.

Workshop

- 8. Workshop Discussion and possible action regarding (Ordinance 20-H-18)**
- Discussion and possible action regarding Ordinance No. 20-H-18 and update regarding the COVID-19 virus and our current Ordinance No. 20-H-18 Declaration of Local Disaster. (M. Browne/K. Long)

Mayor Gutierrez recognized Fire Chief Kade Long who provided updated COVID-19 information to include topics such as active cases, situational awareness, state data, city services, and disaster declarations.

Mayor Gutierrez addressed Council referencing COVID-19 data in our community and the factors involved. His recommendation is to approve an extension of our declaration ordinance until July 7, 2020, thus retain the authority to continue to receive reimbursements.

Mayor Gutierrez opened the floor for discussion from Council. Fire Chief Kade Long addressed questions/concerns from Council.

After a considerable amount of discussion, Mayor Gutierrez made a motion from the Chair to extend our Ordinance to coincide with the Governor's Orders and Expiration date.

Mayor Gutierrez then recognized Councilmember Rosemary Scott who asked additional questions, Fire Chief Kade Long addressed those.

Mayor stated there was a motion on the floor from the Chair to extend our

Ordinance to coincide with the Governor's Order and expiration date.

Moved by Mayor Ralph Gutierrez, seconded by Councilmember David Scagliola to approve a motion to extend our declaration Ordinance to coincide with the Governor's Orders and expiration date.

AYE: Mayor Pro-Tem Mark Davis, Councilmember Rosemary Scott, Councilmember Scott Larson, Councilmember Michael Dahle, Councilmember David Scagliola, Councilmember Allison Heyward, Councilmember Tim Brown

Passed

9. Mobile Food Unit License Reciprocity (MFU) - Workshop discussion and possible action regarding Mobile Food License Reciprocity. (C. Kelm/M. Bane)

City Manager Mark Browne introduced City Sanitarian Rebecca Vera who provided a PowerPoint detailing Mobile Food Unit (MFU) License Reciprocity.

Fire Chief Kade Long provided a PowerPoint detailing Fire Inspections for Mobile Food Unit's and their necessity.

Mayor Gutierrez opened the floor for comments/questions from Council. Assistant City Manager Charles Kelm, Sanitarian Rebecca Vera, Fire Chief Kade Long, and City Manager Mark Browne addressed comments/questions from a lively discussion with Council.

The direction from Council was to draft an Ordinance to include an administrative fee and a fire permit fee (fee's to be decided by Council) and bring it back to Council.

Roll Call Vote Confirmation

Mayor Gutierrez recognized City Secretary Brenda Dennis who provided the roll call vote confirmation for agenda item #8.

Closed Session

The following was read into record:

10. City Council will meet in closed session under Section 551.071 of the Texas Government Code, for consultation with the City Attorney, to receive legal advice regarding a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with Chapter 551 of the Government Code, to include the following matters:

- a. Annexations pursuant to delayed annexation development agreements.

Mayor Gutierrez recessed the regular meeting into closed session at 8:12 p.m.

Reconvene into Regular Session

Mayor Gutierrez reconvened into regular session at 9:15 p.m.

- 10A. Take any action based on discussions held in closed session under Agenda Item 10.

No action taken at this time.

Requests and Announcements

- Announcements by the City Manager.

None at this time.

- Requests by Mayor and Councilmembers that items be placed on a future City Council agenda.

None at this time.

- Announcements by Mayor and Councilmembers

- City and community events attended and to be attended
- City Council Committee and Liaison Assignments (see assignments below)
- Continuing education events attended and to be attended
- Recognition of actions by City employees
- Recognition of actions by community volunteers

Mayor Gutierrez recognized Councilmember Rosemary Scott who stated she had a great meeting with EMS Director Jason Mabbitt and complimented them on the great job they perform for our City.

Mayor Gutierrez recognized Councilmember Michael Dahle who stated he had attended the Chamber Luncheon held at Santiko's and commented on

how nice their facility is. He also attended the Chamber Mixer at the Bluebonnet.

Mayor Gutierrez recognized Councilmember David Scagliola who attended the Chamber Luncheon held at Santiko's and commented "it was absolutely wonderful". He also asked for an update on the chip seal at Wilson's Preserve.

Mayor Gutierrez recognized Councilmember Allison Heyward who thanked the City for the beautiful plant that was sent and the prayers in behalf of the passing of her father-in-law, Joseph Heyward. Her family greatly appreciated the gesture.

Mayor Gutierrez expressed his sincere appreciation to staff during the difficult time of COVID-19.

Adjournment

Mayor Gutierrez adjourned the meeting at 9:18 p.m.

Ralph Gutierrez, Mayor

ATTEST:

Brenda Dennis, City Secretary

CITY COUNCIL MEMORANDUM

City Council Meeting: July 7, 2020
Department: Executive Team
Subject: Resolution No. 20-R-74 - Consideration and/or action approving a Resolution by the City Council of the City of Schertz, Texas authorizing an Interlocal Grant Agreement between the County of Bexar and the City of Schertz for the distribution of Federal Coronavirus Relief Funds and to accept the relief funds from Bexar County. (M. Browne)

BACKGROUND

The Coronavirus Aid, Relief, and Economic Security (CARES) Act, 2020 (HR748) was duly passed into law by the 116th Congress and signed into law by the President of the United States on March 27, 2020. The Coronavirus Aid, Relief, and Economic Security (CARES) Act, 2020 (HR748) was duly passed into law by the 116th Congress and signed into law by the President of the United States on March 27, 2020.

The CARES Act was enacted to facilitate protective measures for and recovery from the public health emergency in areas affected by the Coronavirus (COVID-19), which are Presidentially-declared major disaster areas under Title IV of the Robert T. Stafford Disaster Relief and Emergency Assistance Act (42 U.S.C. 5121 et seq.)

The CARES Act was intended to provide financial relief to federal, state and local governments in response to the COVID-19 pandemic. The CARES Act stipulated that the United States Department of the Treasury would give funding directly to counties and municipalities with a population greater than 500,000.

Bexar County received such funding directly from the United States Department of the Treasury as a result of the CARES Act. The State of Texas on May 22, 2020, encouraged those counties receiving direct funding from the Treasury to provide funding to its citizens within the unincorporated and incorporated areas of a county's borders.

Bexar County has offered an interlocal agreement to each of its suburban cities that allows reimbursement for certain COVID-19 expenses as authorized by the Department of the Treasury.

GOAL

Attached is the Interlocal Grant Agreement between Bexar County and the City of Schertz for the distribution of federal Coronavirus relief funds and a resolution approving the Interlocal Agreement to accept the relief funds from Bexar County.

COMMUNITY BENEFIT

Reimbursement funds from Bexar County.

SUMMARY OF RECOMMENDED ACTION

Approve Resolution No. 20-R-74.

FISCAL IMPACT

The City will received reimbursement funds from Bexar County for certain COVID-19 related expenses.

RECOMMENDATION

Approve Resolution 20-R-74.

Attachments

Resolution 20-R-64

ILA Bexar County

RESOLUTION NO: 20-R-74

A RESOLUTION BY THE CITY COUNCIL OF THE CITY OF SCHERTZ, TEXAS APPROVING AN INTERLOCAL AGREEMENT TO ACCEPT FEDERAL CORONAVIRUS RELIEF FUNDS FROM THE COUNTY OF BEXAR, AND OTHER MATTERS IN CONNECTION THEREWITH

WHEREAS, the Coronavirus Aid, Relief, and Economic Security (CARES) Act, 2020 (HR748) was duly passed into law by the 116th Congress and signed into law by the President of the United States on March 27, 2020; and,

WHEREAS, the CARES Act was enacted to facilitate protective measures for and recovery from the public health emergency in areas affected by the Coronavirus (COVID-19), which are Presidentially-declared major disaster areas under Title IV of the Robert T. Stafford Disaster Relief and Emergency Assistance Act (42 U.S.C. 5121 et seq.); and

WHEREAS, the CARES Act was intended to provide financial relief to federal, state and local governments in response to the COVID-19 pandemic; and

WHEREAS, the CARES Act stipulated that the United States Department of the Treasury would give funding directly to counties and municipalities with a population greater than 500,000; and

WHEREAS, Bexar County received such funding directly from the United States Department of the Treasury as a result of the CARES Act; and

WHEREAS, the State of Texas on May 22, 2020, encouraged those counties receiving direct funding from the Treasury to provide funding to its citizens within the unincorporated and incorporated areas of a county's borders; and

WHEREAS, Bexar County has offered an interlocal agreement to each of its suburban cities that allows reimbursement for certain COVID-19 expenses as authorized by the Department of the Treasury; and

NOW THEREFORE, BE IT RESOLVED THAT: THE CITY OF SCHERTZ, TEXAS APPROVES AN INTERLOCAL AGREEMENT TO ACCEPT FEDERAL CORONAVIRUS RELIEF FUNDS FROM THE COUNTY OF BEXAR.

The City Council hereby authorizes the City Manager to execute and deliver the Interlocal Agreement with Bexar County in substantially the form set forth on Exhibit A.

The recitals contained in the preamble hereof are hereby found to be true, and such recitals are hereby made a part of this Resolution for all purposes and are adopted as a part of the judgment and findings of the City Council.

All resolutions, or parts thereof, which are in conflict or inconsistent with any provision of this Resolution are hereby repealed to the extent of such conflict, and the provisions of this Resolution shall be and remain controlling as to the matters resolved herein.

This Resolution shall be construed and enforced in accordance with the laws of the State of Texas and the United States of America.

If any provision of this Resolution or the application thereof to any person or circumstance shall be held to be invalid, the remainder of this Resolution and the application of such provision to other persons and circumstances shall nevertheless be valid, and the City Council hereby declares that this Resolution would have been enacted without such invalid provision.

It is officially found, determined, and declared that the meeting at which this Resolution is adopted was open to the public and public notice of the time, place, and subject matter of the public business to be considered at such meeting, including this Resolution, was given, all as required by Chapter 551, Texas Government Code, as amended.

This Resolution shall be in force and effect from and after its final passage, and it is so resolved.

PASSED AND ADOPTED, this 7th day of July 2020.

CITY OF SCHERTZ, TEXAS

Ralph Gutierrez, Mayor

ATTEST:

Brenda Dennis, City Secretary

(CITY SEAL)

THE STATE OF TEXAS	§	INTERLOCAL GRANT AGREEMENT
	§	BETWEEN THE COUNTY OF BEXAR AND
	§	CERTAIN MUNICIPAL JURISDICTIONS
	§	FOR THE DISTRIBUTION OF FEDERAL
COUNTY OF BEXAR	§	CORONAVIRUS RELIEF FUNDS

THIS INTERLOCAL GRANT AGREEMENT (the “Grant Agreement”) is made by and between the County of Bexar, a political subdivision of the State of Texas (“COUNTY”), duly acting herein by and through the Bexar County Commissioners Court (“Commissioners Court”) and **CITY OF _____, TEXAS** (hereafter referred to as the “CITY”), a Texas Municipal Corporation, Data Universal Number System (DUNS) number _____, duly acting herein by and through its City Council pursuant to Ordinance Number _____ passed and approved on the _____ day of _____, 2020. COUNTY and CITY may be referred to singularly as a “Party” or collectively as “Parties.” The Parties agree to all the recitals, terms, conditions, and representations contained in this Grant Agreement. This Grant Agreement is made pursuant to Chapter 791 of the Texas Government Code.

RECITALS:

WHEREAS, funding for this Grant Agreement is appropriated under the Coronavirus Aid, Relief, and Economic Security Act, 2020 (Public Law 116-136) (“CARES Act”) enacted on March 27, 2020, as amended, to facilitate protective measures for and recovery from the public health emergency in areas affected by COVID-19, which are Presidentially-declared major disaster areas under Title IV of the Robert T. Stafford Disaster Relief and Emergency Assistance Act (42 U.S.C. 5121 et seq.);

WHEREAS, the CARES Act stipulated that the United States Department of the Treasury would give funding directly to counties with a population greater than 500,000 and COUNTY received \$79,626,415.00 directly from the United States Department of the Treasury as a result of the CARES Act; and

WHEREAS, through this Grant Agreement, COUNTY has provided a mechanism for suburban cities located within the borders of Bexar County, Texas to seek reimbursement for certain COVID-19 expenses and expenditures.

NOW, THEREFORE, upon and in consideration of the mutual promises and covenants contained herein and for other valuable consideration, the receipt, adequacy and sufficiency of which are hereby acknowledged, the Parties agree as follows:

ARTICLE 1
PURPOSE

- 1.01 The purpose of this Grant Agreement is to provide certain funding to CITY at a rate of \$55.00 per capita in order to mitigate any financial burden caused by the COVID-19 pandemic and related to eligible incurred expenses for governmental functions and

services which qualify under the CARES Act as compensable expenses by the United States Department of the Treasury, as more specifically described herein (“Purpose”).

ARTICLE 2

TERM AND TERMINATION

- 2.01 The term of this Grant Agreement shall begin as of the date of the last signature set forth below and shall expire as of October 30, 2020 (the “Term”). COUNTY may, at its sole discretion, terminate this Grant Agreement, without recourse, liability or penalty against COUNTY, upon written notice to CITY.

ARTICLE 3

LEGAL AUTHORITY

- 3.01 CITY certifies that it possesses all legal authority necessary to apply for and receive funds pursuant to this Grant Agreement. A resolution, motion or similar action has been or will be duly adopted or passed as an official act of CITY’s governing body, authorizing the approval of this Grant Agreement, including all understandings and assurances contained herein, and directing and authorizing the person identified as the official representative, or their designee of the organization to act in connection with the application and to provide such additional information as may be required.

ARTICLE 4

CORONAVIRUS RELIEF FUND ELIGIBLE EXPENSES

- 4.01 The Coronavirus Relief Fund was provided to federal, state and local governments to offset unbudgeted expenses related to responding to the COVID-19 pandemic. Federal funds may only be used to cover costs that: i) are necessary expenditures incurred due to the public health emergency with respect to the Coronavirus Disease 2019 (COVID-19); ii) were not accounted for in the budget most recently approved as of March 27, 2020 (the date of enactment of the CARES Act) for the state or government; and iii) were incurred during the period that began on March 1, 2020, and ends on December 30, 2020.
- 4.02 The United States Department of the Treasury has provided additional guidance on the permissible use of grant funds, including nonexclusive examples of eligible expenses in the following categories, and may release additional guidance in the future (<https://home.treasury.gov/policy-issues/cares/state-and-local-governments>):
- a) Medical expenses;
 - b) Public health expenses;
 - c) Payroll expenses for public safety, public health, health care, human services, and similar employees whose services are substantially dedicated to mitigating or responding to the COVID-19 public health emergency;
 - d) Expenses of actions to facilitate compliance with COVID-19-related public health measures;

- e) Expenses associated with the provision of economic support in connection with the COVID-19 public health emergency; and
 - f) Any other COVID-19-related expenses reasonably necessary to the function of government that satisfy applicable eligibility criteria.
- 4.03 The following uses for funding are prohibited unless authorized by federal law enacted after the CARES Act. Grant funding may not be used to:
- a) Fill shortfalls in government revenue to cover expenditures that would not otherwise qualify. Revenue replacement is not a permissible use of these grant funds;
 - b) Damages covered by insurance;
 - c) Payroll or benefits expenses for employees whose work duties are not substantially dedicated to mitigating or responding to the COVID-19 public health emergency;
 - d) Duplication of benefits including expenses that have been or will be reimbursed under any other federal program;
 - e) Reimbursement to donors for donated items or services;
 - f) Workforce bonuses other than hazard pay or overtime;
 - g) Severance pay; or
 - h) Legal settlements.

ARTICLE 5

REIMBURSEMENT OF EXPENSES

- 5.01 The maximum amount of funding that will be available to CITY for expenses which are eligible for reimbursement shall be calculated on a rate of \$55.00 per capita utilizing 2018 population, set out in the attached Exhibit A. All calculations performed under this Grant Agreement to determine maximum funding available to CITY shall be performed by COUNTY and its final calculation shall be conclusive. Any funding allocated but unused by CITY as of September 30, 2020 shall be repurposed by COUNTY for any eligible COUNTY purpose.
- 5.02 CITY is responsible for complying with federal guidelines as well as any additional guidelines stipulated by COUNTY. Failure to comply with federal guidelines or requirements of COUNTY may result in the denial of a reimbursement request.
- 5.03 CITY shall prepare and submit a proposed budget, using the form in the attached Exhibit B, for necessary expenses incurred due to the public health emergency with respect to the Coronavirus Disease 2019 (COVID-19), which were not accounted for in the budget most recently approved as of March 27, 2020 and were or will be incurred during the period March 1, 2020 to September 30, 2020. This budget will be reviewed and approved by the Bexar County Auditor (“Auditor”) within five (5) days of receipt.

To ensure compliance with federal guidelines a pre-authorized budget adjustment form, using the form in the attached Exhibit C, must be submitted to the Auditor for approval for any changes made to the approved budget. Pre-authorized budget adjustment will be reviewed and approved by the Auditor within five (5) days of receipt.

- 5.04 All underlying eligible expenditures must be incurred by September 30, 2020. All necessary submissions for reimbursement must be received by COUNTY no later than the close of business on October 30, 2020, using the form in the attached Exhibit D. For purposes of this Grant Agreement, a cost is “incurred” when CITY has expended funds to cover the cost.
- 5.05 Reimbursement requests must contain documentation deemed necessary for adequate fiscal control. Reimbursement requests should include, but not limited to original invoices, receipts, receiving documentation, contracts, proof of payment, timesheets, etc.

Reimbursement requests may be submitted monthly with the final submission on or before October 30, 2020 and supporting documentation should be transmitted to:

By mail: Office of the Bexar County Auditor
Paul Elizondo Tower
ATTN: Norma Hinojosa
101 W. Nueva, Suite 800
San Antonio, Texas 78205

Via email: AU-Covid19Expenses@bexar.org

- 5.06 All reimbursement decisions are to be made by the Auditor. The decision of the Auditor as to the final amount eligible for reimbursement or whether a particular submitted expense is eligible for reimbursement is final and not subject to dispute. Submitting an incomplete reimbursement request will cause the reimbursement to be delayed. CITY will be responsible to furnish any additional documentation requested by the Auditor to substantiate the reimbursement request. If the information is not provided within five (5) business days, the reimbursement request will not be considered for reimbursement. COUNTY will not be obligated to consider any submission for reimbursement received after the close of business on October 30, 2020.
- 5.07 CITY shall make certain certifications relevant to this Grant Agreement by executing the CARES Act Coronavirus Relief Fund Eligibility Certification Form attached hereto as Exhibit E and incorporated herein for all purposes.

ARTICLE 6

FEDERAL FUNDING AND RETURN OF FUNDING

- 6.01 CITY acknowledges that federal funds will be used to fund this Grant Agreement. CITY will comply with all applicable federal law, regulations, executive orders, policies, procedures, guidance and directives which may be, or after execution become applicable to this Grant Agreement and that any such changes shall be automatically incorporated into this Grant Agreement without written amendment hereto, and shall become a part hereof as of the effective date of the rule, regulation or law.

- 6.02 Should CITY fail to comply or if federal agencies or authorities having jurisdiction over the funding subsequently determine that the funding was used improperly or that a payment was made but later determined to not be actual or allowable costs, CITY warrants that it will return to COUNTY the amount identified as improperly used or not allowable, whether during the Term of this Grant Agreement or after. CITY shall refund any such payment to COUNTY within thirty (30) calendar days of the receipt of the notice from COUNTY.
- 6.03 Following is additional information concerning the funding for this Grant Agreement:
- a) Federal Award Date: March 27, 2020;
 - b) Name of Federal Awarding Agency: United States Department of the Treasury; and
 - c) CFDA Number: 21.019.

ARTICLE 7

DISCRETIONARY GRANT OF FUNDS

- 7.01 CITY acknowledges that it has no right or entitlement to any amount of funding received by COUNTY under the CARES Act. COUNTY has the sole right to determine whether to distribute funding, in what amount, and to what expenses it shall consider as eligible for reimbursement, based on guidance issued by the United States Department of the Treasury. COUNTY will reimburse eligible expenses in the manner it deems most effective to accomplish the purposes for which this Grant Agreement was entered into. Any distributions will be on a reimbursement basis and only for those expenses which COUNTY, in its sole discretion, determine are eligible.

ARTICLE 8

PUBLIC INFORMATION

- 8.01 Notwithstanding any provisions of this Grant Agreement to the contrary, CITY acknowledges that COUNTY and this Grant Agreement are subject to the Texas Public Information Act, Texas Government Code Chapter 552 (the "PIA"). CITY acknowledges that COUNTY will comply with the PIA, as interpreted by its legal counsel based on judicial opinions and opinions of the Attorney General of the State of Texas.
- 8.02 CITY acknowledges that information created or exchanged in connection with this Grant Agreement, including all reimbursement documentation submitted to COUNTY, is subject to the PIA, whether created or produced by CITY or any third party, and CITY agrees that information not otherwise excepted from disclosure under the PIA, will be available in a format that is accessible by the public at no additional charge to COUNTY. CITY will cooperate with COUNTY in the production of documents or information responsive to a request for information.

ARTICLE 9
COOPERATION WITH MONITORING, AUDITS, AND RECORDS REQUIREMENTS

- 9.01 All records and expenditures are subject to, and CITY agrees to comply with, monitoring and/or audits conducted by the United States Department of the Treasury's Inspector General, other federal agencies or offices, or the Auditor or his designee. CITY shall maintain under GAAP or GASB, adequate records that ensure proper accounting for all costs and performances related to this Grant Agreement.
- 9.02 If CITY expends \$750,000 or more in federal funds in a fiscal year, it may be subject to Single Audit Requirements in 2 CFR, Part 200, Subpart F – Audit Requirements, at https://www.ecfr.gov/cgi-bin/text-idx?tpl=/ecfrbrowse/Title02/2cfr200_main_02.tpl, and subject to the requirements in the Texas Single Audit Circular, at <https://comptroller.texas.gov/purchasing/docs/ugms.pdf>. The audit must be completed and the data collection and reporting package described in 2 CFR 200.512 must be submitted to the Federal Audit Clearinghouse (FAC) within 30 calendar days after receipt of the auditor's report(s), or nine months after the end of the audit period, whichever is earlier.
- 9.03 If any audit, monitoring, investigations, review of awards, or other compliance review reveals any discrepancies, inadequacies, or deficiencies which are necessary to correct in order to maintain compliance with this Grant Agreement, the CARES Act, United States Department of the Treasury Guidelines applicable to CARES funding, other applicable laws, regulations, or CITY's obligations hereunder, CITY agrees to correct such discrepancies or inadequacies within thirty (30) calendar days after CITY's receipt of the findings.
- 9.04 CITY shall maintain appropriate records for the periods required by law to provide accountability for all expenditures of grant funds, reporting measures, and funds received from COUNTY under this Grant Agreement. Records maintained by City will, at a minimum, identify the supporting documentation prepared by CITY to permit an audit of its accounting systems and payment verification with respect to the expenditure of any funds awarded under this Grant Agreement.

ARTICLE 10
POLITICAL ACTIVITIES

- 10.01 Unless specifically authorized to do so by federal law, CITY is prohibited from using grant funds directly or indirectly for political purposes, including lobbying or advocating for legislative programs or changes; campaigning for, endorsing, contributing to, or otherwise supporting political candidates or parties; and voter registration or get-out-the-vote campaigns.
- 10.02 CITY officials or grant funded employees may not use official authority or influence or permit the use of a program administered by the grantee agency of which the person is an

officer or employee to interfere with or affect the result of an election or nomination of a candidate or to achieve any other political purpose.

- 10.03 Grant-funded employees may not coerce, attempt to coerce, command, restrict, attempt to restrict, or prevent the payment, loan, or contribution of anything of value to a person or political organization for a political purpose.
- 10.04 Funding received under this Grant Agreement may not be used to employ, as a regular full-time or part-time or contract employee, a person who is required by Chapter 305 of the Government Code to register as a lobbyist. Furthermore, grant funds may not be used to pay, on behalf of the agency or an officer or employee of the agency, membership dues to an organization that pays part or all of the salary of a person who is required by Chapter 305 of the Government Code to register as a lobbyist.
- 10.05 As applicable, the grantee and each contracting tier will comply with 31 USC § 1352, which provides that none of the funds provided under an award may be expended by the grantee to pay any person to influence, or attempt to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with any Federal action concerning the award or renewal. Grantee shall file the required certification attached hereto and incorporated for all purposes as Exhibit F. Each contracting tier shall also disclose any lobbying with non-federal funds that takes place in connection with obtaining any Federal award. Such disclosures are forwarded from tier to tier up to the recipient.

ARTICLE 11

REMEDIES

- 11.01 If COUNTY determines that CITY has failed to comply with any term of this Grant Agreement, whether stated in a federal or state statute or regulation, an assurance, in this Grant Agreement, in guidance issued by federal authorities or subsequently issued by federal authorities, or that a reimbursement or request for reimbursement is not authorized under the CARES Act, COUNTY, in its sole discretion, may pursue any combination of the following remedies:
 - i) withhold payments pending correction of any deficiency;
 - ii) disallow or deny reimbursement of funds for all or part of the cost of an activity or action not in compliance with this Grant Agreement;
 - iii) disallow claims for reimbursement not authorized by the CARES Act;
 - iv) wholly or partially suspend or terminate this Grant Agreement; or
 - v) in accordance with Section 6.02, require return or recapture of any funding provided.

- 11.02 The rights and remedies contained in this Article 11 shall not be exclusive, but shall be cumulative of all other rights and remedies now or hereinafter existing, whether by statute, at law, or in equity.

ARTICLE 12

SEVERABILITY

- 12.01 If any provisions of this Grant Agreement are rendered or declared illegal for any reason, or shall be invalid or unenforceable, such provision shall be modified or deleted in such manner so as to afford the Party for whose benefit it was intended the fullest benefit commensurate with making this Grant Agreement, as modified, enforceable, and the remainder of this Grant Agreement and the application of such provision to other persons or circumstances shall not be affected thereby, but shall be enforced to the greatest extent permitted by applicable law.

ARTICLE 13

AMENDMENT

- 13.01 Any alterations, additions, or deletions to the terms of this Grant Agreement must be documented in writing and signed by both Parties to be binding. Notwithstanding this requirement, it is understood and agreed by Parties hereto, that changes in local, state and federal rules, regulations or laws applicable hereto, may occur during the term of this Grant Agreement and that any such changes shall be automatically incorporated into this Grant Agreement without written amendment hereto, and shall become a part hereof as of the effective date of the rule, regulation or law.

ARTICLE 14

INTERPRETATION

- 14.01 To the extent the terms and conditions of this Grant Agreement do not address a particular circumstance or are otherwise unclear or ambiguous, such terms and conditions are to be construed consistent with the general objectives, expectations and purposes of this Grant Agreement and in all cases, according to its fair meaning. The parties acknowledge that each Party and its counsel have reviewed this Grant Agreement and that any rule of construction to the effect that any ambiguities are to be resolved against the drafting Party shall not be employed in the interpretation of this Grant Agreement. Any vague, ambiguous or conflicting terms shall be interpreted and construed in such a manner as to accomplish the purpose of the Grant Agreement.

ARTICLE 15

SURVIVABILITY

- 15.01 Notwithstanding any expiration or termination of this Grant Agreement, the rights and obligations pertaining to the close-out, cooperation and provision of additional information, return of grant funds, audit rights, records retention, public information, and

any other provision implying survivability shall remain in effect after the expiration or termination of this Grant Agreement.

ARTICLE 16
SOVEREIGN IMMUNITY

- 16.01 It is expressly understood and agreed that in the execution of this Grant Agreement, neither of the Parties waives or shall be deemed hereby to waive any immunity or defense that would otherwise be available to it against claims arising in the exercise of governmental powers or functions.

ARTICLE 17
TEXAS LAW TO APPLY

- 17.01 This Grant Agreement shall be construed under, and in accordance with, the laws of the State of Texas, and all obligations of the Parties created hereunder are performable in Bexar County, Texas.

ARTICLE 18
PRIOR AGREEMENT SUPERSEDED

- 18.01 This Grant Agreement constitutes the sole and only agreement of the Parties hereto and supersedes all prior understandings or written or oral agreements between the Parties with respects to the subject matter of the Grant Agreement.

ARTICLE 19
DELEGATION AND ASSIGNMENT

- 19.01 Neither Party may delegate the performance of any contractual obligation to a third party, unless mutually agreed in writing. A Party to this Grant Agreement may not assign its rights, privileges and obligations under this Grant Agreement in whole, or in part, without the prior written consent of the other Party. Any attempt to assign without such approval shall be void.

ARTICLE 20
NOTICES

- 20.01 All notices required or permitted herein shall be in writing and shall be deemed to be delivered when deposited in the United States mail, postage prepaid, registered or certified mail, return receipt requested, to the Party's office or usual mailing address. For the purpose of notice, the addresses of the Parties shall be as follows:

TO COUNTY:	Bexar County Judge Nelson W. Wolff Paul Elizondo Tower 101 W. Nueva, Suite 1019 San Antonio, Texas 78205
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AND

Office of the Bexar County Auditor
Paul Elizondo Tower
101 W. Nueva, Suite 800
San Antonio, Texas 78205

TO CITY:

ARTICLE 21
CURRENT REVENUES

21.01 Each Party paying for the performance of governmental functions or services will make those payments from current revenues then available to the paying Party.

IN WITNESS HEREOF, THE CITY OF _____ AND BEXAR COUNTY
have made and executed this Grant Agreement in duplicate originals on the date of the last signature below.

CITY OF _____

BEXAR COUNTY

Mayor
Date: _____

NELSON W. WOLFF
County Judge
Date: _____

ATTEST/SEAL:

City Secretary
Date: _____

APPROVED AS TO LEGAL FORM:

City Attorney

APPROVED AS TO LEGAL FORM:

SUE JANA
Assistant Criminal District Attorney -
Civil Section

**APPROVED AS TO FINANCIAL
CONTENT ONLY:**

LEO S. CALDERA, CIA, CGAP
County Auditor

DAVID SMITH
County Manager

EXHIBIT A

City	2018 Census Table	Total Amount Available for Reimbursement
Alamo Heights	8,593	\$ 472,615
Balcones Heights	3,290	\$ 180,950
Castle Hills	4,471	\$ 245,905
China Grove	1,324	\$ 72,820
Converse	27,742	\$ 1,525,810
Elmendorf	2,049	\$ 112,695
Fair Oaks Ranch	6,997	\$ 384,835
Grey Forest	554	\$ 30,470
Helotes	9,567	\$ 526,185
Hill Country Village	1,095	\$ 60,225
Hollywood Park	3,374	\$ 185,570
Kirby	8,747	\$ 481,085
Leon Valley	11,485	\$ 631,675
Live Oak	15,908	\$ 874,940
Lytle	49	\$ 2,695
Olmos Park	2,450	\$ 134,750
Sandy Oaks City	4,615	\$ 253,825
Schertz	2,026	\$ 111,430
Selma	8,380	\$ 460,900
Shavano Park	3,926	\$ 215,930
Somerset	1,903	\$ 104,665
St. Hedwig	2,491	\$ 137,005
Terrell Hills	5,425	\$ 298,375
Universal City	20,773	\$ 1,142,515
Von Ormy	1,298	\$ 71,390
Windcrest	5,874	\$ 323,070
TOTALS	164,406	\$ 9,042,330

EXHIBIT B

PROPOSED BUDGET SUMMARY

Coronavirus Aid, Relief, and Economic Security Act, (CARES Act)
County of Bexar
FY 2020

CITY: _____

PROJECT NAME: Suburban Cities Coalition

Expenses Incurred Between: March 1, 2020 – September 30, 2020

(Requires Prior County Approval)

Budget Amount \$ _____

Category	CARES Funds	%	Other Funding Sources for COVID Expenses	%	Total
Total					

Please make sure to include all expenses already incurred for COVID expenses and all planned budget expenditures.

EXHIBIT C

PRE-AUTHORIZATION FOR BUDGET ADJUSTMENT

(Narrative Justification Must Be Attached)

CITY: _____

PROJECT NAME: Suburban Cities Coalition

ADDRESS: _____

Adjustment No.: _____

Category	Current Budget	Revisions (+) (-)	Revised Budget
Addition:			
Deletion:			

City Approval: _____

Title: _____

Date: _____

Bexar County Auditor's Approval: _____

Title: _____

Date: _____

EXHIBIT D

INVOICE

(Please attach all supporting documentation)

CITY: _____
PROJECT NAME: Suburban Cities Coalition
ADDRESS: _____

Vendor No.: _____
Purchase Order No.: _____
Invoice No.: _____

PROGRAM: Coronavirus Aid, Relief, and Economic Security Act, (CARES Act)
PERIOD COVERED: March 1, 2020 – September 30, 2020

Budget Category	Current Invoice Amount	Expenses Submitted to Date	Less Payment Received	\$ Amount Due
Total Due:				

City Approval: _____

Date: _____

Bexar County Auditor's Approval: _____

Date: _____

EXHIBIT E

CARES ACT CORONAVIRUS RELIEF FUND ELIGIBILITY CERTIFICATION

I, _____, am the Mayor/City Manager of _____
("CITY"), and I certify that:

1. I have the authority on behalf of CITY to request grant payments from Bexar County for federal funds appropriated pursuant to section 601 of the Social Security Act, as added by section 5001 of the Coronavirus Aid, Relief, and Economic Security Act, Pub. L. No. 116-136, div. A, Title V (Mar. 27, 2020).
2. I understand that COUNTY will rely on this certification as a material representation in making grant payments to CITY.
3. I acknowledge that CITY should keep records sufficient to demonstrate that the expenditure of funds it has received is in accordance with section 601(d) of the Social Security Act.
4. I acknowledge that all records and expenditures are subject to audit by the United States Department of the Treasury's Inspector General or the Bexar County Auditor's Office, or designee.
5. I acknowledge and agree that CITY shall be liable for any costs or expenses disallowed pursuant to financial or compliance audit of funds received and will repay those funds to COUNTY within thirty (30) days of receiving notice from COUNTY.
6. I acknowledge that if COUNTY has not used funds it has received to cover costs that were incurred by December 30, 2020, as required by the statute, those funds must be returned to the United States Department of the Treasury and will have all requests for reimbursement submitted on or before the period identified in the Grant Agreement.
7. I acknowledge that CITY's proposed uses of the funds provided as grant payments from COUNTY originate from federal appropriation under section 601 of the Social Security Act and will be used only to cover those costs or expenses that:
 - a. are necessary expenditures incurred due to the public health emergency resulting from the Coronavirus Disease 2019 (COVID-19);
 - b. were not accounted for in the budget most recently approved as of March 27, 2020, for CITY; and
 - c. were incurred during the period that begins on March 1, 2020 and ends on September 30, 2020.

In addition to each of the statements above in this Exhibit E, I acknowledge on submission of this certification that my jurisdiction has incurred eligible expenses between March 1, 2020 and the date noted below.

By: _____

Signature: _____

Title: _____

Date: _____

State of Texas

County of Bexar

Sworn and subscribed before me on the ____ day _____, 2020, by
_____.

Notary Public Signature

(Personalized Seal)

EXHIBIT F

CERTIFICATION REGARDING LOBBYING

Certification for Contracts, Grants, Loans, and Cooperative Agreements

The undersigned grantee, City of _____, certifies, to the best of his or her knowledge that:

1. No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of an agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.
2. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence any officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan or cooperative agreement, the undersigned shall complete and submit Standard Form – LLL, “Disclosure Form to Report Lobbying,” in accordance with its instructions.
3. The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by 31 U.S.C. Sec. 1352 (as amended by the Lobbying Disclosure Act of 119). Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

The grantee, City of _____, certifies or affirms the truthfulness and accuracy of each statement of its certification and disclosure, if any. In addition, grantee understands and agrees that the provisions of 31 U.S.C. Sec. 3801 *et seq.* apply to his certification and disclosure, if any.

By: _____

Signature: _____

Title: _____

Date: _____

CITY COUNCIL MEMORANDUM

City Council Meeting: July 7, 2020

Department: Finance

Subject: Resolution No. 20-R-72 - Consideration and/or action approving a Resolution by the City Council of the City of Schertz, Texas authorizing EMS debt revenue adjustments, Utility Billing debt revenue adjustments and Schertz Magazine debt revenue adjustments for certain inactive outstanding receivables and other matters in connection therewith. (B. James/J. Walters)

BACKGROUND

In the EMS, Utility Billing, and Magazine functions, services are provided to customers up front and billing is settled later. Since services are provided before receiving payment, inevitably the City has customers that do not pay for the services provided.

When this occurs, staff reaches out to the customer to try to collect the outstanding payment including follow-up notices and phone calls to try to reach out to the customer to remind them of the outstanding balance and encourage payment. However, the longer the customer account goes without a payment the less likely that any payment will be received.

Once a customer account reaches 180 days without payment, Staff brings those accounts to the City Council to be “written off”. This process is an accounting procedure following the Generally Accepted Accounting Principles (GAAP), which lays the framework of accounting practices in the U.S. This designation means it is unlikely those outstanding balances will ever be collected. This leads to an accounting adjustment on the City’s Financial Statements to accurately show how much is still outstanding and is reasonable to expect collection.

If a customer’s account has been written off, this does not erase or forgive that debt. The city can and does collect some portion of the amount owed by those customers. This can be through the debt collection agency used by EMS or if the customer returns to the City and requests new services through the Magazine or Utility Billing.

The resolution authorizes the debt for these areas that is more than 180 days outstanding as of June 01, 2020 to be written off. These write-offs come before council quarterly and last came before council on April 28, 2020.

Previous Write off Amount:

February 2017:	\$621,138.97
June 2017:	\$544,944.16
September 2017:	\$510,516.01
January 2018:	\$510,637.79
March 2018:	\$433,427.15
June 2018:	\$439,627.14
September 2018:	\$521,281.82
December 2018:	\$727,307.39
March 2019:	\$564,227.77

June 2019:	\$580,155.10
September 2019:	\$586,664.65
December 2019:	\$591,829.90
March 2020:	\$616,900.00

GOAL

To approve write-offs of bad debt in accordance with the standards laid out by GAAP.

COMMUNITY BENEFIT

This will show the City's Financial Statements according to national standards and City policy.

SUMMARY OF RECOMMENDED ACTION

Approve Resolution 20-R-72 to write off receivables that are older than 180 days.

FISCAL IMPACT

This accounting adjustment will not affect the City's Budget or financial standing. The amount written off is estimated during the budget process and is accounted for in the revenue estimations and the bad debt expense accounts. The action taken tonight will reduce the amount shown as owed to the City by \$552,157.34 and set it equal to the amount seen as still reasonably collectible. The breakdown is as follows:

EMS - \$518,972.20

Utility Billing - \$33,185.14

Magazine - \$0.00

RECOMMENDATION

Staff recommends Council approve Resolution No 20-R-72.

Attachments

Resolution 20-R-72

RESOLUTION NO. 20-R-72

A RESOLUTION BY THE CITY COUNCIL OF THE CITY OF SCHERTZ, TEXAS AUTHORIZING EMS DEBT REVENUE ADJUSTMENTS, UTILITY BILLING DEBT REVENUE ADJUSTMENTS AND SCHERTZ MAGAZINE DEBT REVENUE ADJUSTMENTS FOR CERTAIN INACTIVE OUTSTANDING RECEIVABLES AND OTHER MATTERS IN CONNECTION THEREWITH.

WHEREAS, the City staff of the City of Schertz (the “City”) has recommended that the City maintains quarterly debt revenue adjustments for inactive outstanding accounts; and

WHEREAS, the City Council has determined that it is in the best interest of the City that all inactive outstanding accounts after 180 days nonpayment will be sent to City Council for consideration for write offs.

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SCHERTZ, TEXAS THAT:

Section 1. The City Council hereby authorizes the write off in the amount and distribution of accounts below:

<i>Function</i>	<i>Amount</i>
EMS	\$518,972.20
Utility Billing	\$33,185.14
Magazine	\$0.00
Total	\$552,157.34

Section 2. The recitals contained in the preamble hereof are hereby found to be true, and such recitals are hereby made a part of this Resolution for all purposes and are adopted as a part of the judgment and finding of the City Council.

Section 3. All resolutions or parts thereof, which are in conflict or inconsistent with any provision of this Resolution are hereby repealed to the extent of such conflict, and the provisions of this Resolution shall be and remain controlling as to the matters resolved herein.

Section 4. This Resolution shall be construed and enforced in accordance with the laws of the State of Texas and the United States of America.

Section 5. If any provision of this Resolution or the application thereof to any person or circumstance shall be held to be invalid, the remainder of this Resolution and the application of such provision to other persons and circumstances shall nevertheless be

valid, and the City Council hereby declares that this Resolution would have been enacted without such invalid provision.

Section 6. It is officially found, determined, and declared that the meeting at which this Resolution is adopted was open to the public and public notice of the time, place, and subject matter of the public business to be considered at such meeting, including this Resolution, was given, all as required by Chapter 551, Texas

Section 7. This Resolution shall be in force and effect from and after its final passage, and it is so resolved.

PASSED AND ADOPTED, this 7th day of July 2020.

CITY OF SCHERTZ, TEXAS

Mayor Ralph Gutierrez, Mayor

ATTEST:

City Secretary, Brenda Dennis

(CITY SEAL)

CITY COUNCIL MEMORANDUM

City Council Meeting: July 7, 2020
Department: Executive Team
Subject: Resolution No. 20-R-75 - Consideration and/or action approving a Resolution by the City Council of the City of Schertz, Texas authorizing a Subdivision Improvement Agreement with Crossvine M1U3 Phase B. (M. Browne/B. James)

BACKGROUND

The Unified Development Code (UDC) requires all necessary public improvements to be accepted by the City prior to filing the plat. The UDC does however make provision for a Subdivision Improvement Agreement to allow the plat to be filed prior to acceptance of those improvements with a surety being provided to ensure funds are available to complete the required work. Staff has generally not recommended entering into these agreements for residential plats to avoid a situation where residents are occupying homes and a significant amount of work remains.

In this case, the developer of the Crossvine has experienced significant delays with the contractor working on M1U3 Phase A and M1U3 Phase A. On March 26, 2019, City Council approved a Resolution authorizing a subdivision improvement agreement for M1U3 Phase A. That work has subsequently been completed and the developer is working to finish some outstanding items on M1U3 Phase B. Given that this property is located within TIRZ #2 it presents unique challenges for the developer completing the work. While the Developer is confident they can complete the work, they are requesting to be able to file the plat after all core and life safety items are complete (water, sewer roads, etc.) to allow construction to start while they wrap up the remaining items.

Given the significant size of the Crossvine and associated length of time this developer will be working in the community to finish this project (including numerous future phases) staff is recommending approval of entering into the agreement in this situation. That said, this is likely the only time staff will be comfortable doing this as the Developer understands what they can do differently to avoid this situation.

GOAL

Allow the developer of the Crossvine to enter into an Improvement Agreement to be able to file the plat with certain noncritical infrastructure not having been accepted and after posting a surety.

COMMUNITY BENEFIT

It is the City's desire to promote safe, orderly, efficient development and ensure compliance with the City's vision of future growth.

SUMMARY OF RECOMMENDED ACTION

Approval of the Resolution allowing the City Manager to enter into a Subdivision Improvement Agreement with the developer of the Crossvine. The agreement will be tailored to deal with the outstanding items once the critical items are completed.

FISCAL IMPACT

None

RECOMMENDATION

Staff recommends approval of Resolution No. 20-R-75.

Attachments

Crossvine Agreement Resoluton

RESOLUTION NO. 20-R-75

A RESOLUTION BY THE CITY COUNCIL OF THE CITY OF SCHERTZ, TEXAS AUTHORIZING A SUBDIVISION IMPROVEMENT AGREEMENT CROSSVINE M1U3 PHASE B, AND OTHER MATTERS IN CONNECTION THEREWITH

WHEREAS, the Landowner desires to defer certain dedication and improvement obligation for Crossvine M1U3 Phase B; and

WHEREAS, pursuant to Section 21.4.15 of the City's Unified Development Code, the obligation to dedicate and construct improvements for the Subdivision may be deferred if an Improvement Agreement is executed and if sufficient surety is provided to secure the obligation to construct the improvements; and

WHEREAS, the City staff of the City of Schertz has recommended that the City enter into a Subdivision Improvement Agreement; and

WHEREAS, the City Council has determined that it is in the best interest of the City to authorize the City Manager to enter into a Subdivision Improvement Agreement.

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SCHERTZ, TEXAS: THAT:

Section 1. The City Council hereby authorizes the City Manager to execute a Subdivision Improvement Agreement for Crossvine M1U3 Phase B.

Section 2. The recitals contained in the preamble hereof are hereby found to be true, and such recitals are hereby made a part of this Resolution for all purposes and are adopted as a part of the judgment and findings of the Council.

Section 3. All resolutions or parts thereof, which are in conflict or inconsistent with any provision of this Resolution are hereby repealed to the extent of such conflict, and the provisions of this Resolution shall be and remain controlling as to the matters resolved herein.

Section 4. If any provision of this Resolution or the application thereof to any person or circumstance shall be held to be invalid, the remainder of this Resolution and the application of such provision to other persons and circumstances shall nevertheless be valid, and the City Council hereby declares that this Resolution would have been enacted without such invalid provision.

Section 5. This Resolution shall be construed and enforced in accordance with the laws of the State of Texas and the United States of America.

Section 6. It is officially found, determined, and declared that the meeting at which this Resolution is adopted was open to the public and public notice of the time, place, and subject

matter of the public business to be considered at such meeting, including this Resolution, was given, all as required by Chapter 551, Texas Government Code, as amended.

Section 7. This Resolution shall be in force and effect from and after its final passage, and it is so resolved.

PASSED AND ADOPTED, this 7th day of July, 2020.

Ralph Gutierrez, Mayor

ATTEST:

Brenda Dennis, City Secretary
(SEAL OF THE CITY)

CITY COUNCIL MEMORANDUM

City Council Meeting: July 7, 2020
Department: Planning & Community Development
Subject: Ordinance No. 20-S-19 - Consideration and/or action approving an Ordinance on a request to rezone approximately 0.5 acres of land from Single-Family Residential District (R-2) to General Business District (GB), located at 603 Main Street, City of Schertz, Guadalupe County, Texas. *Final Reading* (B. James/ L. Wood/ N. Kopyay).

BACKGROUND

Twenty-four (24) public hearing notices were mailed to surrounding property owners within two hundred (200) feet of the subject property on May 29, 2020, and a public hearing notice was published in the "San Antonio Express" on June 3, 2020. At the time of this staff report one (1) response in favor of and one (1) response opposed to the zone change have been received.

This application was noticed in the "San Antonio Express" as a zone change from Single-Family Residential District (R-2) to General Business District (GB), which is the reason it is listed on the June 23, 2020, City Council meeting agenda as a zone change to General Business District (GB); however, following the public hearing held at the June 10, 2020, Planning and Zoning Commission, the zone change request has been revised to Neighborhood Services District (NS) instead of General Business District (GB). After conversations with Staff and the property owner, the Planning and Zoning Commission decided that the Neighborhood Services District (NS) is more representative of the objectives for Historic Downtown Schertz, and still allows the property owner to achieve his goals for redevelopment. The property owner and the Planning and Zoning Commission agreed to move forward to City Council under a recommendation of approval to rezone the property to Neighborhood Services District (NS).

The following representatives were in attendance and spoke at the Planning and Zoning Commission public hearing:

- PKM Ventures, Nick Marquez, Owner
 - Spoke regarding his plans for all the properties he owns on Main Street and in the surrounding area
 - Spoke regarding his plans for developing a restaurant at 603 Main Street
 - Answered any questions the Commissioners had regarding proposed parking requirements
 - Was amenable to the proposed amendment to the change application to NS instead of GB

GOAL

The project goal is to rezone the subject property from Single-Family Residential District (R-2) to Neighborhood Services District (NS) in order to redevelop the existing house on-site into a restaurant. The property is located at 603 Main Street and is currently developed with one residential structure and an accessory detached garage.

COMMUNITY BENEFIT

It is the City's desire to promote safe, orderly, efficient development and ensure compliance with the City's vision of future growth.

SUMMARY OF RECOMMENDED ACTION

The Planning and Zoning Commission met on May 15, 2020 and made a recommendation to City Council to recommend approval of a zone change to the Neighborhood Services District (NS) by a 7-0 vote. The original zone change application presented to the Planning and Zoning Commission was to rezone the property to General Business District (GB). The Commissioners expressed their concerns with the breadth of permitted uses in the General Business zoning district that they did not feel were adequately suited for the area designated as Historic Downtown Schertz. After conversations with Staff and the property owner, the Planning and Zoning Commission decided that the Neighborhood Services zoning district was more representative of the objectives for Historic Downtown Schertz due to the zoning district's heavier regulation of higher intensity land uses. The Neighborhood Services District (NS) permits the restaurant land use by right, which also allows the property owner to keep his original plans to redevelop the subject property as a restaurant.

The Sector Plan amendment to the Comprehensive Land Use Plan designates the subject property as part of Historic Downtown Schertz. The objective for Historic Downtown Schertz is to leverage the City's history and heritage to create a unique destination with local independent businesses, while encouraging the use of existing buildings. While the Main Street Mixed-Use District (MSMU) is traditionally used in order to aid the transition of Main Street into the historic downtown envisioned in the Comprehensive Plan, the MSMU zoning district does not support the restaurant land use. This is primarily due to the reduced parking requirements for the properties zoned MSMU, and the potential problems that could arise if a restaurant only has two allotted parking spaces on a physically constrained lot. The applicant will be required to comply with all parking regulations in the UDC through the construction of parking spaces on-site and/or the potential utilization of off-site parking. Even though the proposed zoning application is to change the subject property to the Neighborhood Services District (NS) instead of the Main Street Mixed Use District (MSMU), the proposed zone change is still in conformance with the Comprehensive Plan by promoting the goals of Historic Downtown Schertz: the newly developed restaurant will be a local, independent business unique to Schertz and the applicant will be taking advantage of existing infrastructure by repurposing the house on-site to develop the restaurant.

The subject property is currently surrounded by single-family dwellings and right-of-way; however, all three of the other corners at the intersection between Main Street and Randolph Avenue are zoned General Business and used for commercial purposes, so the proposed zone change to Neighborhood Services is compatible with the commercial properties on this corner and that span along the vast majority of Main Street.

FISCAL IMPACT

None

RECOMMENDATION

The Comprehensive Land Use Plan identifies this area as Historic Downtown Schertz which is intended to leverage the City's history and heritage to create a unique destination with local independent businesses, while encouraging the use of existing buildings. The proposed zone change to Neighborhood Services District (NS) and the property owner's plan to repurpose the existing house into a restaurant is compatible with the above outlined goals. The proposed zone change should also have a minimal impact on the adjacent properties around the intersection of Randolph Avenue and Main Street since the area is already primarily used for commercial purposes.

The property owner and the Planning and Zoning Commission agreed to revise the requested zone change to Neighborhood Services District (NS) during the June 10, 2020, public hearing. Based on this recommendation on behalf of the Planning and Zoning Commission, the compatibility of the proposed zone change and development plans with the Comprehensive Plan's goals for Historic Downtown Schertz, and the minimal impact of adjacent properties, Staff is recommending approval of the proposed zone change to Neighborhood Services District (NS) at 603 Main Street.

Attachments

Ordinance 20-S-19

Ordinance 20-S-19 Exhibit A

Aerial Map

Public Hearing Notice Map

Public Hearing Notice Responses

ORDINANCE NO. 20-S-19

AN ORDINANCE BY THE CITY COUNCIL OF THE CITY OF SCHERTZ, TEXAS AMENDING THE OFFICIAL ZONING MAP BY REZONING APPROXIMATELY 0.5 ACRES OF LAND FROM SINGLE-FAMILY RESIDENTIAL DISTRICT (R-2) TO NEIGHBORHOOD SERVICES DISTRICT (NS), LOCATED AT 603 MAIN STREET, CITY OF SCHERTZ, GUADALUPE COUNTY, TEXAS.

WHEREAS, an application to rezone approximately 0.5 acres of land located at 603 Main Street, and more specifically described in the Exhibit A attached herein (herein, the “Property”) has been filed with the City; and

WHEREAS, the City’s Unified Development Code Section 21.5.4.D. provides for certain criteria to be considered by the Planning and Zoning Commission in making recommendations to City Council and by City Council in considering final action on a requested zone change (the “Criteria”); and

WHEREAS, on June 10, 2020, the Planning and Zoning Commission conducted a public hearing and, after considering the Criteria, made a recommendation to City Council to approve the requested rezoning; and

WHEREAS, on June 23, 2020, the City Council conducted a public hearing and after considering the Criteria and recommendation by the Planning and Zoning Commission, determined that the requested zoning be approved as provided for herein.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SCHERTZ, TEXAS: THAT:

Section 1. The Property as shown and more particularly described in the attached Exhibit A, is hereby zoned Neighborhood Services District (NS).

Section 2. The Official Zoning Map of the City of Schertz, described and referred to in Article 2 of the Unified Development Code, shall be revised to reflect the above amendment.

Section 3. The recitals contained in the preamble hereof are hereby found to be true, and such recitals are hereby made a part of this Ordinance for all purposes and are adopted as a part of the judgment and findings of the Council.

Section 4. All ordinances and codes, or parts thereof, which are in conflict or inconsistent with any provision of this Ordinance are hereby repealed to the extent of such conflict, and the provisions of this Ordinance shall be and remain controlling as to the matters resolved herein.

Section 5. This Ordinance shall be construed and enforced in accordance with the laws of the State of Texas and the United States of America.

Section 6. If any provision of this Ordinance or the application thereof to any person or circumstance shall be held to be invalid, the remainder of this Ordinance and the application of such provision to other persons and circumstances shall nevertheless be valid, and the City hereby declares that this Ordinance would have been enacted without such invalid provision.

Section 7. It is officially found, determined, and declared that the meeting at which this Ordinance is adopted was open to the public and public notice of the time, place, and subject matter of the public business to be considered at such meeting, including this Ordinance, was given, all as required by Chapter 551, as amended, Texas Government Code.

Section 8. This Ordinance shall be effective upon the date of final adoption hereof and any publication required by law.

Section 9. This Ordinance shall be cumulative of all other ordinances of the City of Schertz, and this Ordinance shall not operate to repeal or affect any other ordinances of the City of Schertz except insofar as the provisions thereof might be inconsistent or in conflict with the provisions of this Ordinance, in which event such conflicting provisions, if any, are hereby repealed.

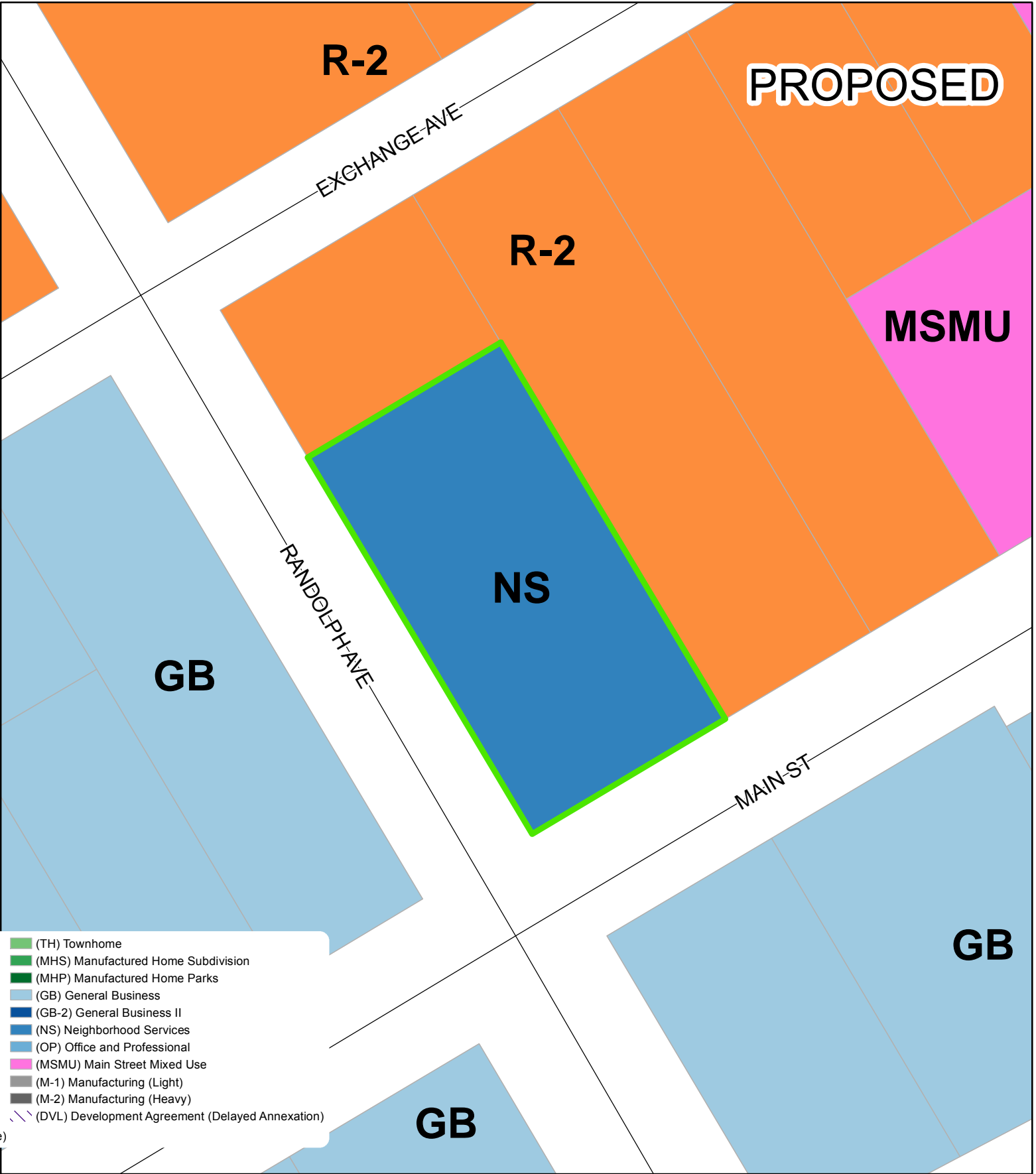
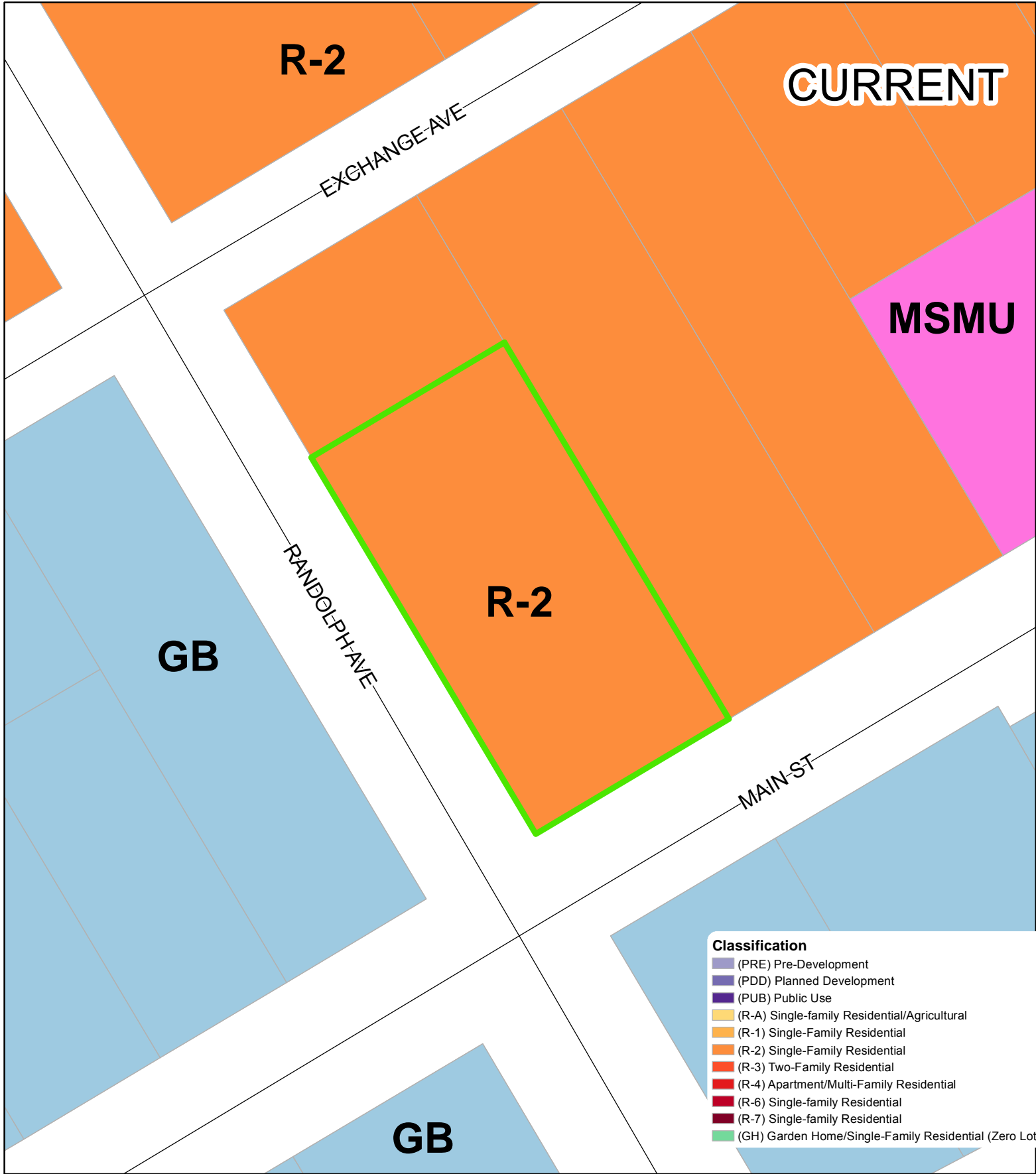
Approved on first reading the 23rd day of June, 2020.

PASSED, APPROVED AND ADOPTED on final reading the 7th day of July, 2020.

Ralph Gutierrez, Mayor

ATTEST:

Brenda Dennis, City Secretary
(SEAL OF THE CITY)

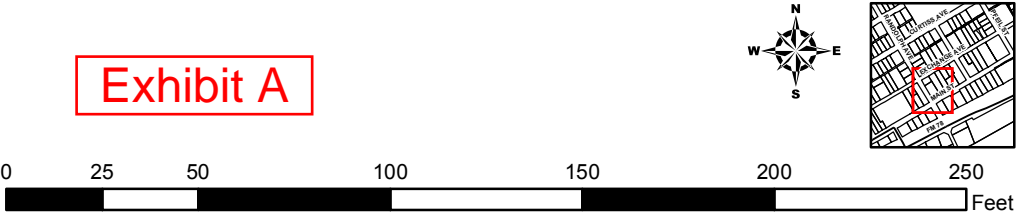


Proposed Zoning Change


603 Main Street

ABS: 221 SUR: G MALPAZ 0.3400 AC.

Exhibit A







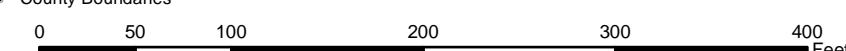
SCHERTZ

COMMUNITY • SERVICE • OPPORTUNITY

603 MAIN ST

<all other values>	60' Expansion	86' Extension	120' Proposed	1", 1 1/2"	8"	20'	Schertz Gravity	Hydrant	200' Buffer
Highways	60' Proposed	86' Proposed	Abandoned	2", 2 1/2"	10"	24'	Schertz Pressure	Manholes	Schertz Municipal Boundary
Major Roads	60' Extension	120' Expansion	Future TxDOT	3"	12"	30"	Neighboring Gravity	County Boundaries	0
Minor Roads	86' Expansion	120' Extension	Highway	4"	16"	36"	Private Pressure	50	100
Other Cities				6"	18"			200	300

1 Inch = 100 Feet





SCHERTZ
COMMUNITY • SERVICE • OPPORTUNITY

Last Update: May 28, 2020

City of Schertz, GIS Specialist: Bill Gardner, gis@schertz.com (210) 619-1185

"The City of Schertz provides this Geographic Information System product "as is" without any express or implied warranty of any kind including but not limited to the implied warranties of merchantability and fitness for a particular purpose. In no event shall The City of Schertz be liable for any special, indirect or consequential damages or any damages whatsoever arising out of or in connection with the use of or performance of these materials. Information published in this product could include technical inaccuracies or typographical errors. Periodical changes may be made and information may be added to the information herein. The City of Schertz may make improvements and/or changes in the product(s) described herein at any time."

City of Schertz

603 MAIN ST

ABS: 221 SUR: G MALPAZ 0.3400 AC.



200' Buffer



Parcel Boundaries



0 25 50 100 150 200 250 Feet

NOTICE OF PUBLIC HEARING

May 29, 2020

Dear Property Owner,

The Schertz Planning and Zoning Commission will conduct a public hearing on **Wednesday, June 10, 2020 at 6:00 p.m.** located at the Municipal Complex Council Chambers, 1400 Schertz Parkway, Building #4, Schertz, Texas to consider and make recommendation on the following item:

ZC2020-004 – A request to rezone approximately 0.5 acres of land from Single-Family Residential District (R-2) to General Business District (GB), located at 603 Main Street, City of Schertz, Guadalupe County, Texas.

The Planning and Zoning Commission would like to hear how you feel about this request and invites you to attend the public hearing. *This form is used to calculate the percentage of landowners that support and oppose the request.* You may return the reply form below prior to the first public hearing date by mail or personal delivery to Nick Kopyay, Planner, 1400 Schertz Parkway, Schertz, Texas 78154, by fax (210) 619-1789, or by e-mail nkopyay@schertz.com. If you have any questions please feel free to call Nick Kopyay, Planner directly at (210) 619-1782.

Sincerely,

Nick Kopyay

Nick Kopyay
Planner

Reply Form

I am: in favor of ☒ opposed to ☐ neutral to ☐ the request for ZC2020-004

COMMENTS: _____

NAME: Ramona G Garcia SIGNATURE Ramona G Garcia
(PLEASE PRINT)

STREET ADDRESS: 204 Randolph Ave Schertz TX 78154

DATE: 6/3/20

NOTICE OF PUBLIC HEARING

May 29, 2020

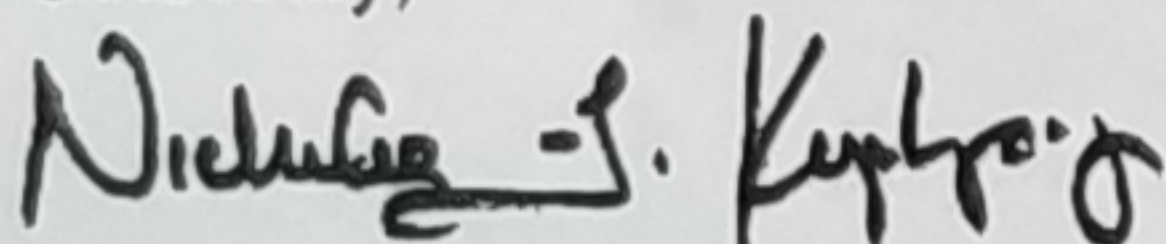
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ZC2020-004 – A request to rezone approximately 0.5 acres of land from Single-Family Residential District (R-2) to General Business District (GB), located at 603 Main Street, City of Schertz, Guadalupe County, Texas.

The Planning and Zoning Commission would like to hear how you feel about this request and invites you to attend the public hearing. *This form is used to calculate the percentage of landowners that support and oppose the request.* You may return the reply form below prior to the first public hearing date by mail or personal delivery to Nick Koplyay, Planner, 1400 Schertz Parkway, Schertz, Texas 78154, by fax (210) 619-1789, or by e-mail nkoplyay@schertz.com. If you have any questions please feel free to call Nick Koplyay, Planner directly at (210) 619-1782.

Sincerely,

Nick Koplyay
Planner

Reply Form

I am: in favor of ☐ opposed to ☒ neutral to ☐ the request for **ZC2020-004**COMMENTS: Need more information as to type of business planned for this locationNAME: Sue Ann Cherrine (PLEASE PRINT) SIGNATURE: Sue Ann CherrineSTREET ADDRESS: 530 & 534 Main StreetDATE: 6-9-2020

opposed to
any establish-
ment serv-
alcohol.
Too close to
school.

CITY COUNCIL MEMORANDUM

City Council Meeting: July 7, 2020

Department: Engineering

Subject: Resolution No. 20-R-69 - Consideration and/or action approving a Resolution by the City Council of the City of Schertz, Texas, authorizing additional expenditures with Ford Engineering, Inc., in a total project amount not to exceed \$80,000.00 for design, bid, and construction phase engineering services for the FM 1103 Water and Wastewater line relocation project in advance of the FM 1103 road widening project. (C. Kelm/S. Williams)

BACKGROUND

The Texas Department of Transportation (TxDOT) is working on a project to widen the right of way and paving of FM 1103 in the City of Schertz. Citizens of Schertz passed a bond measure to provide \$2 million of funding toward the project. City Council authorized a Fixed Price Agreement (\$181,226) to contribute funds for the acquisition of right of way, and an Advanced Funding Agreement (\$1,818,774) for contribution of funds toward construction of the roadway improvements. In May 2017, Council also approved Resolution 17-R-33 authorizing an agreement with Ford Engineering for the design, bid, and construction phase engineering services for the FM 1103 Water and Wastewater line relocation project in advance of the FM 1103 road widening project.

The initial scope of work was based on 60% TxDOT plans. Over the last several years as TxDOT has finalized their plans, 100% TxDOT plans were issued in June 2020, there have been numerous adjustments and changes that the City has been required to make in order to accommodate the TxDOT project. Each change or adjustment by TxDOT has required Ford Engineering to make adjustments and even redesign entire sections of waterline relocation in the FM 1103 Utility Relocation Project plan set. These changes have caused the cost of engineering services and construction cost to increase. Most recently, the City was made aware that an additional approximately 800 LF of waterline would need to be relocated to accommodate the TxDOT project.

The original project estimate included \$38,013.00 for engineering services. On August 28, 2018, staff brought to Council Resolution 18-R-117 for an additional \$22,000, which increase the not-to-exceed amount to \$60,013.00. On September 24, 2019, staff brought to Council Resolution 19-R-132 to further increase the Ford Engineering not-to-exceed by \$11,809.30 to \$71,822.30. Based on the most recent changes required by TxDOT, Ford Engineering has requested an additional \$3,030.00 in fee above the previously approved not-to-exceed amount to make those changes. Staff requests Council approval to extend the Ford Engineering not-to-exceed value to \$80,000 in order to cover this most recent change in scope, but also any other adjustments that arise.

GOAL

The relocation of these lines will ensure the City utilities are provided in an alignment that allows adequate space for future maintenance.

COMMUNITY BENEFIT

The relocation of these lines will ensure the City utilities are removed from conflict with the TxDOT FM 1103 expansion project and will place the utilities in an alignment that allows adequate space for future maintenance.

SUMMARY OF RECOMMENDED ACTION

Staff believes that Ford Engineering has worked efficiently with the fee for the project, given all the variables encountered throughout design and construction. Therefore, staff recommends that the City Council approve Resolution 20-R-69, authorizing additional expenditures with Ford Engineering, Inc., in a total project amount not to exceed \$80,000.00 for design, bid, and construction phase engineering services for the FM 1103 Water and Wastewater line relocation project in advance of the FM 1103 road widening project.

FISCAL IMPACT

Funding for engineering services is available in 2018 CO Bonds authorized for the FM 1103 Utility Relocation Project.

RECOMMENDATION

Staff recommends that the City Council approve Resolution 20-R-69, authorizing additional expenditures with Ford Engineering, Inc., in a total project amount not to exceed \$80,000.00 for design, bid, and construction phase engineering services for the FM 1103 Water and Wastewater line relocation project in advance of the FM 1103 road widening project.

Attachments

20-R-69

RESOLUTION NO. 20-R-69

A RESOLUTION BY THE CITY COUNCIL OF THE CITY OF SCHERTZ, TEXAS AUTHORIZING ADDITIONAL EXPENDITURES WITH FORD ENGINEERING, INC., IN A TOTAL PROJECT AMOUNT NOT TO EXCEED \$80,000.00 FOR DESIGN, BID, AND CONSTRUCTION PHASE ENGINEERING SERVICES FOR THE FM 1103 WATER AND WASTE-WATER LINE RELOCATION PROJECT IN ADVANCE OF THE FM 1103 ROAD WIDENING PROJECT.

WHEREAS, the City of Schertz (the “City”) has entered into an agreement for design, bid, and construction phase engineering services for the FM 1103 water and wastewater facilities relocation project in advance of the TxDOT FM 1103 road widening project with Ford Engineering; and

WHEREAS, TxDOT has identified necessary changes to the original project scope; and

WHEREAS, these identified necessary changes require additional engineering fees for design changes; and

WHEREAS, pursuant to Section 252.022(a)(4) of the Texas Local Government Code, the City is not required to seek bids or proposals with respect to a procurement for personal, professional, or planning purposes; and

WHEREAS, funding is available in the 2018 CO Bonds issued for the FM 1103 Utility Relocation Project; and

WHEREAS, Ford Engineering is an approved On-Call Engineering Service for the City of Schertz ; and

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SCHERTZ, TEXAS THAT:

Section 1. The City Council hereby authorizes additional expenditures with Ford Engineering, Inc., in a total project amount not to exceed \$80,000 for design, bid, and construction phase engineering services for the FM 1103 water and waste-water line relocation project in advance of the FM 1103 road widening project..

Section 2. The recitals contained in the preamble hereof are hereby found to be true, and such recitals are hereby made a part of this Resolution for all purposes and are adopted as a part of the judgment and findings of the City Council.

Section 3. All resolutions, or parts thereof, which are in conflict or inconsistent with any provision of this Resolution are hereby repealed to the extent of such conflict, and the provisions of this Resolution shall be and remain controlling as to the matters resolved herein.

Section 4. This Resolution shall be construed and enforced in accordance with the laws of the State of Texas and the United States of America.

Section 5. If any provision of this Resolution or the application thereof to any person or circumstance shall be held to be invalid, the remainder of this Resolution and the application of such provision to other persons and circumstances shall nevertheless be valid, and the City Council hereby declares that this Resolution would have been enacted without such invalid provision.

Section 6. It is officially found, determined, and declared that the meeting at which this Resolution is adopted was open to the public and public notice of the time, place, and subject matter of the public business to be considered at such meeting, including this Resolution, was given, all as required by Chapter 551, Texas Government Code, as amended.

Section 7. This Resolution shall be in force and effect from and after its final passage, and it is so resolved.

PASSED AND ADOPTED, this 7th day of July, 2020.

CITY OF SCHERTZ, TEXAS

Ralph Gutierrez, Mayor

ATTEST:

Brenda Dennis, City Secretary

(CITY SEAL)

CITY COUNCIL MEMORANDUM

City Council Meeting: July 7, 2020
Department: Parks, Recreation & Community Service
Subject: Resolution No. 20-R-71 - Consideration and/or action approving a Resolution by the City Council of the City of Schertz, Texas authorizing additional expenditures in the amount of \$2,051.59 with Ford Engineering Inc. for a total revised contract value of \$136,092.59 for professional engineering services for the Schertz Pedestrian Routes & Bike Lanes Project. (B. James/L. Shrum)

BACKGROUND

Ford Engineering has been working on the design of the Schertz Pedestrian Routes & Bike Lanes Project for the last two years. As part of that process, TxDOT requires environmental clearance. In 2020, after we were 3/4 of the way through the project process, TxDOT updated their environmental clearance rules and required us to comply.

The environmental consultant is requesting some additional services for their additional work to update the environmental documents to meet the next TxDOT standards. We have \$2,475 left unbilled on the environmental task and they are billing \$4,526.59 for their additional work, which leaves us \$2,051.59 short in the approved contract.

Because we are at our approved NTE value already with the Ford contract, this is being presented to Council as a contract amendment.

Breakdown of Project Components thus far:

Base Contract	18-R-08	\$ 99,018.00
Sidewalk Easement	18-R-71	\$ 2,600.00
Turn Lane	19-R-03	\$ 32,423.00
Total Approved NTE		\$ 134,041.00

Additional Environmental Work	\$ 2,051.59
New Total Approved NTE	\$136,092.59

GOAL

The goal is to approve the contract amendment for the additional \$2,051.59 to cover the cost of Ford Engineering's environmental subconsultant work. Final design has been submitted to TxDOT and the funds are expected to let September 2020.

COMMUNITY BENEFIT

The community will benefit from the additional pedestrian routes being added in this project. Both the Parks & Recreation Master Plan and the Citizen Satisfaction Surveys rate trails as the number one recreational need. This project adds approximately 7 miles of bike lanes, sidewalks, and decomposed granite trails to the city.

SUMMARY OF RECOMMENDED ACTION

The goal is to approve the contract amendment for the additional \$2,051.59 to cover the cost of Ford Engineering's environmental subconsultant work. Final design has been submitted to TxDOT and the funds are expected to let September 2020.

FISCAL IMPACT

The additional \$2,051.59 added to the NTE contract amount will be covered by professional services funds in the Parks & Recreation base budget.

RECOMMENDATION

Approval of Resolution authorizing a contract amendment for the additional \$2,051.59 to cover the cost of Ford Engineering's environmental subconsultant work.

Attachments

Resolution 20-R-71

Ford Eng Additional Env Work

RESOLUTION NO. 20-R-71

A RESOLUTION BY THE CITY COUNCIL OF THE CITY OF SCHERTZ, TEXAS AUTHORIZING ADDITIONAL EXPENDITURES IN THE AMOUNT OF \$2,051.59 WITH FORD ENGINEERING INC. FOR A TOTAL CONTRACT VALUE OF \$136,092.59 FOR PROFESSIONAL ENGINEERING SERVICES FOR THE SCHERTZ PEDESTRIAN ROUTES & BIKE LANES PROJECT.

WHEREAS, the City staff of the City of Schertz (the "City") has contracted with Ford Engineering Inc to provide professional services relating to engineering and design services for the Schertz Pedestrian Routes & Bike Lanes Project in the amount of \$ 134,041.00; and

WHEREAS, changes to TxDOT Environmental Rules and Regulations have required a modification to the environmental design documents at an additional charge of \$2,051.59; and

WHEREAS, the contract amendment fall within the allowable rate for change orders per Texas Local Government Code; and

WHEREAS, the City Council has determined that it is in the best interest of the City to amend the contract with Ford Engineering pursuant to the On Call Engineering Agreement attached hereto as Exhibit A (the "Agreement").

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SCHERTZ, TEXAS THAT:

Section 1. The City Council hereby authorizes the City Manager to execute and deliver the Amendment to the Agreement with Ford Engineering, in substantially the form set forth on Exhibit A, for an additional \$2,051.59 and a total contract value of \$136,092.59 for professional engineering services to complete TxDOT environmental clearance documents for the Schertz Pedestrian Routes & Bike Lanes Project..

Section 2. The recitals contained in the preamble hereof are hereby found to be true, and such recitals are hereby made a part of this Resolution for all purposes and are adopted as a part of the judgment and findings of the City Council.

Section 3. All resolutions, or parts thereof, which are in conflict or inconsistent with any provision of this Resolution are hereby repealed to the extent of such conflict, and the provisions of this Resolution shall be and remain controlling as to the matters resolved herein.

Section 4. This Resolution shall be construed and enforced in accordance with the laws of the State of Texas and the United States of America.

Section 5. If any provision of this Resolution or the application thereof to any person or circumstance shall be held to be invalid, the remainder of this Resolution and the application of such provision to other persons and circumstances shall nevertheless be valid, and the City

Council hereby declares that this Resolution would have been enacted without such invalid provision.

Section 6. It is officially found, determined, and declared that the meeting at which this Resolution is adopted was open to the public and public notice of the time, place, and subject matter of the public business to be considered at such meeting, including this Resolution, was given, all as required by Chapter 551, Texas Government Code, as amended.

Section 7. This Resolution shall be in force and effect from and after its final passage, and it is so resolved.

PASSED AND ADOPTED, this 7th day of July, 2020.

CITY OF SCHERTZ, TEXAS

Ralph Gutierrez, Mayor

ATTEST:

Brenda Dennis, City Secretary

(CITY SEAL)

EXHIBIT A
CONTRACT WITH FORD ENGINEERING INC



FORD ENGINEERING, INC.

June 24, 2020

Scott McClelland, PE
City of Schertz
10 Commercial Place, Building 2
Schertz, TX 78154
Office: 210-619-1822

Re: Pedestrian Routes and Bike Lanes Project

Mr. McClelland,

During the final design of the above referenced project, after having met all of TXDOT's stringent environmental requirements, TxDOT came out with new environmental forms, and numerous state-listed threatened and endangered species were added to the TPWD lists.

Our environmental subconsultant therefore had to complete a new Threatened and Endangered Species analysis, complete all new TxDOT forms, and provide EPIC language for Ford Engineering's plans in order to meet TxDOT new requirements.

The above effort to meet the new TXDOT requirements and obtain their environmental approval of for the project resulted in cost of \$2,051.59 in excess of our contractual amount.

Ford Engineering, Inc. is requesting an additional \$2,051.59 to cover the cost of the work that exceeded the original contractual amount for environmental work. This figure has no overhead markup from Ford Engineering, Inc., and represents solely the amount of excess due to our subconsultant.

Thank you for your consideration in this matter.

Sincerely,

Mark B Hill, PE
FORD ENGINEERING, INC.

CITY COUNCIL MEMORANDUM

City Council Meeting: July 7, 2020
Department: Facility & Fleet
Subject: Ordinance No. 20-T-22 - Consideration and/or action approving an Ordinance by the City Council of the City of Schertz, Texas authorizing an adjustment to the Fiscal Year 2019-2020 Budget to increase the budget amount by \$100,000.00 for the General Fund (Maintenance Services), repealing all ordinances or parts of ordinances in conflict with this ordinance; and providing an effective date. *Final Reading* (C. Kelm/S. Williams/T. Buckingham)

BACKGROUND

Money is budgeted for the General Fund Maintenance Services each fiscal year. Due to unexpected and emergency projects and \$50,000 in funds from an FY 18-19 maintenance project not being encumbered into this FY, there is a shortfall in the remaining balance of the Maintenance Services General Fund account. With approval of this ordinance, \$100,000 will be used from additional sales tax received to meet the maintenance services needs of the City for the remainder of the FY.

Unencumbered Funds

A. One of the FY18-19 Expanded Programs was to repair and paint the facilities within the Hal Baldwin Municipal Complex. This project was completed at the end of the FY 18-19. Unfortunately, the invoice wasn't received until FY 19-20 and the funds allocated for these repairs and painting in FY18-19 were not re-encumbered to reconcile the invoice. Funds from the FY19-20 Building Maintenance Funds were used to pay the invoice; however, this has created a shortfall in the current budget/contract for the Public Safety Restroom Repairs being funded from Building Maintenance Funds. The funds for the painting and repairs were in the original FY 18-19 budget; however, they were not spent because of the delayed invoice and returned to the General Fund.

Unexpected and Emergency Projects:

- A. The FM 3009 tower has become unstable over time due to the three base legs rusting through and poses an immediate safety risk because it could fall over. The communication attachments have been removed and the appropriate entities have been notified in preparation of its removal. (\$35,000)
- B. Two of the Civic Center HVAC units needed emergency repairs with condensers and coils replaced. (\$15,000)

City Council approved this on first reading at their meeting of June 23, 2010.

GOAL

City Staff recommends the City Council approve Ordinance 20-T-22 on final reading.

COMMUNITY BENEFIT

Maintenance Services are an asset to the City as this program allows for cost effective/internal maintenance of City Facilities and allow staff to serve our residents in a safe and comfortable environment. Without adequate funding, maintenance services will cease and/or be very limited for the remainder of this FY and the Public Safety Restroom Repair project may have to be "de-scoped" or reduced in the amount of repairs/renovation completed.

SUMMARY OF RECOMMENDED ACTION

City Staff recommends City Council approve 20-T-22 on final reading.

FISCAL IMPACT

The City shall increase the General Fund Maintenance Services budget by \$100,000, from additional sales taxes received, to appropriately fund this account for the remainder of FY19-20.

RECOMMENDATION

City Staff recommends City Council approve Ordinance 20-T-22 to fund Maintenance Services for the remainder of FY 19-20.

Attachments

Final Reading Ord 20-T-22

ORDINANCE NO. 20-T-22

AN ORDINANCE BY THE CITY COUNCIL OF THE CITY OF SCHERTZ, TEXAS AUTHORIZING AN ADJUSTMENT TO THE FISCAL YEAR 2019-2020 BUDGET TO INCREASE THE BUDGET AMOUNT BY \$100,000.00 FOR THE GENERAL FUND (MAINTENANCE SERVICES) REPEALING ALL ORDINANCES OR PARTS OF ORDINANCES IN CONFLICT WITH THIS ORDINANCE; AND PROVIDING AN EFFECTIVE DATE

WHEREAS, pursuant to Ordinance 19-T-23, the City of Schertz (the “City”) adopted the budget for the City for the fiscal year 2019-2020 (the “Budget”), which provides funding for the City’s operations throughout the 2019-2020 fiscal year; and

WHEREAS, the City needs to increase the budget amount by \$100,000.00 for the General Fund (Maintenance Services); and

WHEREAS, the General Fund (Maintenance Services) Balance is \$204,958.67; and

WHEREAS, City staff recommends that the City Council adjust the Budget and approve the ordinance.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SCHERTZ, TEXAS:

Section 1. The City shall increase the budget for the General Fund (Maintenance Services) by \$100,000.00 and offset the increase with the utilization of unbudgeted added sales tax.

Section 2. The recitals contained in the preamble hereof are hereby found to be true, and such recitals are hereby made a part of this Ordinance for all purposes and are adopted as a part of the judgment and findings of the Council.

Section 3. All ordinances and codes, or parts thereof, which are in conflict or inconsistent with any provision of this Ordinance are hereby repealed to the extent of such conflict, and the provisions of this Ordinance shall be and remain controlling as to the matters resolved herein.

Section 4. This Ordinance shall be construed and enforced in accordance with the laws of the State of Texas and the United States of America.

Section 5. If any provision of this Ordinance or the application thereof to any person or circumstance shall be held to be invalid, the remainder of this Ordinance and the application of such provision to other persons and circumstances shall nevertheless be valid, and the City hereby declares that this Ordinance would have been enacted without such invalid provision.

Section 6. It is officially found, determined, and declared that the meeting at which this Ordinance is adopted was open to the public and public notice of the time, place, and subject matter of the public business to be considered at such meeting, including this Ordinance, was given, all as required by Chapter 551, as amended, Texas Government Code.

Section 7. This Ordinance shall be effective upon the date of final adoption hereof and any publication required by law.

PASSED ON FIRST READING, the 23rd day of June, 2020.

PASSED, APPROVED and ADOPTED ON SECOND READING, the 7th day of July, 2020.

CITY OF SCHERTZ, TEXAS

Mayor Ralph Gutierrez

ATTEST:

Brenda Dennis, City Secretary

(CITY SEAL)

CITY COUNCIL MEMORANDUM

City Council Meeting: July 7, 2020

Department: Executive Team

Subject: Ordinance No. 20-T-21 - Consideration and/or action approving an Ordinance by the City Council of the City of Schertz, Texas authorizing an adjustment to the Fiscal Year 2019-2020 Budget to increase the budget amount by \$5,000.00 for the Hal Baldwin Scholarship, repealing all ordinances or parts of ordinances in conflict with this ordinance; and providing an effective date. *Final Reading* (M. Browne/S. Gonzalez)

BACKGROUND

Scholarship money is budgeted for the Hal Baldwin Scholarship each fiscal year. Historically, the Hal Baldwin Scholarship Committee has awarded up to \$5,000 to scholarship recipients. This year, due to the caliber and the quality of the applications received, the Committee made the recommendation to City Council to award \$10,000 to scholarship recipients (one \$5,000 scholarship and two \$2,500 scholarships) and at the June 9 Council meeting, Council approved Resolution 20-R-59, which authorized distribution of the scholarship funds to the three recipients.

With approval of this ordinance, the remaining \$5,000 that is needed for scholarship distribution will be transferred from the Hal Baldwin Scholarship Fund Balance, which has a current balance of \$114,156.43.

City Council approved this on first reading at their meeting of June 23, 2020.

GOAL

To distribute scholarship funds to the three recommended recipients.

COMMUNITY BENEFIT

The Hal Baldwin Scholarship serves a public purpose by encouraging and assisting graduating high school seniors from Schertz pursue their interest in public service at the collegiate level.

SUMMARY OF RECOMMENDED ACTION

City Staff recommends that the City Council approve Ordinance 20-T-21 on final reading.

FISCAL IMPACT

The City shall increase the budget for the Hal Baldwin Scholarship by \$5,000.00 and offset the increase with a transfer of \$5,000.00 from the \$114,156.43 Hal Baldwin Scholarship Fund Balance.

RECOMMENDATION

City Staff recommends that the City Council approve Ordinance 20-T-21 to adjust the budget for the Hal Baldwin Scholarship to award scholarship funds to three Schertz students.

Attachments

Ordinance 20-T-21

ORDINANCE NO. 20-T-21

AN ORDINANCE BY THE CITY COUNCIL OF THE CITY OF SCHERTZ, TEXAS AUTHORIZING AN ADJUSTMENT TO THE FISCAL YEAR 2019-2020 BUDGET TO INCREASE THE BUDGET AMOUNT BY \$5,000.00 FOR THE HAL BALDWIN SCHOLARSHIP, REPEALING ALL ORDINANCES OR PARTS OF ORDINANCES IN CONFLICT WITH THIS ORDINANCE; AND PROVIDING AN EFFECTIVE DATE

WHEREAS, pursuant to Ordinance 19-T-23, the City of Schertz (the “City”) adopted the budget for the City for the fiscal year 2019-2020 (the “Budget”), which provides funding for the City’s operations throughout the 2019-2020 fiscal year; and

WHEREAS, the City needs to increase the budget amount by \$5,000.00 for the Hal Baldwin Scholarship; and

WHEREAS, the Hal Baldwin Scholarship Fund Balance is \$114,156.43; and

WHEREAS, City staff recommends that the City Council adjust the Budget and approve the ordinance; and

WHEREAS, the City Council of the City has determined that it is in the best interest of the City to adjust the Budget and increase the budget amount for the Hal Baldwin Scholarship, as more fully set forth in this Ordinance.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SCHERTZ, TEXAS:

Section 1. The City shall increase the budget for the Hal Baldwin Scholarship by \$5,000.00 and offset the increase with a transfer of \$5,000.00 from the Hal Baldwin Scholarship Fund Balance.

Section 2. The recitals contained in the preamble hereof are hereby found to be true, and such recitals are hereby made a part of this Ordinance for all purposes and are adopted as a part of the judgment and findings of the Council.

Section 3. All ordinances and codes, or parts thereof, which are in conflict or inconsistent with any provision of this Ordinance are hereby repealed to the extent of such conflict, and the provisions of this Ordinance shall be and remain controlling as to the matters resolved herein.

Section 4. This Ordinance shall be construed and enforced in accordance with the laws of the State of Texas and the United States of America.

Section 5. If any provision of this Ordinance or the application thereof to any person or circumstance shall be held to be invalid, the remainder of this Ordinance and the application of

such provision to other persons and circumstances shall nevertheless be valid, and the City hereby declares that this Ordinance would have been enacted without such invalid provision.

Section 6. It is officially found, determined, and declared that the meeting at which this Ordinance is adopted was open to the public and public notice of the time, place, and subject matter of the public business to be considered at such meeting, including this Ordinance, was given, all as required by Chapter 551, as amended, Texas Government Code.

Section 7. This Ordinance shall be effective upon the date of final adoption hereof and any publication required by law.

PASSED ON FIRST READING, the 23rd day of June, 2020.

PASSED, APPROVED and ADOPTED ON SECOND READING, the 7th day of July, 2020.

CITY OF SCHERTZ, TEXAS

Mayor Ralph Gutierrez

ATTEST:

City Secretary

(CITY SEAL)

CITY COUNCIL MEMORANDUM

City Council Meeting: July 7, 2020
Department: Public Works
Subject: Resolution No. 20-R-73 - Consideration and/or action approving a Resolution by the City Council of the City of Schertz, Texas approving the San Antonio River Authority (SARA) 2020 wastewater rates and other matters in connection therewith. (SARA Ordinance #O-1469) (C. Kelm/S. Williams)

BACKGROUND

The San Antonio River Authority (SARA) has an interlocal agreement with Schertz to provide wastewater treatment services for Schertz connections within SARA's Certificate of Convenience and Necessity (CCN).

The SARA Board is recommending and has approved Ordinance # O-1469 for wastewater rates effective July 1, 2020.

- Single Family Residential
 - Wholesale: \$10.45 fixed charge + \$4.69/1,000 gallons of winter average water consumption per month
 - Retail: \$23.30 fixed charge + \$4.69/1,000 gallons of winter average water consumption per month
 - Winter Average is three consecutive billing periods of prior winter's season between November 15-March 15
- All other users (not single family residential)
 - Wholesale: \$6.69/1,000 gallons of metered water consumption each month
 - Retail: \$9.57/1,000 gallons of metered water consumption each month

GOAL

To have the City of Schertz City Council approve SARA wastewater rates.

COMMUNITY BENEFIT

Through SARA, the City of Schertz is able to provide wastewater services to its residents and commercial businesses. Attached is a map illustrating the service territory for SARA and the residents who benefit from these services.

SUMMARY OF RECOMMENDED ACTION

Staff recommends approval of the Resolution adopting the SARA wastewater rates, effective July 1, 2020.

FISCAL IMPACT

The City of Schertz provides these services, through SARA, by collecting from the residents through utility billing for these services.

RECOMMENDATION

Staff recommends approval of the Resolution adopting the SARA wastewater rates.

Attachments

Resolution-Schertz

ILA with SARA and Schertz

SARA Service Area

SARA Martinez fees

RESOLUTION NO. 20-R-73

**A RESOLUTION BY THE CITY COUNCIL OF THE CITY OF SCHERTZ,
TEXAS APPROVING THE SARA 2020 WASTEWATER RATES, AND
OTHER MATTERS IN CONNECTION THEREWITH**

WHEREAS, the City of Schertz has an Interlocal Agreement with San Antonio River Authority (SARA) and

WHEREAS, SARA provides retail wastewater treatment and collection services to sewer connections served by this agreement and within its Certificates of Convenience and Necessity (CCN) facility lines; and

WHEREAS, SARA determines its rates annually based upon the estimated quantities of wastewater treated and estimated expenses; beginning July 1, 2020; and

WHEREAS, the City staff of the City of Schertz (the "City") has recommended that the City approve the proposed SARA Year 2020-21 Wastewater Rates as adopted by the SARA Board of Directors; and

WHEREAS, the City Council has determined that it is in the best interest of the City to approve the rates to ensure that the citizens and businesses of Schertz continue to receive excellent and vital wastewater services.

**BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SCHERTZ, TEXAS
THAT:**

Section 1. The City Council hereby authorizes the approval of the SARA 2020-21 Wastewater Rates.

Section 2. The recitals contained in the preamble hereof are hereby found to be true, and such recitals are hereby made a part of this Resolution for all purposes and are adopted as a part of the judgment and findings of the City Council.

Section 3. All resolutions, or parts thereof, which are in conflict or inconsistent with any provision of this Resolution are hereby repealed to the extent of such conflict, and the provisions of this Resolution shall be and remain controlling as to the matters resolved herein.

Section 4. This Resolution shall be construed and enforced in accordance with the laws of the State of Texas and the United States of America.

Section 5. If any provision of this Resolution or the application thereof to any person or circumstance shall be held to be invalid, the remainder of this Resolution and the application of such provision to other persons and circumstances shall nevertheless be valid, and the City Council hereby declares that this Resolution would have been enacted without such invalid provision.

Section 6. It is officially found, determined, and declared that the meeting at which this Resolution is adopted was open to the public and public notice of the time, place, and subject matter of the public business to be considered at such meeting, including this Resolution, was given, all as required by Chapter 551, Texas Government Code, as amended.

Section 7. This Resolution shall be in force and effect from and after its final passage, and it is so resolved.

PASSED AND ADOPTED, this 7th day of July, 2020.

CITY OF SCHERTZ, TEXAS

Ralph Gutierrez, Mayor

ATTEST:

Brenda Dennis, City Secretary

(CITY SEAL)

ORDINANCE NO. O-1469

AN ORDINANCE OF THE BOARD OF DIRECTORS OF THE SAN ANTONIO RIVER AUTHORITY ESTABLISHING FEES AND WASTEWATER CHARGES TO BECOME EFFECTIVE JULY 1, 2020, FOR THE SAN ANTONIO RIVER AUTHORITY WASTEWATER SYSTEM

Preamble

WHEREAS, the SAN ANTONIO RIVER AUTHORITY has entered into an INTERLOCAL AGREEMENT REGARDING WASTEWATER TRANSPORTATION, TREATMENT AND DISPOSAL, with the City of SCHERTZ and GREEN VALLEY SPECIAL UTILITY DISTRICT for the purpose of providing wholesale wastewater treatment services (the "Agreement"); and

WHEREAS, the SAN ANTONIO RIVER AUTHORITY provides retail wastewater treatment and collection services to sewer connections in the area outside corporate city jurisdictions served by the Agreement and within its Certificates of Convenience and Necessity (CCN) facility lines; and

WHEREAS, the Agreement provides that the charges to be paid for services supplied by the San Antonio River Authority System will be calculated on the basis of estimated quantities of wastewater treated and estimated expenses; and

WHEREAS, the Agreement further provides that rates shall be determined annually by the San Antonio River Authority based on estimated quantities of wastewater treated and estimated expenses; beginning July 1, 2020; and

WHEREAS, the annual review of estimated quantities of wastewater to be treated and expenses to be incurred has been completed and fees and charges for the San Antonio River Authority Wastewater System beginning July 1, 2020, have been developed.

NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF DIRECTORS OF THE SAN ANTONIO RIVER AUTHORITY:

1. The San Antonio River Authority establishes fees and wastewater charges for service for the San Antonio River Authority Wastewater System beginning July 1, 2020, as follows:
 - A. Single Family Residential – For each single-family residential unit connected to Salitrillo Wastewater System facilities, the customer shall pay the following:

Wholesale: \$10.45 fixed charge plus \$4.69 per 1,000 gallons of winter average water consumption per month.

Retail: \$23.30 fixed charge plus \$4.69 per 1,000 gallons of winter average water consumption per month.

The charge based on winter average water consumption is waived when the unit is vacant. The winter average water consumption is defined as the computed average of the monthly metered water consumption for three consecutive billing periods that fall wholly within the prior winter's season between November 15, and the following March 15. Where the wholesale account has not established a winter average, the Customer's representative winter average shall be used. Where the retail account has not established a winter average, the Retail System winter average shall be used.

The fixed charge includes a payment for any debt of the system plus a computed capital replacement charge used for future system capital improvement projects.

- B. All Other Users – For all other users, not single family residential units, connected to the wastewater facilities, the customer shall pay the following:

Wholesale: \$6.69 per 1,000 gallons of metered water consumption each month.

Retail: \$9.57 per 1,000 gallons of metered water consumption each month.

- C. All other fees and charges for the San Antonio River Authority Wastewater System are established by the "San Antonio River Authority – Schedule of Utilities Operations Fees" as adopted through separate ordinance.

PASSED AND APPROVED this 17th day of June, 2020.



DARRELL T. BROWNLOW, Ph.D., Chairman

ATTEST:



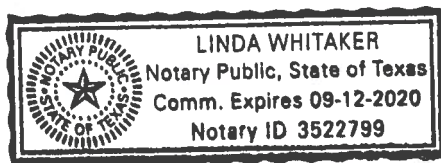
LOURDES GALVAN, Secretary

ACKNOWLEDGMENT OF CHAIRMAN

STATE OF TEXAS §
 §
COUNTY OF BEXAR §

BEFORE ME, the undersigned authority, on this day personally appeared DARRELL T. BROWNLOW, Ph.D., Chairman of the Board of Directors of the SAN ANTONIO RIVER AUTHORITY, a political subdivision of the State of Texas, known to me to be the person and officer whose name is subscribed to the foregoing instrument, and acknowledged to me that he executed the same for the purposes and consideration therein expressed, in the capacity therein stated, and as the act and deed of said political subdivision.

GIVEN UNDER MY HAND AND SEAL OF OFFICE this the 17th day of June 2020.



Linda Kay Whitaker
Linda Kay Whitaker, Notary Public
In and for the State of Texas
My commission expires: 09/12/2020

CERTIFICATE OF SECRETARY

SAN ANTONIO RIVER AUTHORITY §

§

San Antonio, Bexar County, Texas §

I hereby certify the above and foregoing to be a duplicate original of Ordinance No. O-1469 of the Board of Directors of the SAN ANTONIO RIVER AUTHORITY as passed and approved by the members of said Board at a regular meeting of the Board of Directors of said AUTHORITY held on June 17, 2020 in San Antonio, Bexar County, Texas, at which a quorum was present, as shown by the minutes of said meeting.

IN TESTIMONY WHEREOF, witness my hand and the official seal of the SAN ANTONIO RIVER AUTHORITY on this the 17th day of June, 2020, in San Antonio, Bexar County, Texas.



LOURDES GALVAN, Secretary

San Antonio River Authority – Schedule of Utilities Operation Fees (FY 2020/21)

1. Connection and Impact Fees:

- a. Connection Fee – a charge or fee that is imposed by the River Authority for construction, installation, or inspection of a tap or connection to the River Authority's water or Wastewater facilities, including all necessary service lines and meters, or for wholesale facilities that serve such water or Wastewater facilities if the charge or fee does not exceed three times the actual cost to the River Authority for such tap or connection; or if made to a nontaxable entity for retail or wholesale service, does not exceed the actual costs to the River Authority for such work and for all facilities that are necessary to provide Services to such entity and that are financed or are to be financed in whole or in part by rates or revenue bonds of the River Authority; or is made by the River Authority for retail or wholesale service on land that at the time of platting was not being provided with Wastewater service by the River Authority. (Water Code Chapter 49.212)

Connection Fees for the San Antonio River Authority Wastewater System are hereby established in the following multiples of one (1) Equivalent Dwelling Unit (EDU). One (1) EDU is 240 gallons per day for each single-family residential dwelling unit. The required fee shall be computed by multiplying the value of one (1) EDU by the appropriate multiplier from Table 3 - Impact and Connection Fee Multipliers. Where the list is ambiguous or otherwise fails to properly cover a request for sewer connection, a connection fee consistent with those listed shall be established by mutual agreement of the River Authority and the wholesale Customer, and thereafter disclosed to the applicant.

Table 1 – Connection Fees

<u>Wastewater Treatment Plan Description</u>	<u>Connection Fee per EDU</u>
SARA Wastewater System – Upper Martinez and Martinez II	\$3,250
SARA Wastewater System - Martinez IV	\$3,250
Salitrillo Wholesale System	\$2,700
Salitrillo Retail System	\$3,250

- b. Impact Fee – a charge or assessment imposed by the River Authority against new Development in order to generate revenue for funding or recouping the costs of capital improvements or facility expansions necessitated by and attributable to such new Development and does not include any fee or charge that is a Connection Fee. (30 TAC 293.171(1))

Impact Fees authorized by the Texas Commission on Environmental Quality for the San Antonio River Authority Salitrillo System are hereby established in the following multiples of one (1) EDU. The required fee shall be computed by multiplying the value

of one (1) EDU by the appropriate multiplier from Table 3 Impact and Connection Fee Multipliers. Where the list is ambiguous or otherwise fails to properly cover a request for sewer connection, an impact fee consistent with those listed shall be established by mutual agreement of the River Authority and the wholesale Customer, and thereafter disclosed to the applicant.

Table 2 – Impact Fees

Wastewater Treatment Plan Description	Impact Fee per EDU
SARA Wastewater System – Upper Martinez and Martinez II	\$0
SARA Wastewater System - Martinez IV	\$0
Salitrillo Wholesale System	\$0
Salitrillo Retail System	\$0

Table 3 – Impact and Connection Fee Multipliers

<u>Multiplier Description</u>		<u>Multiplier Factor</u>	
Single family residence		1.00	
Multi-family residential, including townhouses, condominiums, duplexes, etc. (per dwelling unit)		1.00	
Apartments		0.60	
Hotels/motels with cooking facilities in room (per dwelling unit)		0.60	
Hotels/motels without cooking facilities in room (per dwelling unit)		0.33	
Trailer/mobile home parks (per trailer lot/space)		1.00	
Camper campgrounds (per camper site)		0.33	
Hospital (per design bed)		0.66	
Nursing/rest home (per design bed)		0.33	
School with showers (per design student)		0.066	
School without showers (per design student)		0.05	
Diameter of Service Line (commercial connections) – Multiplier			
	4 inch	6 inch	8 inch
Service station	1X	2X	4X
Swimming pool (commercial)	1X	2X	4X
Office bldg. retail & convenience stores	1X	2X	4X
Bowling alley	1X	2X	4X
Theater, drive-in theater	1X	2X	4X
Factory, industry – see also paragraph 1(b) hereof	1X	2X	4X

Spectator stadium	1X	2X	4X
Church	1X	2X	4X
Restaurant	2X	4X	8X

2. Policy for Payment of Connection and Impact Fees:

- (a) Connection and Impact Fees will be collected in accordance with the San Antonio River Authority Utility Service Regulations.

3. Remedy for Failure to Pay Connection and Impact Fees:

In the event that the Customer should permit a service line of any classification to be connected to its local wastewater facilities without payment of the appropriate fee(s) to the River Authority, the River Authority shall be entitled to liquidated damages in the amount of One Hundred Dollars (\$100) for any such unpaid fee in addition to the appropriate fee itself.

4. Balance Due Policy:

Balances will be collected in accordance with the San Antonio River Authority Utility Service Regulations.

5. Industrial Connection Fee and Service Charges:

The provisions of SAN ANTONIO RIVER AUTHORITY Ordinance No. O-805, passed and approved May 15, 1985, which is by reference included herein and made a part hereof, shall govern all aspects of industrial wastes discharged to the San Antonio River Authority Martinez - Salitrillo Creeks Sewage Transportation and Treatment System, specifically including fees and charges therefore. It is understood and agreed by the parties that when governing rules, regulations, orders, ordinances or other such requirements by the wholesale Customers are more stringent with respect to such industrial wastes, such wholesale Customer requirements shall prevail.

Table 4 – Industrial Connection Fee and Service Charges

Description	Fee
Permit Fee – fee charged for each completed application for an industrial sewer connection.	\$25
Sampling Fee – fee charged to the permit holder for each on-site visit conducted by SARA personnel for the purpose of gathering samples, in accordance with Section 6.4 of the Industrial Waste Ordinance.	\$25
Analysis Fee – fee charged to permit holder in cases where sample analysis requirements exceed the testing capabilities of SARA's laboratory (e.g. heavy metals content). SARA will arrange for samples to be collected by a contract laboratory for analysis.	Cost to SARA

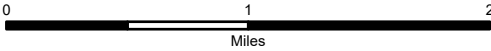
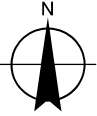
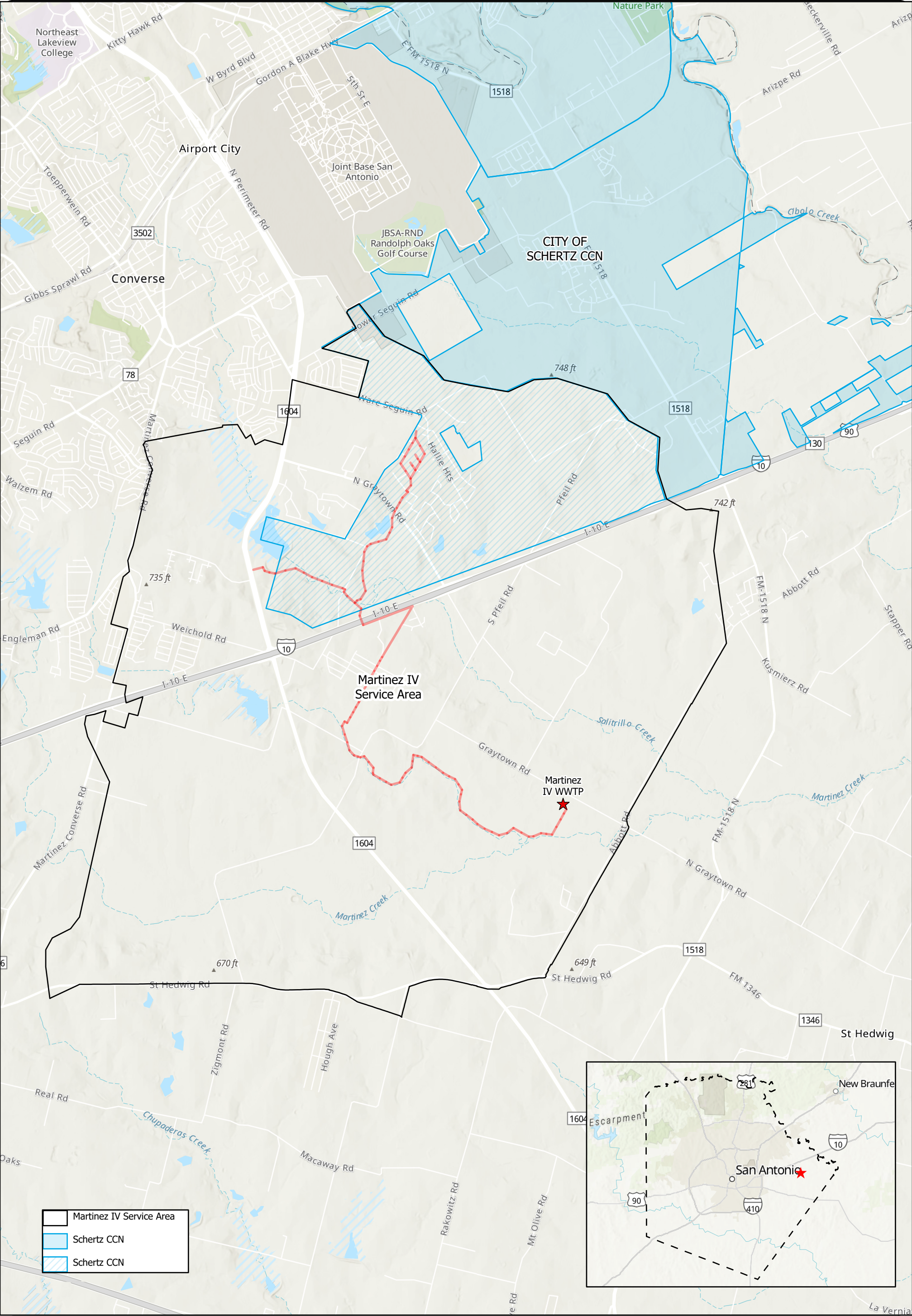
Over-strength Surcharge – One a case-by-case basis, SARA may waive the requirement for pretreatment prior to discharge of over-strength sewage (BOD and/or TSS greater than 200 MG/L) into the wastewater system. To the applicable user such Over-strength Surcharge will be billed quarterly by and payable directly to SARA.	50% of permit holder's monthly retail sewer service charge
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6. Regulatory Assessment Fee – The Texas Regulatory Assessment Fee of one-half of one percent as established by Ordinance No. O-955, passed and approved September 18, 1991, is hereby ratified, confirmed and carried forward.
7. Development Fees – The River Authority will assess fees related to development as described in Table 5.

Table 5 – Development Fees

Description	Fee
Expedited Service Application Fee - This fee will be assessed to cover the charges of the expediting the planning meetings, initial review of development, and engineering capacity investigation of the existing connecting infrastructure. This will guarantee the River Authority's processing of the Service Application will take half of the time as stated within the "New Development Service Application Process" document available on the Utilities Development Resources website or by contacting staff.	\$5,000
Expedited Plan Review Fee – This fee will be assessed to cover the charges of expediting the review of the sealed plans to check for compliance with the River Authority's Technical Specifications, Wastewater Design Standards, and the Texas Commission on Environmental Quality Rules. This will guarantee the River Authority's processing of the Plan Review as stated within the "New Development Service Application Process" document available on the Utilities Development Resources website or by contacting staff.	\$1,000
ProRata Fee – This fee will be assessed for special conditions that are negotiated between the developer and the River Authority to offset costs for developer specific needs or River Authority oversizing.	Varies
Lift Station Operations and Maintenance Fee – This fee will be assessed to offset life cycle operations and maintenance costs of a development's site-specific lift station.	\$150,390

Schertz Service Area



Disclaimer:
The GIS material included with this transmittal is made available as a public service. The maps and/or data are to be used for reference and/or informational purposes only and may not have been prepared for or be suitable for legal, engineering, or surveying purposes. It does not represent an on-the-ground survey and represents only the approximate relative location of property boundaries. The data herein shall be used and relied upon only at the user's sole risk, and the user agrees to indemnify and hold harmless the San Antonio River Authority, its officials and employees from any liability arising out of the use of the data or information provided. If there are any questions about the appropriateness of this data, please email saragis@sara-tx.org.

ORDINANCE NO. O-1472

AN ORDINANCE OF THE BOARD OF DIRECTORS OF THE SAN ANTONIO RIVER AUTHORITY ADOPTING SAN ANTONIO RIVER AUTHORITY MARTINEZ-SALITRILLO CREEKS WASTEWATER SYSTEMS SCHEDULE OF UTILITY CONNECTION FEES, IMPACT FEES, INDUSTRIAL CONNECTION AND SERVICE FEES, REGULATORY ASSESSMENT FEE AND DEVELOPMENT FEES

Preamble

WHEREAS, the San Antonio River Authority (SARA) operates Martinez-Salitrillo Creeks Wastewater Systems; and

WHEREAS, a review of all fees and other charges has been completed for the Martinez-Salitrillo Creeks Wastewater Systems and fees and other charges beginning July 1, 2020, have been determined; and

WHEREAS, "connection fee" means a charge or fee that is imposed by San Antonio River Authority for construction, installation, or inspection of a tap or connection to San Antonio River Authority water, sanitary sewer, or drainage facilities, including all necessary service lines and meters, for capacity in stormwater detention or retention facilities and related stormwater conveyances, or for wholesale facilities that serve such water, sanitary sewer, drainage, or stormwater detention or retention facilities if the charge of fee does not exceed three times the actual cost to San Antonio River Authority for such tap or connection; or if made to a nontaxable entity for retail or wholesale service, does not exceed the actual costs to San Antonio River Authority for such work and for all facilities that are necessary to provide services to such entity and that are financed or are to be financed in whole or in part by tax-supported or revenue bonds of San Antonio River Authority; or is made by San Antonio River Authority for retail or wholesale service on land that at the time of platting was not being provided with water, wastewater, drainage, or storm water detention or retention service by San Antonio River Authority; and

WHEREAS, "impact fee" means a charge or assessment imposed by San Antonio River Authority against new development to generate revenue for funding or recouping the costs of capital improvements or facility expansions necessitated by and attributable to the new development, and does not include any fee or charge that is a Connection Fee; and

WHEREAS, wholesale and retail charges for residential and commercial customers shall be reviewed and established by separate ordinance;

NOW THEREFORE, BE IT ORDAINED BY THE BOARD OF DIRECTORS OF THE SAN ANTONIO RIVER AUTHORITY:

1. Impact Fees –Impact Fees are authorized by the Board of Directors and are incorporated into the “San Antonio River Authority – Schedule of Utilities Operations Fees” attached as Exhibit A.
2. Connection Fees –Connection Fees are authorized by the Board of Directors and are incorporated into the “San Antonio River Authority – Schedule of Utilities Operations Fees” attached as Exhibit A.
3. Industrial Connection and Service Fees – The Industrial Connection and Service Fees established by Ordinance No. O-805, passed and approved May 15, 1985, are hereby ratified, confirmed and carried forward. Industrial Connection and Service Fees are incorporated into the “San Antonio River Authority – Schedule of Utilities Operations Fees” attached as Exhibit A.
4. Regulatory Assessment Fee – The Texas Regulatory Assessment Fee of one-half of one percent as established by Ordinance No. O-955, passed and approved September 18, 1991, is hereby ratified, confirmed and carried forward. The Regulatory Assessment Fee is incorporated into the “San Antonio River Authority – Schedule of Utilities Operations Fees” attached as Exhibit A.
5. The fees established by this Ordinance will remain in full force and effect until replaced and superseded by action of the San Antonio River Authority Board of Directors.

PASSED AND APPROVED this 17th day of June, 2020.



DARRELL T. BROWNLOW, Ph.D., Chairman

ATTEST:



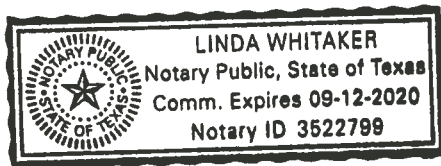
LOURDES GALVAN, Secretary

ACKNOWLEDGEMENT OF CHAIRMAN

STATE OF TEXAS §
 §
COUNTY OF BEXAR §

BEFORE ME, the undersigned authority, on this day personally appeared DARRELL T. BROWNLOW, Ph.D., Chairman of the Board of Directors of the SAN ANTONIO RIVER AUTHORITY, a political subdivision of the State of Texas, known to me to be the person and officer whose name is subscribed to the foregoing instrument, and acknowledged to me that he executed the same for the purposes and consideration therein expressed, in the capacity therein stated, and as the act and deed of said political subdivision.

GIVEN UNDER MY HAND AND SEAL OF OFFICE this the 17th day of June 2020



Linda Kay Whitaker
LINDA KAY WHITAKER, Notary Public
In and for the State of Texas
My commission expires: 9/12/2020

SAN ANTONIO RIVER AUTHORITY §
§
SAN ANTONIO, BEXAR COUNTY, TEXAS §

IN TESTIMONY WHEREOF, witness my hand and the official seal of the SAN ANTONIO RIVER AUTHORITY on this the 17th day of June, 2020, in San Antonio, Bexar County, Texas.


LOURDES GALVAN, Secretary

EXHIBIT A

San Antonio River Authority – Schedule of Utilities Operation Fees

1. **Connection and Impact Fees:**

- a. Connection Fee – a charge or fee that is imposed by the River Authority for construction, installation, or inspection of a tap or connection to the River Authority’s water or Wastewater facilities, including all necessary service lines and meters, or for wholesale facilities that serve such water or Wastewater facilities if the charge or fee does not exceed three times the actual cost to the River Authority for such tap or connection; or if made to a nontaxable entity for retail or wholesale service, does not exceed the actual costs to the River Authority for such work and for all facilities that are necessary to provide Services to such entity and that are financed or are to be financed in whole or in part by rates or revenue bonds of the River Authority; or is made by the River Authority for retail or wholesale service on land that at the time of platting was not being provided with Wastewater service by the River Authority. (Water Code Chapter 49.212)

Connection Fees for the San Antonio River Authority Wastewater System are hereby established in the following multiples of one (1) Equivalent Dwelling Unit (EDU). One (1) EDU is 240 gallons per day for each single-family residential dwelling unit. The required fee shall be computed by multiplying the value of one (1) EDU by the appropriate multiplier from Table 3 - Impact and Connection Fee Multipliers. Where the list is ambiguous or otherwise fails to properly cover a request for sewer connection, a connection fee consistent with those listed shall be established by mutual agreement of the River Authority and the wholesale Customer, and thereafter disclosed to the applicant.

Table 1 – Connection Fees

<u>Wastewater Treatment Plan Description</u>	<u>Connection Fee per EDU</u>
SARA Wastewater System – Upper Martinez and Martinez II	\$3,250
SARA Wastewater System - Martinez IV	\$3,250
Salitrillo Wholesale System	\$2,700
Salitrillo Retail System	\$3,250

- b. Impact Fee – a charge or assessment imposed by the River Authority against new Development in order to generate revenue for funding or recouping the costs of capital improvements or facility expansions necessitated by and attributable to such new Development and does not include any fee or charge that is a Connection Fee. (30 TAC 293.171(1))

Impact Fees authorized by the Texas Commission on Environmental Quality for the San Antonio River Authority Martinez and Salitrillo Systems are hereby established in

the following multiples of one (1) EDU. The required fee shall be computed by multiplying the value of one (1) EDU by the appropriate multiplier from Table 3 Impact and Connection Fee Multipliers. Where the list is ambiguous or otherwise fails to properly cover a request for sewer connection, an impact fee consistent with those listed shall be established by mutual agreement of the River Authority and the wholesale Customer, and thereafter disclosed to the applicant.

Table 2 – Impact Fees

<u>Wastewater Treatment Plan Description</u>	<u>Impact Fee per EDU</u>
SARA Wastewater System – Upper Martinez and Martinez II	\$0
SARA Wastewater System - Martinez IV	\$0
Salitrillo Wholesale System	\$0
Salitrillo Retail System	\$0

Table 3 – Impact and Connection Fee Multipliers

<u>Multiplier Description</u>	<u>Multiplier Factor</u>		
Single family residence	1.00		
Multi-family residential, including townhouses, condominiums, duplexes, etc. (per dwelling unit)	1.00		
Apartments	0.60		
Hotels/motels with cooking facilities in room (per dwelling unit)	0.60		
Hotels/motels without cooking facilities in room (per dwelling unit)	0.33		
Trailer/mobile home parks (per trailer lot/space	1.00		
Camper campgrounds (per camper site)	0.33		
Hospital (per design bed)	0.66		
Nursing/rest home (per design bed)	0.33		
School with showers (per design student)	0.066		
School without showers (per design student)	0.05		
Diameter of Service Line (commercial connections) – Multiplier			
	4 inch	6 inch	8 inch
Service station	1X	2X	4X
Swimming pool (commercial)	1X	2X	4X
Office bldg. retail & convenience stores	1X	2X	4X
Bowling alley	1X	2X	4X
Theater, drive-in theater	1X	2X	4X

Factory, industry – see also paragraph 1(b) hereof	1X	2X	4X
Spectator stadium	1X	2X	4X
Church	1X	2X	4X
Restaurant	2X	4X	8X

2. Policy for Payment of Connection and Impact Fees:

- (a) Connection and Impact Fees will be collected in accordance with the San Antonio River Authority Utility Service Regulations.

3. Remedy for Failure to Pay Connection and Impact Fees:

In the event that the Customer should permit a service line of any classification to be connected to its local wastewater facilities without payment of the appropriate fee(s) to the River Authority, the River Authority shall be entitled to liquidated damages in the amount of One Hundred Dollars (\$100) for any such unpaid fee in addition to the appropriate fee itself.

4. Balance Due Policy:

Balances will be collected in accordance with the San Antonio River Authority Utility Service Regulations.

5. Industrial Connection Fee and Service Charges:

The provisions of SAN ANTONIO RIVER AUTHORITY Ordinance No. O-805, passed and approved May 15, 1985, which is by reference included herein and made a part hereof, shall govern all aspects of industrial wastes discharged to the San Antonio River Authority Martinez - Salitrillo Creeks Sewage Transportation and Treatment System, specifically including fees and charges therefore. It is understood and agreed by the parties that when governing rules, regulations, orders, ordinances or other such requirements by the wholesale Customers are more stringent with respect to such industrial wastes, such wholesale Customer requirements shall prevail.

Table 4 – Industrial Connection Fee and Service Charges

<u>Description</u>	<u>Fee</u>
Permit Fee – fee charged for each completed application for an industrial sewer connection.	\$25
Sampling Fee – fee charged to the permit holder for each on-site visit conducted by SARA personnel for the purpose of gathering samples, in accordance with Section 6.4 of the Industrial Waste Ordinance.	\$25
Analysis Fee – fee charged to permit holder in cases where sample analysis requirements exceed the testing capabilities of SARA's	Cost to SARA

laboratory (e.g. heavy metals content). SARA will arrange for samples to be collected by a contract laboratory for analysis.	
Over-strength Surcharge – On a case-by-case basis, SARA may waive the requirement for pretreatment prior to discharge of over-strength sewage (BOD and/or TSS greater than 200 MG/L) into the wastewater system. To the applicable user such Over-strength Surcharge will be billed quarterly by and payable directly to SARA.	50% of permit holder's monthly retail sewer service charge

6. Regulatory Assessment Fee – The Texas Regulatory Assessment Fee of one-half of one percent as established by Ordinance No. O-955, passed and approved September 18, 1991, is hereby ratified, confirmed and carried forward.
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Expedited Plan Review Fee – This fee will be assessed to cover the charges of expediting the review of the sealed plans to check for compliance with the River Authority's Technical Specifications, Wastewater Design Standards, and the Texas Commission on Environmental Quality Rules. This will guarantee the River Authority's processing of the Plan Review as stated within the "New Development Service Application Process" document available on the Utilities Development Resources website or by contacting staff.	\$1,000
ProRata Fee – This fee will be assessed for special conditions that are negotiated between the developer and the River Authority to offset costs for developer specific needs or River Authority oversizing.	Varies
Lift Station Operations and Maintenance Fee – This fee will be assessed to offset life cycle operations and maintenance costs of a development's site-specific lift station.	\$150,390

CITY COUNCIL MEMORANDUM

City Council Meeting: July 7, 2020
Department: Executive Team
Subject: Workshop Discussion and possible action regarding (Ordinance 20-H-18) - Discussion and possible action regarding Ordinance No. 20-H-18 and update regarding the COVID-19 virus and our current Ordinance No. 20-H-18 Declaration of Local Disaster. (M. Browne/K. Long/G. Rodgers)

BACKGROUND

Staff will provide Council with an update regarding the COVID-19 Virus. Discussion will include how Phase 3 is progressing and update on the number of cases.

Attachments

Revised 20-H-18

Ordinance No. 20-H-18

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SCHERTZ TO SUPERSEDE ORDINANCE 20-H-15; EXTENDING A DECLARATION OF LOCAL DISASTER; RESTRICTING CERTAIN ACTIVITIES; ESTABLISHING PENALTIES FOR VIOLATIONS. PROVIDING AN EFFECTIVE DATE AND DECLARING AN EMERGENCY; FIRST AND FINAL READING

WHEREAS, in December 2019 a novel coronavirus, now designated COVID-19, was detected in Wuhan City, Hubei Province, China. Symptoms of COVID-19 include fever, cough, and shortness of breath. Outcomes have ranged from mild to severe illness, and in some cases death; and

WHEREAS, on January 20, 2020, the World Health Organization (WHO) Director General declared the outbreak of COVID-19 as a Public Health Emergency of International Concern (PHEIC), advising countries to prepare for the containment, detection, isolation and case management, contact tracing and prevention of onward spread of the disease; and

WHEREAS, on March 13, 2020, President Trump declared a state of emergency due to COVID- 19; and

WHEREAS, President Trump has invoked the Stafford Act, which will allow state and local governments to access federal disaster relief funds; and

WHEREAS, Governor of Texas, issued a disaster proclamation on March 13, 2020, certifying that COVID-19 poses an imminent threat of disaster for counties in the state of Texas; and

WHEREAS, the Texas Department of State Health Services has now determined that, as of March 19, 2020, COVID- 19 represents a public health disaster within the meaning of Chapter 81 of the Texas Health and Safety Code; and

WHEREAS, to date, there have been 48,693 confirmed positive cases in Texas; and

WHEREAS, the crisis that is now a pandemic has infected 4,805,430 people around the world resulting in 318,554 deaths, with 1,537,830 cases confirmed in the United States; and

WHEREAS, on March 31, 2020 Governor Abbott issued GA-14 superseding local authority invoked under Chapter 418 of the Government Code, and Chapter 81 and 122 of the Health and Safety Code where local order conflict with GA-14 or any previous order of the Governor related to the pandemic;

WHEREAS, also on April 17, 2020, Governor Abbott issued Executive Order GA-16 to replace Executive Order GA- 14, and while Executive Order GA- 16 generally continued through April 30, 2020, the same social-distancing restrictions and other obligations for Texans according to federal guidelines, it offered a safe, strategic first step to Open Texas, including permitting retail pick-up and delivery services; and

WHEREAS, Texas must continue to protect lives while restoring livelihoods, both of which can be achieved with the expert advice of medical professionals and business leaders and the continued gradual reopening of Texas pursuant to GA-18- GA-23 and subsequent orders of the Governor; and

WHEREAS, pursuant to the Texas Disaster Act of 1975, the Mayor is designated as the Emergency Management Director of the City of Schertz, and may exercise the powers granted by the governor on an appropriate local scale; and

WHEREAS, Ralph Gutierrez, the Mayor of the City of Schertz previously determined and declared that extraordinary and immediate measures must be taken to respond quickly, prevent and alleviate the suffering of people exposed to and those infected with the virus, as well as those that could potentially be impacted by COVID-19;

WHEREAS, a declaration of local disaster and public health emergency includes the ability to reduce the possibility of exposure to disease, control the risk, promote health, compel persons to undergo additional health measures that prevent or control the spread of disease, including isolation, surveillance, quarantine, or placement of persons under public health observation, including the provision of temporary housing or emergency shelters for persons misplaced or evacuated and request assistance from the governor of state resources.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SCHERTZ, TEXAS:

- Section 1. The recitals contained in the preamble hereof are hereby found to be true, and such recitals are hereby made a part of this Ordinance for all purposes and are adopted as a part of the judgment and findings of the City Council.
- Section 2. That the local state of disaster and public health emergency originally declared by Mayor Ralph Gutierrez for the City of Schertz, Texas, pursuant to §418.108(a) of the Texas Government Code and renewed and extended to May 26, 2020 at 11:59 p.m. by City Council Ordinance 20-H-15 pursuant to §418.108(b) of the Government Code, including all rules and regulations, is hereby further amended and extended until the Disaster Declaration put in place by Governor Abbott for the State of Texas expires.
- Section 3. Pursuant to §418.108(c) of the Government Code, this declaration of a local state of disaster and public health emergency shall be given prompt and general publicity and shall be filed promptly with the City Secretary.
- Section 4. Pursuant to §418.108(d) of the Government Code, this declaration of a local state of disaster and public health emergency activates the City of Schertz, Texas, emergency management plan.
- Section 5. All ordinances or parts thereof, which are in conflict or inconsistent with any provision of this Ordinance are hereby repealed to the extent of such conflict, and the provisions of this Ordinance shall be and remain controlling as to the matters herein except those portions deemed to conflict with any emergency orders of Governor Abbott.

- Section 6. This Ordinance shall be construed and enforced in accordance with the laws of the State of Texas and the United States of America.
- Section 7. If any provision of this Ordinance or the application thereof to any person or circumstance shall be held to be invalid, the remainder of this Ordinance and the application of such provision to other persons and circumstances shall nevertheless be valid, and the City Council hereby declares that this Ordinance would have been enacted without such invalid provision.
- Section 8. It is officially found, determined, and declared that the meeting at which this Ordinance is adopted was open to the public and public notice of the time, place, and subject matter of the public business to be considered at such meeting, including this Ordinance, was given, all as required by Chapter 551, Texas Government Code, as amended.
- Section 9. Should Governor Abbott lift the statewide disaster declaration and orders now in place prior to the date of expiration stated herein, this ordinance shall no longer be subject to enforcement by the City and shall be repealed by the City Council at the first legally posted meeting thereafter.
- Section 10. Any peace officer or other person with lawful authority is further authorized to enforce the provisions of this Ordinance or the orders of the Governor in accordance with the authority granted under the Texas Disaster Act of 1975, as applicable, which allows a fine not to exceed \$1000.00 and confinement not to exceed 180 days pursuant to Government Code 418.173.
- Section 11. This Ordinance shall be in force and effect from its first and final passage, and any publication required by law.

**BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SCHERTZ TEXAS
THIS ORDINANCE WAS PASSED, ON FIRST AND FINAL READING, THE 23rd DAY
OF JUNE 2020.**

CITY OF SCHERTZ, TEXAS

By: _____

Ralph Gutierrez, Mayor

ATTEST:

Brenda Dennis, City Secretary

CITY COUNCIL MEMORANDUM

City Council Meeting: July 7, 2020
Department: Engineering
Subject: Monthly update on major projects in progress/CIP. (B. James/K. Woodlee)

Attachments

July 2020 Major Project Update

CITY COUNCIL MEMORANDUM

City Council Meeting:

July 7, 2020

Department:

City Manager

Subject:

Update on major projects in progress/CIP, City View, Utility Meter Swap Out, and Civic Rec Software

Background

This is the monthly update on large capital projects that are in progress or in the planning process. This update is being provided so Council will be up to date on the progress of these large projects. If Council desires more information on any project or on projects not on this list, please reach out to staff and that information will be provided.

Facilities Projects:

1. 27 Commercial Place Renovation:

- Project Status: Design-Build Procurement
- Estimated Construction Start: Fall 2020
- Estimated Cost of Construction: \$1.65 million
- Project Update: Contract language finalized with F.A. Nunnally. Awaiting final signatures on contract. Design fee not to exceed amount of \$174,300 was approved for contract by Council on May 12, 2020. Project design kick-off meeting occurred June 11, 2020. Staff interview meeting to discuss building needs occurred June 25, 2020. Weekly design meetings to start week of June 29, 2020.

Water Projects:

- 1. Utility Customer Portal Upgrade:** The new platform is up and functional for residents as of June 1, 2020. All previous functionality of MyWaterAdvisor is available in the new system. Citizens can now access usage information from the previous payment site and do not need to create a new log in. Staff is working with Tyler Technologies to finalize access to customize the system parameters and update wording on system alerts in house instead of contacting Tyler Customer Service.

2. FM 1103 Utility Relocation Project:

- Project Status: Under Construction
- Construction Start: August 2019
- Construction Completion: Summer 2020
- Cost of Construction: \$964,424.12
- Project Update: Work on abandoning the old water and sewer lines will be complete in June, which will complete the D. Guerra contract except for site restoration. After further review of the roadway design by TxDOT, two additional waterline relocation areas were identified. Due to contract limitations, the additional relocations will be required to be publicly bid. Staff is working to bid the additional work at the beginning of July with hopes of beginning the additional work in August.

3. E. Live Oak Pump Additions Project:

- Project Status: Under Construction
- Construction Start: April 2020
- Construction Completion: Winter 2020
- Cost of Construction: \$1,560,000.00
- Project Update: R.P. Constructors successfully tapped the existing water lines at the beginning of June. Work on the electrical component of the project is expected to begin at the end of June. Fabrication of the steel piping is expected to be complete in the middle of July, which will be followed by installation. The project is expected to be completed in winter of 2020.

Engineering Projects:

1. 2018 Street Preservation and Maintenance Reconstruction Project:

- Project Status: Under Construction
- Construction Start: January 2020
- Construction Completion: Summer 2020
- Cost of Construction: \$1,501,199.00
- Project Update: Traffic has been moved onto the east side of Schertz Parkway and work has begun on the west side of the street. The asphalt and curb and gutter has been removed and the excavation completed. The subgrade will be cement stabilized and the first concrete pour is scheduled for the week of July 6th. After the west side is complete the contractor will be doing some surface grinding on the east side of the street to improve the ride quality of the new pavement.

2. 2018 Street Preservation and Maintenance Rehabilitation Project:

- Project Status: Under Construction
- Construction Start: April 2020
- Construction Completion: Summer 2020
- Cost of Construction: \$2,881,784.00
- Project Update: The Randolph reconstruction and the Northcliffe work are both complete. The Schertz Parkway mill and overlay project began at the end of June and is expected to be completed the week of July 6th.





3. 2018 Street Preservation and Maintenance Resurfacing Project:

- Project Status: Under Construction
- Construction Start: March 2020
- Construction Completion: Summer 2020
- Cost of Construction: \$791,174.34
- Project Update: This project is as complete as it can be at this time. The remainder of the chip seal on Live Oak Road will be completed after the curb, gutter, and sidewalk is constructed by a separate project later this year.

4. Cibolo Valley Drive Expansion Project:

- Project Status: Under Construction
- Construction Start: May 2020
- Construction Completion: Summer 2021
- Cost of Construction: \$4,806,762 total (\$1,300,000 City of Schertz Contribution)
- Project Update: Work continues on the west side of the street. Most of the underground utilities have been relocated out of the way of the new street section. Some of the storm drain piping has been completed and some base material has been placed. Work on the west side of the street is expected to continue for the next few months.

5. 2020 Street Preservation and Maintenance Project:

- Project Status: Design
- Project Update: The Cherry Tree Rehabilitation Project was advertised for bid in early June and the bid opening is July 8th. Staff expects to make an award recommendation to Council on July 28th. Design continues on the Elbel Road Storm Drain and Mill & Overlay Project and the 2020 SPAM Resurfacing Project.

6. Corbett Elevated Water Storage Tank:

- Project Status: Under Construction
- Construction Start: March 2019
- Construction Completion: Summer 2020
- Cost of Construction: \$4,682,000.00
- Project Update: The onsite drainage channels and detention pond were completed in June. The pump pad and flow meter pad were poured and work began on installing the above ground piping. The electrical work continued throughout June. The electrical and pump work are expected to be completed in July and the final site features like paving and fencing are expected to be completed in August. The project is expected to be completed in August of 2020.



7. Woman Hollering Creek Wastewater Interceptor Main and Lift Station:

- Project Status: Design
- Estimated Construction Start: Summer 2020
- Estimated Cost of Construction: \$12 million
- Project Update: CobbFendley continues to work on final revisions to the plans and bid documents. City Staff continues to work on the Final Plat and Site Plan process. City Staff and CobbFendley successfully signed three more easements in June. The

total number of easements acquired is 20 out of a total of 21. The project is expected to be advertised for bid this summer.

8. Pedestrian Routes and Bike Lanes Project:

- Project Status: Design
- Estimated Construction Start: Fall 2020
- Estimated Cost of Construction: \$1.3 million
- Project Update: The final project design documents were submitted to TxDOT in June for final review and approval for bidding. Right of Way acquisition began in June for the Live Oak Road portion of work. The letting date for the project has been pushed back by TxDOT and is currently set for September of 2020.

9. Water and Wastewater Master Plan Update and Impact Fee Study:

- Project Status: Study
- Project Start Date: December 2019
- Project Completion Date: Spring 2021
- Total Project Cost: \$467,280 (NTE \$500,000)
- Project Update: Six rain gauges and fifteen flow meters were deployed throughout the City to monitor current flows and identify inflow and infiltration in the sanitary sewer system across the City's service area. Monitoring was completed in June and results are being used to calibrate the wastewater system model. Data gathering is nearly complete for the water system to be constructed.

TxDOT Roadway Projects:

- 1. FM 1103 Improvement Project:** No change from June update. Utility relocations continue (including electric, communications, gas, water, and wastewater). Schertz Public Works is working to relocate water and wastewater lines that conflict with the planned roadway and drainage improvements (see FM 1103 Utility Relocation Project update). Delays in the relocation of other utilities has caused the rescheduling of the target let date for a construction contract from July of 2020 to January of 2021.
- 2. FM 1518 Improvement Project:** TxDOT has moved into the Plans, Specs, and Estimates (PS&E) stage of the project. At this time, a consultant for TxDOT has prepared 30% construction plans. Utility coordination for the project is also underway. The City has been provided a conflict matrix on which all utilities (water, wastewater, electric, communications, gas, etc.) that possibly interfere with the roadway project are preliminarily identified. Engineering and Public Works staff are reviewing those potential conflicts to identify where relocations need to be made and where easements will need to be acquired. TxDOT continues acquiring property needed as right of way for the expansion project. As parcels are acquired, TxDOT contractors are physically clearing the right of way in preparation for final surveying and design. TxDOT has not yet acquired parcels needed from JBSA-Randolph. The plan is to move through that process together with property needed for improvements to Loop 1604 on the opposite side of the base. The TxDOT project is currently scheduled for letting in September of 2022; construction may

begin as early as January of 2023. The \$44.8 million, fully funded project is expected to take approximately three years of construction to complete.

3. **I-35 Operational Improvements Project (FM 2252 to Schwab Road):** No change from June update. Contractor Bridges and Roads, LLC, continues work on the VIA park and ride lots. Center medians and canopy structures are currently estimated to be complete by October of 2020. Construction also continues on the frontage roads. Lane closures and traffic rerouting will occur as necessary. Phase 2 of the project includes actual reconfiguration of ramps. Detours will be necessary and TxDOT and its contractors will keep the City informed of detours and closures and can assist in disseminating information to the public as needed. Estimated final cost of the project is \$25.5 million. The current schedule includes a project completion in April of 2021.
4. **I-35 NEX (I-410 South to FM 1103):** No change from June update. A full description of the project to expand I-35 from I 410 South to FM 1103 can be found by searching keywords "I-35 from I-410" at TxDOT.gov. Schematic exhibits of the proposed improvements are available on that website. Public Works and Engineering staff are participating in utility coordination meetings with TxDOT and its contractors regarding relocations that may need to take place in advance of or in conjunction with the roadway construction. Construction is expected to begin in spring of 2021 and take 4 to 5 years to complete. The portion of the I-35 NEX project from the Cibolo Creek to its termination at FM 1103 has a cost of \$621 million.
5. **IH-10 Graytown Road to Guadalupe County Line:** No change from June update. TxDOT and its consultant have been working on finalizing bid documents for this section of IH-10. Project design was able to be adjusted so that no City of Schertz utility facilities will be impacted and no adjustments are necessary to accommodate the proposed improvements. Letting of the project is expected to be July of 2020. Construction is expected to begin in November of 2020 at the earliest and January of 2021 at the latest. This approximately \$157 million project has a construction timeline of 53 months.

Planning and Community Development Projects:

1. CityView Permitting and Development Software:

City staff and CityView have agreed on a phased approach for submitting the three modules which are as follows: Code Enforcement (CE), Planning (PL) and Permitting/Inspections (PI). The CE Module was submitted to CityView on November 6, 2019 and the software was configured. City Staff was trained by CityView at three training sessions (December 2nd, 4th, and 9th, 2019) to validate (verify configuration) the Code Enforcement Module. The Planning Module was submitted on January 23, 2020 for configuration by the CityView Implementation specialists. The validation was put on a short pause during the COVID situation but as of April 27 City Staff is again actively validating the configured data for the CE module. The data collection for the Permitting/Inspections module is approximately 95% complete and awaiting review by CityView. Once all modules are configured and the software is validated (tested) by City Staff, we move to end user staff

training and then go live. A project completion timeline schedule will be determined once configuration and validation of modules have been completed.

- Total Project Cost: \$523,766.00
- Project Start Date: June 2018
- Project Completion Date: TBD - 2020

Information Technology Projects:

1. **Civic Rec Scheduling System:** The Parks and Recreation Department launched the Civic Rec online registration system for Parks, Recreation, and Library Programs on June 15, 2020. Payments can now be taken online for various programs. Through the use of a GIS feature, the system is able to distinguish between residents and non-residents for various fees. The system is set up to mirror the FUN Guide that comes out with the magazine.

Some of the things that can be done on Civic Rec include:

- Check availability for park pavilion rentals
- Register a team for the Adult Kickball League
- Purchase Daddy Daughter Dance tickets
- Register for a Library Program
- Purchase a Veteran's Memorial Plaza Brick

In the future, it will also be used to sell outdoor pool admissions and season passes and register seniors for the Nutrition Program at the Schertz Area Senior Center.

CITY COUNCIL MEMORANDUM

City Council Meeting: July 7, 2020
Department: Information Technology
Subject: Review of Annual State-Mandated Cyber Security Training. (B. James/M. Clauser)

BACKGROUND

During the 2019 Legislative session the state enacted HB3434 which mandated that state agencies, counties and local government provide annual cybersecurity training to employees, as well as to all elected and appointed officials. The state Department of Information Resources (DIR) was charged with creating the specifications and coordinating compliance reporting. All agencies were required to submit their first annual compliance report no later than June 14th, 2020.

In response the City of Schertz IT Dept. crafted and conducted a city-wide Cyber Security training program using the DIR certified program offered by KnowBe4 – a vendor that the City was already using to test cyber security awareness. The training program began on April 6th. The City achieved 100% compliance with the mandate and submitted this information to the state on June 11th.

Feedback on the program was solicited from employees through surveys, and we will use the feedback we gathered from these sources to fine-tune the program for next year.

- First, throughout the training process users were asked to rate the module(s) and provide comments. Our staff gave an overall rating during the training of 4.05 points out of 5 for Helpfulness, Length and Presentation.
- The City conducted an after-event survey to allow staff to offer feedback, suggest changes, etc. More than 86% of our employees who responded rated the program as Good, Very Good, or Excellent.

Moving forward, as part of their orientation all new employees will be required to take the assessment and training during the first week on their employment. We plan to conduct our annual city-wide training for next year in March of 2021.

We are extremely proud that 100% of our employees and officials completed their training on time. We look forward to continuing our Cyber Security Awareness training to ensure that our employees have a better understanding of their role in protecting the City's mission-critical information assets.

GOAL

Increase staff awareness on cyber security threats and how to better protect the City's mission-critical information assets

COMMUNITY BENEFIT

Statistics and news reports indicate the high costs to any organization that suffers a cyber security breach. Increased awareness of the role each employee has on cyber security provides a greater level of protection against cyber attacks, malware etc.

SUMMARY OF RECOMMENDED ACTION

n/a

FISCAL IMPACT

\$6,500 in addition to the lost work time for staff going through the training

RECOMMENDATION

n/a

CITY COUNCIL MEMORANDUM

City Council Meeting: July 7, 2020
Department: Finance
Subject: Quarterly Financial Reports. (B. James/J. Walters)

BACKGROUND

Quarterly, Staff will submit to council unaudited financial reports as an update on the City's fiscal and budget performance. Some payments that must be recorded in this quarter can occur months after the close of the period. In those cases, staff attempts to estimate the value based on prior year's fiscal performance and current year trends. The Comprehensive Annual Financial Report to be published after the fiscal year end will include actual revenue and expenses for the accounts estimated in the quarterly financial reports.

Attachments

Q2 Financial Statement

Quarterly Statement Schertz, Texas	CITY OF SCHERTZ REVENUE AND EXPENSE REPORT (UNAUDITED) AS OF :MARCH 31, 2020 ***** 2019 - 2020 *****				
	CURRENT BUDGET	CURRENT Y-T-D ACTUAL	Y-T-D ENCUMBR	BUDGET BALANCE	100% OF BUDGET
General Fund, 101					
Total Revenues	39,492,212.00	23,961,909.14	(170.98)	15,530,473.84	60.67%
Total General Government	7,094,852.70	2,890,743.40	503,833.99	3,700,275.31	47.85%
Total Public Safety	15,544,582.37	7,507,690.41	683,579.69	7,353,312.27	52.70%
Total Public Environment	1,633,235.00	596,332.63	34,103.41	1,002,798.96	38.60%
Total Parks & Recreation	2,584,923.00	859,464.00	61,129.81	1,664,329.19	35.61%
Total Cultural	1,025,736.00	520,706.47	11,380.66	493,648.87	51.87%
Total Health	699,825.40	358,031.78	34,647.17	307,146.45	56.11%
Total Internal Services	6,556,065.11	2,490,391.78	294,459.04	3,771,214.29	42.48%
Total Misc & Projects	4,352,992.00	153,520.95	115,892.04	4,083,579.01	6.19%
Total Expenditures	39,492,211.58	15,376,881.42	1,739,025.81	22,376,304.35	43.34%
Revenue Over(Under) Expenditures	0.42	8,585,027.72	(1,739,196.79)	(6,845,830.51)	
General Fund, 101 Total Cash in Bank & Investments		24,316,528.98			
Special Events Fund, 106					
Total Revenues	24,510.00	51,444.77	0.00	(26,934.77)	209.89%
Total Expenditures	24,510.00	16,236.91	2,331.27	5,941.82	75.76%
Revenue Over(Under) Expenditures	0.00	35,207.86	(2,331.27)	(32,876.59)	
Special Events Fund, 106 Total Cash in Bank & Investments		143,754.38			
Peg Fund, 110					
Total Revenues	118,000.00	44,494.60	0.00	73,505.40	37.71%
Total Expenditures	118,000.00	0.00	0.00	118,000.00	0.00%
Revenue Over(Under) Expenditures	0.00	44,494.60	0.00	(44,494.60)	
Peg Fund, 110 Total Cash in Bank & Investments		830,203.09			
Water & Sewer, 202					
Total Revenues	29,539,353.00	12,684,354.49	0.00	16,854,998.51	42.94%
Total Expenditures	29,539,353.00	12,220,034.64	79,107.58	17,240,210.78	41.64%
Revenue Over(Under) Expenditures	0.00	464,319.85	(79,107.58)	(385,212.27)	
Water & Sewer, 202 Total Cash in Bank & Investments		10,387,187.19			

**Quarterly Statement
Schertz, Texas**

**CITY OF SCHERTZ
REVENUE AND EXPENSE REPORT (UNAUDITED)
AS OF :MARCH 31, 2020**

***** 2019 - 2020 *****

	CURRENT BUDGET	CURRENT Y-T-D ACTUAL	Y-T-D ENCUMBR	BUDGET BALANCE	100% OF BUDGET
EMS, 203					
Total Revenues	9,599,144.15	4,615,569.47	(50.00)	4,983,624.68	48.08%
Total Expenditures	9,598,811.11	4,599,488.95	392,353.35	4,606,968.81	52.00%
Revenue Over(Under) Expenditures	333.04	16,080.52	(392,403.35)	376,655.87	
EMS, 203 Total Cash in Bank & Investments		846,813.33			
Drainage, 204					
Total Revenues	1,267,000.00	618,649.27	0.00	648,350.73	48.83%
Total Expenditures	1,265,709.00	437,865.33	15,234.40	812,609.27	35.80%
Revenue Over(Under) Expenditures	1,291.00	180,783.94	(15,234.40)	(164,258.54)	
Drainage, 204 Total Cash in Bank & Investments		852,221.97			
Hotel Tax, 314					
Total Revenues	553,000.00	229,027.08	0.00	323,972.92	41.42%
Total Expenditures	505,894.00	107,952.61	223,189.35	174,752.04	65.46%
Revenue Over(Under) Expenditures	47,106.00	121,074.47	(223,189.35)	149,220.88	
Hotel Tax, 314 Total Cash in Bank & Investments		2,272,150.81			
Park, 317					
Total Revenues	177,000.00	2,581.24	0.00	174,418.76	1.46%
Total Expenditures	177,000.00	0.00	11,641.49	165,358.51	6.58%
Revenue Over(Under) Expenditures	0.00	2,581.24	(11,641.49)	9,060.25	
Park, 317 Total Cash in Bank & Investments		293,250.90			
Tree Mitigation, 319					
Total Revenues	78,750.00	61,050.03	(3,650.00)	21,349.97	72.89%
Total Expenditures	75,000.00	7,900.00	900.00	66,200.00	11.73%
Revenue Over(Under) Expenditures	3,750.00	53,150.03	(4,550.00)	(44,850.03)	
Tree Mitigation, 319 Total Cash in Bank & Investments		486,556.54			
Capital Recovery Water, 411					
Total Revenues	1,280,000.00	625,426.19	0.00	654,573.81	48.86%
Total Expenditures	256,000.00	1,000.00	0.00	255,000.00	0.39%
Revenue Over(Under) Expenditures	1,024,000.00	624,426.19	0.00	399,573.81	
Capital Recovery Water, 411 Total Cash in Bank & Investments		7,080,227.76			

**Quarterly Statement
Schertz, Texas**

**CITY OF SCHERTZ
REVENUE AND EXPENSE REPORT (UNAUDITED)
AS OF :MARCH 31, 2020**

***** 2019 - 2020 *****

	CURRENT BUDGET	CURRENT Y-T-D ACTUAL	Y-T-D ENCUMBR	BUDGET BALANCE	100% OF BUDGET
Capital Recovery Sewer, 421					
Total Revenues	703,000.00	352,132.01	0.00	350,867.99	50.09%
Total Expenditures	260,500.00	3,257.72	0.00	257,242.28	1.25%
Revenue Over(Under) Expenditures	442,500.00	348,874.29	0.00	93,625.71	
Capital Recovery Sewer, 421 Total Cash in Bank & Investments		7,125,712.81			
I&S, 505					
Total Revenues	7,027,003.00	6,541,646.25	0.00	485,356.75	93.09%
Total Expenditures	7,027,003.28	5,809,380.75	0.00	1,217,622.53	82.67%
Revenue Over(Under) Expenditures	(0.28)	732,265.50	0.00	(732,265.78)	
I&S, 505 Total Cash in Bank & Investments		1,689,728.02			
SED Corporation, 620					
Total Revenues	7,952,931.00	2,603,782.81	0.00	5,349,148.19	32.74%
Total Expenditures	7,952,931.00	1,011,754.70	2,278.84	6,938,897.46	12.75%
Revenue Over(Under) Expenditures	0.00	1,592,028.11	(2,278.84)	(1,589,749.27)	
SED Corporation, 620 Total Cash in Bank & Investments		22,610,087.28			
Total Cash in Bank & Investments		78,934,423.06			

CITY OF SCHERTZ
REVENUE AND EXPENSE REPORT (UNAUDITED)
AS OF: March 31, 2020

	CURRENT BUDGET	CURRENT QUARTER	PEIOR YEAR Y-T-D	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
101 GENERAL FUND							
REVENUES							
REVENUE SUMMARY							
Taxes	23,448,050.00	8,511,871.43	17,219,874.67	18,579,689.68	-	4,868,360.32	79.24
Franchises	2,184,000.00	505,669.52	1,071,076.74	1,028,469.89	-	1,155,530.11	47.09
Permits	1,742,250.00	531,142.71	695,211.89	861,551.27	-	880,698.73	49.45
Licenses	56,860.00	16,982.50	32,942.00	28,787.00	-	28,073.00	50.63
Fees	2,390,134.00	660,935.06	1,155,271.79	1,151,369.79	(140.00)	1,238,904.21	48.17
Fines	12,000.00	2,837.85	7,403.89	5,653.27	(30.98)	6,377.71	46.85
Inter-Jurisdictional	977,436.00	293,446.30	469,737.90	445,486.89	-	531,949.11	45.58
Fund Transfers	7,774,232.00	560,577.24	1,365,841.26	1,351,970.52	-	6,422,261.48	17.39
Miscellaneous	907,250.00	272,180.29	493,793.07	508,930.83	-	398,319.17	56.10
TOTAL REVENUES	39,492,212.00	11,355,642.90	22,511,153.21	23,961,909.14	(170.98)	15,530,473.84	60.67%
EXPENDITURE SUMMARY							
GENERAL GOVERNMENT							
CITY COUNCIL							
Personnel Services	36,787.00	9,259.79	17,112.01	20,082.22	14.40	16,690.38	54.63
Supplies	650.00	89.70	266.67	312.30	80.30	257.40	60.40
City Support Services	53,204.96	4,863.29	17,904.17	36,642.90	305.60	16,256.46	69.45
Operations Support	300.00	-	178.40	174.12	38.15	87.73	70.76
Staff Support	28,600.00	11,977.83	16,759.63	23,709.52	1,168.19	3,722.29	86.99
Professional Services	8,000.00	-	1,950.00	-	-	8,000.00	0.00
Operating Equipment	2,000.00	-	-	-	-	2,000.00	0.00
TOTAL CITY COUNCIL	129,541.96	26,190.61	54,170.88	80,921.06	1,606.64	47,014.26	63.71%
CITY MANAGER							
Personnel Services	1,162,045.00	269,492.87	471,310.16	543,321.56	11,056.55	607,666.89	47.71
Supplies	2,000.00	205.67	791.44	611.08	33.70	1,355.22	32.24
City Support Services	6,000.00	-	-	3,767.25	-	2,232.75	62.79
Operations Support	50.00	-	-	-	-	50.00	-
Staff Support	24,775.00	6,226.26	4,645.60	7,947.91	2,504.56	14,322.53	42.19
TOTAL CITY MANAGER	1,194,870.00	275,924.80	477,475.98	555,647.80	13,594.81	625,627.39	47.64%
MUNICIPAL COURT							
Personnel Services	260,823.00	62,933.83	144,564.34	133,792.23	2,148.19	124,882.58	52.12
Supplies	1,500.00	411.76	818.88	699.93	158.50	641.57	57.23
City Support Services	750.00	-	326.17	180.40	-	569.60	24.05
Operations Support	2,500.00	-	31.00	-	-	2,500.00	0.00
Staff Support	7,110.00	933.80	2,622.00	1,352.51	74.36	5,683.13	20.07
Court Support	700.00	-	318.00	186.00	-	514.00	26.57

CITY OF SCHERTZ
REVENUE AND EXPENSE REPORT (UNAUDITED)
AS OF: March 31, 2020

	CURRENT BUDGET	CURRENT QUARTER	PEIOR YEAR Y-T-D	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
101 GENERAL FUND							
REVENUES							
Professional Services	64,000.00	13,125.00	25,472.56	27,075.00	33,925.00	3,000.00	95.31
Maintenance Services	3,000.00	600.00	900.00	900.00	630.00	1,470.00	51.00
TOTAL MUNICIPAL COURT	340,383.00	78,004.39	175,052.95	164,186.07	36,936.05	139,260.88	59.09%
CUSTOMER RELATIONS-311							
Personnel Services	106,817.00	24,568.07	60,153.38	53,163.37	918.77	52,734.86	50.63
Supplies	100.00	71.88	36.42	74.72	-	25.28	74.72
Staff Support	830.00	717.43	-	717.43	21.56	91.01	89.03
TOTAL CUSTOMER RELATIONS-311	107,747.00	25,357.38	60,189.80	53,955.52	940.33	52,851.15	50.95%
PLANNING & ZONING							
Personnel Services	210,713.00	35,686.17	93,105.28	79,081.49	1,708.00	129,923.51	38.34
Supplies	1,969.70	112.97	108.35	158.54	50.60	1,760.56	10.62
Utility Services	186.00	-	7.00	50.00	31.00	105.00	43.55
Operations Support	39,953.00	6,379.00	3,799.82	7,722.70	8,015.67	24,214.63	39.39
Staff Support	100.00	13.00	9.00	21.00	-	79.00	21.00
Professional Services	400.00	317.95	-	317.95	-	82.05	79.49
TOTAL PLANNING & ZONING	253,321.70	42,509.09	97,029.45	87,351.68	9,805.27	156,164.75	38.35%
LEGAL SERVICES							
Operations Support	10,000.00	589.30	1,397.55	777.30	109.50	9,113.20	8.87
Professional Services	140,000.00	29,561.04	50,655.35	36,582.41	-	103,417.59	26.13
TOTAL LEGAL SERVICES	150,000.00	30,150.34	52,052.90	37,359.71	109.50	112,530.79	24.98%
GENERAL SERVICES							
BUILDING 6-8 MAINTENANCE							
CITY SECRETARY							
Personnel Services	185,261.00	45,353.79	100,570.10	93,961.22	1,684.44	89,615.34	51.63
Supplies	1,150.00	183.17	981.56	468.80	14.40	666.80	42.02
City Support Services	10,000.00	357.50	831.43	3,283.95	-	6,716.05	32.84
Operations Support	150.00	-	27.95	-	-	150.00	-
Staff Support	4,500.00	1,334.52	2,885.02	3,036.47	-	1,463.53	67.48
Operating Equipment	400.00	-	-	-	-	400.00	-
TOTAL CITY SECRETARY	201,461.00	47,228.98	105,296.06	100,750.44	1,698.84	99,011.72	50.85%
NON-DEPARTMENTAL							
City Support Services	982,451.04	94,907.36	320,406.28	368,179.64	115,362.26	498,909.14	49.22
Operations Support	156,000.00	31,167.06	45,169.80	69,682.89	7.25	86,309.86	44.67
Staff Support	200.00	-	-	-	-	200.00	-
City Assistance	1,974,583.00	500,323.45	290,768.62	653,442.40	301,291.38	1,019,849.22	48.35
Professional Services	47,235.00	13,989.04	22,495.55	27,281.72	-	19,953.28	57.76

CITY OF SCHERTZ
REVENUE AND EXPENSE REPORT (UNAUDITED)
AS OF: March 31, 2020

	CURRENT BUDGET	CURRENT QUARTER	PEIOR YEAR Y-T-D	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
101 GENERAL FUND							
REVENUES							
Fund Chrgs/Transfrs-Spec Events Fnd	10,750.00	-	-	-	-	10,750.00	-
TOTAL NON-DEPARTMENTAL	3,171,219.04	640,386.91	678,840.25	1,118,586.65	416,660.89	1,635,971.50	48.41%
PUBLIC AFFAIRS							
Personnel Services	286,181.00	68,919.91	143,964.28	145,250.82	2,560.38	138,369.80	51.65
Supplies	700.00	283.75	386.49	383.98	7.72	308.30	55.96
City Support Services	1,000.00	-	610.14	990.49	-	9.51	99.05
Operations Support	46,974.50	7,596.18	6,590.43	9,069.03	1,114.33	36,791.14	21.68
Staff Support	11,268.50	2,782.33	2,174.42	2,782.33	2,028.92	6,457.25	42.70
Professional Services	250,500.00	74,595.26	131,669.56	122,026.01	5,762.50	122,711.49	51.01
TOTAL PUBLIC AFFAIRS	596,624.00	154,177.43	285,395.32	280,502.66	11,473.85	304,647.49	48.94%
RECORDS MANAGEMENT							
SCHERTZ MAGAZINE							
ENGINEERING							
Personnel Services	695,951.00	138,824.54	297,639.18	300,769.01	4,995.32	390,186.67	43.93
Supplies	2,650.00	399.50	120.30	515.50	28.50	2,106.00	20.53
City Support Services	448.00	-	-	-	-	448.00	-
Utility Services	3,839.00	2,017.39	1,936.60	2,600.48	-	1,238.52	67.74
Operations Support	100.00	-	-	-	-	100.00	-
Staff Support	19,464.00	717.62	1,427.86	1,953.62	601.36	16,909.02	13.13
Professional Services	40,000.00	12,280.00	793.52	12,280.00	1,670.00	26,050.00	34.88
Operating Equipment	4,559.00	-	-	54.98	-	4,504.02	1.21
TOTAL ENGINEERING	767,011.00	154,239.05	301,917.46	318,173.59	7,295.18	441,542.23	42.43%
GIS							
Personnel Services	168,874.00	40,096.19	79,755.83	86,644.65	1,513.78	80,715.57	52.20
Supplies	1,200.00	-	-	474.30	-	725.70	39.53
Professional Services	9,600.00	4,763.93	3,176.48	4,763.93	677.95	4,158.12	56.69
Rental/Leasing	3,000.00	912.54	1,041.90	1,425.34	1,520.90	53.76	98.21
TOTAL GIS	182,674.00	45,772.66	83,974.21	93,308.22	3,712.63	85,653.15	53.11%
TOTAL GENERAL GOVERNMENT	7,094,852.70	1,519,941.64	2,371,395.26	2,890,743.40	503,833.99	3,700,275.31	47.85%
PUBLIC SAFETY							
POLICE							
Personnel Services	7,604,381.00	1,753,418.55	3,254,784.55	3,723,682.75	61,650.82	3,819,047.43	49.78
Supplies	66,685.34	6,020.38	31,792.86	31,483.70	7,755.72	27,445.92	58.84
City Support Services	26,000.00	-	25,229.31	25,400.62	-	599.38	97.69
Utility Services	132,728.75	21,934.31	33,946.10	39,660.76	-	93,067.99	29.88
Operations Support	18,086.00	1,126.75	1,799.00	2,107.00	428.00	15,551.00	14.02

CITY OF SCHERTZ
REVENUE AND EXPENSE REPORT (UNAUDITED)
AS OF: March 31, 2020

101 GENERAL FUND	CURRENT	CURRENT			Y-T-D	BUDGET	% OF
REVENUES	BUDGET	QUARTER	PEIOR YEAR Y-T-D	Y-T-D ACTUAL	ENCUMBRANCE	BALANCE	BUDGET
Staff Support	165,636.73	22,982.71	55,552.89	50,171.01	6,913.92	108,551.80	34.46
City Assistance	21,100.00	2,883.03	4,273.29	4,043.81	2,006.18	15,050.01	28.67
Professional Services	73,993.00	5,255.26	43,247.84	18,624.06	2,851.45	52,517.49	29.02
Maintenance Services	67,403.00	13,303.48	12,745.00	17,350.73	1,177.00	48,875.27	27.49
Rental/Leasing	44,544.00	44,544.00	-	44,544.00	-	-	100.00
Operating Equipment	276,427.55	77,237.78	282,995.50	154,018.12	66,478.55	55,930.88	79.77
Capital Outlay	582,015.00	48,386.41	199,596.75	221,828.83	297,927.75	62,258.42	89.30
TOTAL POLICE	9,079,000.37	1,997,092.66	3,945,963.09	4,332,915.39	447,189.39	4,298,895.59	52.65%
FIRE RESCUE							
Personnel Services	4,708,388.00	1,134,061.80	2,247,664.84	2,378,155.31	42,333.83	2,287,898.86	51.41
Supplies	23,855.00	4,754.16	4,613.43	5,622.79	248.72	17,983.49	24.61
Utility Services	76,600.00	25,976.32	22,749.94	37,724.21	580.03	38,295.76	50.01
Operations Support	1,150.00	334.93	236.09	334.93	-	815.07	29.12
Staff Support	195,600.00	73,874.79	72,595.66	110,673.87	23,351.10	61,575.03	68.52
City Assistance	24,000.00	1,919.93	5,238.94	7,926.01	450.49	15,623.50	34.90
Professional Services	68,000.00	24,000.00	5,660.00	29,511.00	22,275.00	16,214.00	76.16
Maintenance Services	63,900.00	7,693.15	12,081.76	17,136.64	3,125.98	43,637.38	31.71
Rental/Leasing	10,600.00	3,371.22	7,901.64	6,742.44	-	3,857.56	63.61
Operating Equipment	121,087.00	35,092.81	36,429.23	47,980.30	14,584.65	58,522.05	51.67
Capital Outlay	173,000.00	55,303.79	-	98,999.09	70,970.55	3,030.36	98.25
TOTAL FIRE RESCUE	5,466,180.00	1,366,382.90	2,416,765.61	2,740,806.59	177,920.35	2,547,453.06	53.40%
INSPECTIONS							
Personnel Services	841,043.00	190,753.03	353,604.58	413,567.88	6,796.01	420,679.11	49.98
Supplies	5,378.00	327.61	1,323.65	635.03	-	4,742.97	11.81
Utility Services	9,720.00	1,140.29	2,272.12	2,037.23	-	7,682.77	20.96
Operations Support	2,400.00	-	822.60	-	-	2,400.00	-
Staff Support	41,261.00	5,303.81	7,731.74	10,153.29	248.94	30,858.77	25.21
Professional Services	70,000.00	6,625.00	41,295.00	7,575.00	51,425.00	11,000.00	84.29
Operating Equipment	600.00	-	529.98	-	-	600.00	-
Capital Outlay	29,000.00	-	-	-	-	29,000.00	-
TOTAL INSPECTIONS	999,402.00	204,149.74	407,579.67	433,968.43	58,469.95	506,963.62	49.27%
MARSHAL'S OFFICE							
TOTAL PUBLIC SAFETY	15,544,582.37	3,567,625.30	6,770,308.37	7,507,690.41	683,579.69	7,353,312.27	52.70%
PUBLIC ENVIRONMENT							
STREETS							

CITY OF SCHERTZ
REVENUE AND EXPENSE REPORT (UNAUDITED)
AS OF: March 31, 2020

101 GENERAL FUND	CURRENT	CURRENT			Y-T-D	BUDGET	% OF
REVENUES	BUDGET	QUARTER	PEIOR YEAR Y-T-D	Y-T-D ACTUAL	ENCUMBRANCE	BALANCE	BUDGET
Personnel Services	877,796.00	166,200.11	361,370.23	376,901.43	5,700.15	495,194.42	43.59
Supplies	104,650.00	38,613.31	37,607.17	63,913.54	4,047.17	36,689.29	64.94
City Support Services	2,500.00	667.13	-	1,148.46	-	1,351.54	45.94
Utility Services	176,000.00	44,767.88	74,884.44	73,093.68	797.42	102,108.90	41.98
Staff Support	18,620.00	6,668.46	9,486.73	10,585.02	604.32	7,430.66	60.09
Professional Services	15,000.00	-	6,345.00	-	9,765.30	5,234.70	65.10
Maintenance Services	331,869.00	17,722.00	646.36	68,790.50	13,000.00	250,078.50	24.65
Rental/Lease	6,000.00	-	1,050.00	1,900.00	-	4,100.00	31.67
Operating Equipment	8,700.00	-	1,471.93	-	189.05	8,510.95	2.17
Capital Outlay	92,100.00	-	156,397.74	-	-	92,100.00	-
TOTAL STREETS	1,633,235.00	274,638.89	649,259.60	596,332.63	34,103.41	1,002,798.96	14.89%
TOTAL PUBLIC ENVIRONMENT	1,633,235.00	274,638.89	649,259.60	596,332.63	34,103.41	1,002,798.96	38.60%
<u>PARKS & RECREATION</u>							
PARKS DEPARTMENT							
Personnel Services	656,064.00	146,345.52	269,817.30	283,746.52	5,562.76	366,754.72	44.10
Supplies	96,271.00	20,313.00	25,938.56	25,176.11	4,623.91	66,470.98	30.95
City Support Services	114,500.00	9,251.39	4,905.20	38,329.54	340.10	75,830.36	33.77
Utility Services	244,500.00	46,934.77	83,358.39	97,239.74	-	147,260.26	39.77
Operations Support	1,105.00	31.00	-	31.00	-	1,074.00	2.81
Staff Support	19,670.00	7,766.26	10,335.58	9,644.09	1,048.13	8,977.78	54.36
Professional Services	137,500.00	14,750.35	16,779.08	32,461.92	-	105,038.08	23.61
Maintenance Services	100,958.00	7,605.17	5,802.99	12,079.97	22,338.00	66,540.03	34.09
Rental/Leasing	6,000.00	6,823.98	3,225.20	7,202.86	-	(1,202.86)	120.05
Operating Equipment	66,829.00	17,843.79	18,175.45	28,169.00	13,752.91	24,907.09	62.73
Capital Outlay	176,631.00	19,624.13	59,762.00	19,624.13	10,097.02	146,909.85	16.83
TOTAL PARKS DEPARTMENT	1,620,028.00	297,289.36	498,099.75	553,704.88	57,762.83	1,008,560.29	37.74%
SWIM POOL							
Supplies	25,500.00	4,045.00	(160.29)	4,045.00	-	21,455.00	15.86
Utility Services	16,500.00	4,800.05	9,266.63	7,189.62	-	9,310.38	43.57
Maintenance Services	527,878.00	55,868.97	136,511.25	137,564.54	-	390,313.46	26.06
TOTAL SWIM POOL	569,878.00	65,628.52	145,617.59	149,713.66	-	420,164.34	26.27%
EVENT FACILITIES							
Personnel Services	279,034.00	64,552.42	107,560.50	134,590.91	2,456.84	141,986.25	49.12
Supplies	5,981.50	1,839.97	1,364.51	2,518.18	18.86	3,444.46	42.41
Utility Services	46,650.00	9,787.66	15,000.01	14,361.12	520.09	31,768.79	31.90
Operations Support	12,358.00	229.62	4,703.20	1,332.36	-	11,025.64	10.78

CITY OF SCHERTZ
REVENUE AND EXPENSE REPORT (UNAUDITED)
AS OF: March 31, 2020

101 GENERAL FUND	CURRENT	CURRENT			Y-T-D	BUDGET	% OF
REVENUES	BUDGET	QUARTER	PEIOR YEAR Y-T-D	Y-T-D ACTUAL	ENCUMBRANCE	BALANCE	BUDGET
Staff Support	5,493.50	624.38	2,084.71	2,373.20	318.00	2,802.30	48.99
Maintenance Services	13,000.00	4,184.00	-	5,225.00	-	7,775.00	40.19
Operating Equipment	32,500.00	10.99	12,536.16	(4,355.31)	53.19	36,802.12	13.24-
TOTAL EVENT FACILITIES	395,017.00	81,229.04	143,249.09	156,045.46	3,366.98	235,604.56	40.36%
TOTAL PARKS & RECREATION	2,584,923.00	444,146.92	786,966.43	859,464.00	61,129.81	1,664,329.19	35.61%
CULTURAL							
LIBRARY							
Personnel Services	782,955.00	190,607.94	364,517.59	400,554.21	6,616.66	375,784.13	52.00
Supplies	15,000.00	3,715.35	4,569.21	4,812.69	125.83	10,061.48	32.92
Utility Services	57,500.00	20,684.14	18,807.23	26,772.26	-	30,727.74	46.56
Operations Support	5,350.00	2,938.41	1,179.95	3,342.38	-	2,007.62	62.47
Staff Support	12,520.00	4,360.50	2,694.02	7,097.80	-	5,422.20	56.69
Professional Services	2,411.00	-	2,364.00	1,984.10	-	426.90	82.29
Operating Equipment	150,000.00	28,990.96	70,362.76	76,143.03	4,638.17	69,218.80	53.85
TOTAL LIBRARY	1,025,736.00	251,297.30	464,494.76	520,706.47	11,380.66	493,648.87	51.87%
TOTAL CULTURAL	1,025,736.00	251,297.30	464,494.76	520,706.47	11,380.66	493,648.87	51.87%
HEALTH							
ANIMAL SERVICES							
Personnel Services	407,558.00	85,069.74	144,656.09	172,124.57	2,847.22	232,586.21	42.93
Supplies	40,020.00	7,002.77	19,470.11	21,225.02	508.00	18,286.98	54.31
City Support Services	3,500.00	-	-	-	-	3,500.00	-
Utility Services	56,216.50	17,472.41	31,570.96	22,627.52	3,827.95	29,761.03	47.06
Operations Support	1,000.00	-	229.67	93.00	-	907.00	9.30
Staff Support	15,560.90	1,522.62	3,562.55	1,792.62	968.00	12,800.28	17.74
City Assistance	36,000.00	8,140.59	8,759.61	24,793.86	-	11,206.14	68.87
Professional Services	5,090.00	-	8,729.95	3,460.00	-	1,630.00	67.98
Maintenance Services	7,900.00	480.00	245.27	480.00	-	7,420.00	6.08
Operating Equipment	3,156.00	360.21	833.03	2,601.47	2,166.00	(1,611.47)	151.06
Capital Outlay	123,824.00	29,844.00	-	108,833.72	24,330.00	(9,339.72)	107.54
TOTAL ANIMAL SERVICES	699,825.40	149,892.34	218,057.24	358,031.78	34,647.17	307,146.45	56.11%
TOTAL HEALTH	699,825.40	149,892.34	218,057.24	358,031.78	34,647.17	307,146.45	56.11%
INTERNAL SERVICE							
INFORMATION TECHNOLOGY							
Personnel Services	646,859.00	146,510.76	304,393.31	325,003.42	5,716.95	316,138.63	51.13
Supplies	6,300.00	1,468.59	3,139.33	1,980.73	293.47	4,025.80	36.10
City Support Services	936,861.00	123,599.18	336,742.75	187,551.63	87,275.67	662,033.70	29.33

CITY OF SCHERTZ
REVENUE AND EXPENSE REPORT (UNAUDITED)
AS OF: March 31, 2020

101 GENERAL FUND	CURRENT	CURRENT			Y-T-D	BUDGET	% OF
REVENUES	BUDGET	QUARTER	PEIOR YEAR Y-T-D	Y-T-D ACTUAL	ENCUMBRANCE	BALANCE	BUDGET
Utility Services	267,846.00	63,728.50	94,785.45	83,345.91	13,274.38	171,225.71	36.07
Staff Support	53,070.00	4,325.94	19,269.39	21,760.14	4,899.64	26,410.22	50.24
Professional Services	190,424.00	62.50	10,850.00	62.50	3,875.50	186,486.00	2.07
Maintenance Services	15,500.00	1,287.00	5,256.22	1,388.77	646.40	13,464.83	13.13
Operating Equipment	282,707.11	67,170.81	160,395.07	79,061.42	2,788.56	200,857.13	28.95
Capital Outlay	55,570.00	-	5,367.00	-	51.96	55,518.04	0.09
TOTAL INFORMATION TECHNOLOGY	2,455,137.11	408,153.28	940,198.52	700,154.52	118,822.53	1,636,160.06	33.36%
HUMAN RESOURCES							
Personnel Services	425,928.00	99,176.01	186,601.97	203,641.72	3,619.44	218,666.84	48.66
Supplies	4,146.00	138.36	377.89	1,039.76	51.73	3,054.51	26.33
Human Services	189,000.00	25,450.82	19,676.85	64,129.30	-	124,870.70	33.93
Operations Support	9,000.00	325.00	2,787.16	1,604.84	225.00	7,170.16	20.33
Staff Support	38,150.00	3,799.17	14,587.83	10,666.74	1,767.02	25,716.24	32.59
City Assistance	10,000.00	2,450.00	7,057.00	4,726.00	-	5,274.00	47.26
Professional Services	27,600.00	26,199.25	2,979.00	57,513.50	6,980.00	(36,893.50)	233.67
Operating Equipment	350.00	249.99	-	249.99	99.30	0.71	99.80
TOTAL HUMAN RESOURCES	704,174.00	157,788.60	234,067.70	343,571.85	12,742.49	347,859.66	50.60%
FINANCE							
Personnel Services	559,958.00	135,637.56	259,912.20	285,957.56	4,936.00	269,064.44	51.95
Supplies	3,700.00	784.15	2,102.03	1,587.17	-	2,112.83	42.90
Staff Support	9,455.00	3,075.34	1,436.00	4,365.58	-	5,089.42	46.17
Professional Services	34,169.00	12,999.72	9,532.00	22,341.07	-	11,827.93	65.38
Operating Equipment	1,611.00	1,386.97	395.00	1,610.96	-	0.04	100.00
TOTAL FINANCE	608,893.00	153,883.74	273,377.23	315,862.34	4,936.00	288,094.66	52.69%
PURCHASING & ASSET MGT							
Personnel Services	214,433.00	50,909.74	100,455.71	109,420.22	1,975.08	103,037.70	51.95
Supplies	700.00	1.17	1,233.85	73.50	-	626.50	10.50
Utility Services	280.00	-	-	-	-	280.00	-
Operations Support	7,615.00	451.96	1,939.00	3,190.96	-	4,424.04	41.90
Staff Support	6,835.00	499.82	1,546.20	1,322.82	850.00	4,662.18	31.79
City Assistance	3,000.00	270.00	1,229.00	470.00	40.00	2,490.00	17.00
Operating Equipment	320.00	-	-	-	-	320.00	-
TOTAL PURCHASING & ASSET MGT	233,183.00	52,132.69	106,403.76	114,477.50	2,865.08	115,840.42	50.32%
FLEET SERVICE							
Personnel Services	461,299.00	81,146.36	121,257.39	165,490.78	3,218.53	292,589.69	36.57
Supplies	205,700.00	50,993.39	88,656.32	80,800.83	14,064.48	110,834.69	46.12

CITY OF SCHERTZ
REVENUE AND EXPENSE REPORT (UNAUDITED)
AS OF: March 31, 2020

101 GENERAL FUND	CURRENT	CURRENT			Y-T-D	BUDGET	% OF
REVENUES	BUDGET	QUARTER	PEIOR YEAR Y-T-D	Y-T-D ACTUAL	ENCUMBRANCE	BALANCE	BUDGET
City Support Services	11,500.00	-	2,583.69	2,297.20	-	9,202.80	19.98
Utility Services	11,500.00	1,632.43	3,447.89	3,333.50	294.65	7,871.85	31.55
Staff Support	20,682.00	5,379.34	4,596.25	7,085.40	648.15	12,948.45	37.39
Maintenance Services	204,000.00	54,690.13	86,626.69	83,925.11	3,846.26	116,228.63	43.03
Operating Equipment	9,800.00	2,363.62	7,432.67	2,558.72	-	7,241.28	26.11
Capital Outlay	122,000.00	-	32,973.00	-	-	122,000.00	-
TOTAL FLEET SERVICE	1,046,481.00	196,205.27	347,573.90	345,491.54	22,072.07	678,917.39	35.12%
FACILITY SERVICES							
Personnel Services	654,146.00	174,450.07	311,162.21	352,889.35	6,653.33	294,603.32	54.96
Supplies	142,454.00	12,644.91	49,628.14	28,783.16	6,298.36	107,372.48	24.63
City Support Services	5,000.00	-	-	-	99.99	4,900.01	2.00
Utility Services	171,000.00	62,119.22	64,017.61	80,316.53	4,666.07	86,017.40	49.70
Staff Support	12,800.00	2,200.28	2,818.78	3,091.99	592.15	9,115.86	28.78
Professional Services	85,746.00	31,334.24	37,486.65	38,942.55	48,260.52	(1,457.07)	101.70
Maintenance Services	390,051.00	61,172.02	146,878.24	160,822.32	65,700.45	163,528.23	58.08
Rental/Leasing	500.00	80.38	400.00	80.38	-	419.62	16.08
Operating Equipment	16,500.00	149.75	-	149.75	750.00	15,600.25	5.45
Capital Outlay	30,000.00	5,758.00	10,426.05	5,758.00	-	24,242.00	19.19
TOTAL BUILDING MAINTENANCE	1,508,197.00	349,908.87	622,817.68	670,834.03	133,020.87	704,342.10	53.30%
TOTAL INTERNAL SERVICE	6,556,065.11	1,318,072.45	2,524,438.79	2,490,391.78	294,459.04	3,771,214.29	42.48%
MISC & PROJECTS							
Project							
Fund Charges/Transfers	4,000,000.00	-	-	-	-	4,000,000.00	-
TOTAL PROJECTS	4,000,000.00	-	-	-	-	4,000,000.00	-
CITY ASSISTANCE							
City's Assistance to Agencies	320,000.00	44,943.39	141,139.90	149,199.38	113,392.04	57,408.58	82.06
Operating Equipment	10,000.00	4,321.57	2,096.01	4,321.57	-	5,678.43	43.22
TOTAL CITY ASSISTANCE	330,000.00	49,264.96	143,235.91	153,520.95	113,392.04	63,087.01	80.88%
COURT - RESTRICTED FUNDS							
Operating Equipment	22,992.00	-	-	-	2,500.00	20,492.00	10.87
TOTAL CITY ASSISTANCE	22,992.00	-	-	-	2,500.00	20,492.00	10.87%
TOTAL MISC & PROJECTS	4,352,992.00	49,264.96	143,235.91	153,520.95	115,892.04	4,083,579.01	6.19%
TOTAL EXPENDITURES	39,492,211.58	7,574,879.80	13,928,156.36	15,376,881.42	1,739,025.81	22,376,304.35	43.34%
REVENUE OVER(UNDER) EXPEND.	0.42	3,780,763.10	8,582,996.85	8,585,027.72	(1,739,196.79)	(6,845,830.51)	

CITY OF SCHERTZ

REVENUE REPORT (UNAUDITED)

AS OF: March 31, 2020

		CURRENT BUDGET	CURRENT QUARTER	PEIOR YEAR Y-T-D	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
101 GENERAL FUND								
REVENUES								
<u>Taxes</u>								
000-411100	Advalorem Tax-Current	14,060,000.00	5,997,674.04	13,194,625.90	13,740,301.99	-	319,698.01	97.73
000-411110	Disable Veterans Assist Pymnt	300,000.00	-	-	-	-	300,000.00	-
000-411200	Advalorem Tax-Delinquent	50,000.00	7,145.52	25,207.70	14,682.60	-	35,317.40	29.37
000-411300	Advalorem Tax-P&I	50,000.00	17,231.65	31,423.74	21,909.44	-	28,090.56	43.82
000-411500	Sales Tax Revenue-Gen Fund	8,944,000.00	2,468,108.04	3,943,155.43	4,760,518.81	-	4,183,481.19	53.23
000-411600	Bingo Tax	50.00	-	24.30	28.16	-	21.84	56.32
000-411700	Mixed Beverage Tax	44,000.00	21,712.18	25,437.60	42,248.68	-	1,751.32	96.02
TOTAL Taxes		23,448,050.00	8,511,871.43	17,219,874.67	18,579,689.68	-	4,868,360.32	79.24%
<u>Franchises</u>								
000-421200	Center Point/Entex Energy	90,000.00	36,392.13	59,240.96	60,689.59	-	29,310.41	67.43
000-421220	City Public Service	1,020,000.00	192,245.86	443,136.45	432,402.08	-	587,597.92	42.39
000-421240	Guadalupe Valley Elec Co-op	455,000.00	108,393.48	200,967.01	212,270.62	-	242,729.38	46.65
000-421250	New Braunfels Utilities	78,000.00	16,196.89	28,508.36	30,452.23	-	47,547.77	39.04
000-421300	Time Warner-State Franchise	180,000.00	45,133.68	155,317.29	80,704.00	-	99,296.00	44.84
000-421460	AT&T Franchise Fee	75,000.00	48,674.10	65,105.44	80,948.66	-	(5,948.66)	107.93
000-421480	Other Telecom Franchise - ROW	130,000.00	32,301.92	39,627.57	63,698.57	-	66,301.43	49.00
000-421500	Solid Waste Franchise Fee	156,000.00	26,331.46	79,173.66	67,304.14	-	88,695.86	43.14
TOTAL Franchises		2,184,000.00	505,669.52	1,071,076.74	1,028,469.89	-	1,155,530.11	47.09%
<u>Permits</u>								
000-431100	Home Occupation Permit	500.00	35.00	455.00	385.00	-	115.00	77.00
000-431205	Bldg Permit-Residential	550,000.00	158,437.50	232,034.00	270,585.50	-	279,414.50	49.20
000-431210	Bldg Permit-Commercial	350,000.00	141,871.00	34,429.00	143,777.00	-	206,223.00	41.08
000-431215	Bldg Permit-General	350,000.00	113,944.00	179,598.00	178,369.00	-	171,631.00	50.96
000-431300	Mobile Home Permit	400.00	100.00	400.00	275.00	-	125.00	68.75
000-431400	Signs Permit	5,600.00	1,084.00	4,714.00	2,755.00	-	2,845.00	49.20
000-431500	Food Establishmnt Permit	63,000.00	3,320.00	57,940.00	62,520.00	-	480.00	99.24
000-431700	Plumbing Permit	138,950.00	34,264.00	61,133.00	60,387.00	-	78,563.00	43.46
000-431750	Electrical Permit	70,900.00	15,080.00	34,300.00	28,660.00	-	42,240.00	40.42
000-431800	Mechanical Permit	68,300.00	16,860.00	28,560.00	29,960.00	-	38,340.00	43.87
000-431900	Solicitor/Peddler Permit	2,300.00	466.00	1,250.00	866.00	-	1,434.00	37.65
000-431950	Animal/Pet Permit	500.00	10.00	-	15.00	-	485.00	3.00
000-432000	Cert of Occupancy Prmt	6,300.00	2,800.00	4,100.00	4,900.00	-	1,400.00	77.78
000-432100	Security Alarm Permit	43,000.00	10,180.00	22,696.00	18,961.00	-	24,039.00	44.10
000-432300	Grading/Clearing Permit	12,500.00	3,869.18	7,537.13	5,464.18	-	7,035.82	43.71
000-432400	Development Permit	50,000.00	15,705.03	10,659.26	31,359.09	-	18,640.91	62.72

CITY OF SCHERTZ

REVENUE REPORT (UNAUDITED)

AS OF: March 31, 2020

		CURRENT BUDGET	CURRENT QUARTER	PEIOR YEAR Y-T-D	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
101 GENERAL FUND								
REVENUES								
000-435000	Fire Permit	30,000.00	13,117.00	15,406.50	22,312.50	-	7,687.50	74.38
TOTAL Permits		1,742,250.00	531,142.71	695,211.89	861,551.27	-	880,698.73	49.45%
Licenses								
000-441000	Alcohol Beverage License	8,100.00	1,237.50	3,015.00	3,510.00	-	4,590.00	43.33
000-441300	Mobile Home License	160.00	40.00	80.00	120.00	-	40.00	75.00
000-442000	Contractors License	45,600.00	15,150.00	28,550.00	24,200.00	-	21,400.00	53.07
000-444000	Pet License	3,000.00	555.00	1,297.00	957.00	-	2,043.00	31.90
TOTAL Licenses		56,860.00	16,982.50	32,942.00	28,787.00	-	28,073.00	50.63%
Fees								
000-451000	Municipal Court Fines	664,160.00	184,572.34	340,608.35	332,171.64	-	331,988.36	50.01
000-451100	Arrest Fee	25,680.00	5,849.06	12,843.09	11,757.92	-	13,922.08	45.79
000-451110	Expunction Fee	160.00	100.00	-	100.00	-	60.00	62.50
000-451200	Warrant Fees	73,560.00	22,079.00	36,781.48	36,683.45	-	36,876.55	49.87
000-451340	Judicial Fee-City	3,432.00	412.59	1,717.54	1,201.30	-	2,230.70	35.00
000-451400	Traffic Fine Costs TTL	12,168.00	2,569.64	6,085.06	5,338.46	-	6,829.54	43.87
000-451510	Juvenile Case Mgmt Fee	28,668.00	3,433.51	14,337.93	10,005.94	-	18,662.06	34.90
000-451520	Truancy Fees	5,352.00	3,892.61	2,680.61	5,137.73	-	214.27	96.00
000-451600	Technology Fund Fee	22,992.00	5,470.66	11,500.79	10,728.99	-	12,263.01	46.66
000-451700	Security Fee	17,244.00	5,357.32	8,625.61	9,301.09	-	7,942.91	53.94
000-451800	Time Payment Fee-City	4,968.00	1,240.06	2,489.18	2,394.07	-	2,573.93	48.19
000-451850	State Fines 10% Service Fee	38,752.00	8,175.60	19,376.53	16,581.32	-	22,170.68	42.79
000-451900	DPS Payment-Local	5,592.00	1,672.79	2,798.26	2,721.71	-	2,870.29	48.67
000-452000	Child Safety Fee	10,356.00	2,213.76	5,181.76	4,826.32	-	5,529.68	46.60
000-452100	Platting Fees	59,000.00	5,250.00	28,000.00	6,750.00	-	52,250.00	11.44
000-452200	Site Plan Fee	36,000.00	2,500.00	14,000.00	3,000.00	-	33,000.00	8.33
000-452300	Plan Check Fee	625,000.00	198,167.75	245,032.93	280,480.00	-	344,520.00	44.88
000-452320	Tree Mitigation Admin Fee	15,000.00	420.00	(225.00)	10,707.30	-	4,292.70	71.38
000-452400	BOA/Variance Fees	5,000.00	-	1,750.00	-	-	5,000.00	0.00
000-452600	Specific Use/Zone Chng Fee	18,000.00	3,749.80	13,300.00	14,999.80	-	3,000.20	83.33
000-452710	Zoning Ltr & Dev Rights	1,950.00	150.00	2,250.00	2,250.00	-	(300.00)	115.38
000-453100	Reinspection Fees	170,000.00	56,450.00	106,215.00	98,875.00	-	71,125.00	58.16
000-453110	Swim Pool Inspection Fee	2,500.00	-	110.00	660.00	-	1,840.00	26.40
000-453200	Lot Abatement	5,000.00	5,428.54	-	6,028.54	-	(1,028.54)	120.57
000-453211	Admin Fee-Inspections	18,600.00	2,400.00	6,700.00	6,000.00	-	12,600.00	32.26
000-453710	Foster Care	500.00	50.00	150.00	200.00	-	300.00	40.00

CITY OF SCHERTZ

REVENUE REPORT (UNAUDITED)

AS OF: March 31, 2020

		CURRENT BUDGET	CURRENT QUARTER	PEIOR YEAR Y-T-D	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
101 GENERAL FUND								
REVENUES								
000-454200	Pool Gate Admission Fee	24,000.00	-	(54.00)	30.00	-	23,970.00	0.13
000-454300	Seasonal Pool Pass Fee	5,000.00	-	-	-	-	5,000.00	0.00
000-456500	HAZ MAT Fees	5,000.00	-	1,041.25	-	-	5,000.00	0.00
000-456600	Fire Re-inspection Fee	1,000.00	50.00	150.00	250.00	-	750.00	25.00
000-458000	Sale of General Fixed Assets	20,000.00	-	-	-	-	20,000.00	0.00
000-458110	Sale of Mdse - GovDeals	80,000.00	10,047.52	75,519.20	25,232.64	-	54,767.36	31.54
000-458400	Civic Center Rental Fees	200,000.00	6,395.00	102,159.37	5,875.00	-	194,125.00	2.94
000-458401	Capital Recovery Fee-Civic C	7,500.00	5,375.00	5,865.00	11,975.00	-	(4,475.00)	159.67
000-458450	North Center Rental Fees	23,000.00	10,625.00	12,529.50	15,725.00	-	7,275.00	68.37
000-458460	Senior Center Rental	7,000.00	1,400.00	4,200.00	3,500.00	-	3,500.00	50.00
000-458500	Community Center Rental Fees	35,000.00	5,553.00	20,448.50	13,269.50	-	21,730.50	37.91
000-458550	Pavilion Rental Fees	20,000.00	2,540.00	7,666.00	5,605.00	(140.00)	14,535.00	27.33
000-458560	Chamber of Comm Rent	7,500.00	1,950.00	3,900.00	3,900.00	-	3,600.00	52.00
000-458570	Non-Resident SYSA League	10,000.00	8,590.00	-	8,590.00	-	1,410.00	85.90
000-458650	NonResident User Fee-BVYA	10,000.00	-	3,240.00	-	-	10,000.00	0.00
000-458660	BVYA Utility Reimbursement	15,000.00	-	7,165.84	-	-	15,000.00	0.00
000-458670	SYSA Utility Reimbursement	7,500.00	2,130.90	1,923.89	4,493.68	-	3,006.32	59.92
000-458675	Lions Futbol Utility Reimbrsmt	10,000.00	9,066.00	7,032.00	12,582.00	-	(2,582.00)	125.82
000-458700	Vehicle Impoundment	10,000.00	5,750.00	4,720.00	5,750.00	-	4,250.00	57.50
000-459200	NSF Check Fee	100.00	100.00	50.00	125.00	-	(25.00)	125.00
000-459300	Notary Fee	100.00	6.00	18.00	24.00	-	76.00	24.00
000-459600	Animal Adoption Fee	12,000.00	3,825.00	5,510.12	7,690.00	-	4,310.00	64.08
000-459700	Pet Impoundment Fee	5,000.00	1,988.21	1,990.00	4,330.21	-	669.79	86.60
000-459800	Police Reports Fee	5,800.00	902.00	3,025.50	1,216.30	-	4,583.70	20.97
TOTAL Fees		2,390,134.00	660,935.06	1,155,271.79	1,151,369.79	(140.00)	1,238,904.21	48.17%
Fines								
000-463000	Library Fines	12,000.00	2,837.85	7,403.89	5,653.27	(30.98)	6,377.71	46.85
TOTAL Fines		12,000.00	2,837.85	7,403.89	5,653.27	(30.98)	6,377.71	46.85%
Inter-Jurisdictional								
000-473100	Bexar Co - Fire	21,077.00	-	5,269.44	-	-	21,077.00	0.00
000-473200	City of Seguin-Fire Contract	30,107.00	5,017.96	15,053.88	12,544.90	-	17,562.10	41.67
000-473300	Guadalupe Co-Library	217,152.00	108,576.00	108,576.00	108,576.00	-	108,576.00	50.00
000-473400	Randolph AFB-Animal Control	500.00	-	-	-	-	500.00	0.00
000-474200	Library Services-Cibolo	40,000.00	40,000.00	-	40,030.00	-	(30.00)	100.08
000-474210	Library Services-Selma	24,000.00	26,505.00	23,475.00	26,505.00	-	(2,505.00)	110.44
000-474400	Dispatch Service-Cibolo	166,000.00	80,000.00	80,000.00	80,000.00	-	86,000.00	48.19

CITY OF SCHERTZ

REVENUE REPORT (UNAUDITED)

AS OF: March 31, 2020

		CURRENT BUDGET	CURRENT QUARTER	PEIOR YEAR Y-T-D	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
101 GENERAL FUND								
REVENUES								
000-474600	School Crossing Guard-Bexar Co	36,000.00	9,859.63	15,350.10	18,902.26	-	17,097.74	52.51
000-474610	School Cross Guard-Guadalupe C	39,000.00	10,987.71	16,004.83	20,528.73	-	18,471.27	52.64
000-474700	School Officer Funding	353,600.00	-	181,008.65	88,400.00	-	265,200.00	25.00
000-474750	Crime Victim Liaison Agreement	50,000.00	12,500.00	25,000.00	50,000.00	-	-	100.00
TOTAL Inter-Jurisdictional		977,436.00	293,446.30	469,737.90	445,486.89	-	531,949.11	45.58%
Fund Transfers								
000-480000	Indirect Costs-EMS	179,100.00	44,775.00	87,793.50	89,550.00	-	89,550.00	50.00
000-480100	Indirect Costs-Hotel/Motel	74,428.00	18,606.99	33,791.02	37,214.02	-	37,213.98	50.00
000-481000	Transfer In - Reserves	4,895,915.00	-	-	-	-	4,895,915.00	0.00
000-482300	Transfer In-Resrv Child Safety	60,000.00	-	-	-	-	60,000.00	0.00
000-485000	Interfund Charges-Drainage-5%	243,114.00	60,778.50	147,578.48	121,555.00	-	121,559.00	50.00
000-486000	Interfund Chrges-Admin W&S	1,404,372.00	346,250.01	682,998.98	692,499.98	-	711,872.02	49.31
000-486202	Transfer In-Water&Sewer Fund	4,000.00	-	-	-	-	4,000.00	0.00
000-486203	Transfer In-EMS	4,000.00	-	-	-	-	4,000.00	0.00
000-486204	Transfer In-Drainage	1,000.00	-	-	-	-	1,000.00	0.00
000-487000	Interfund Charges-Fleet	361,258.00	90,166.74	185,364.28	180,333.52	-	180,924.48	49.92
000-488000	Interfund Charges-4B	461,045.00	-	228,315.00	230,818.00	-	230,227.00	50.06
000-489000	Transfer In	86,000.00	-	-	-	-	86,000.00	0.00
TOTAL Fund Transfers		7,774,232.00	560,577.24	1,365,841.26	1,351,970.52	-	6,422,261.48	17.39%
Miscellaneous								
000-491000	Interest Earned	80,000.00	10,989.80	40,855.35	23,437.65	-	56,562.35	29.30
000-491200	Investment Income	400,000.00	86,128.59	197,969.13	177,653.65	-	222,346.35	44.41
000-493120	Donations-Public Library	10,000.00	63.75	7,033.17	1,062.75	-	8,937.25	10.63
000-493400	Donations-Animal Control	5,000.00	834.00	1,129.75	2,878.00	-	2,122.00	57.56
000-493460	Donations- Parks	10,000.00	-	2,460.51	-	-	10,000.00	0.00
000-493465	Donations-Senior Center	10,000.00	1,897.00	5,181.53	5,376.37	-	4,623.63	53.76
000-493505	Donations-Police Events	3,000.00	-	-	-	-	3,000.00	0.00
000-493700	July 4th Activities	26,000.00	-	-	-	-	26,000.00	0.00
000-493701	Proceeds-Holidazzle	1,500.00	-	-	-	-	1,500.00	0.00
000-493704	Moving on Main	3,000.00	100.00	-	100.00	-	2,900.00	3.33
000-494482	Grants-Police, Fire, Gen Fund	2,500.00	-	-	-	-	2,500.00	0.00
000-495100	Mobile Stage Rental Fees	2,100.00	-	-	1,550.00	-	550.00	73.81
000-497000	Misc Income-Gen Fund	25,000.00	11,087.83	23,320.77	34,964.11	-	(9,964.11)	139.86
000-497005	Schertz Magazine Advertising	140,000.00	32,000.00	73,200.00	66,550.00	-	73,450.00	47.54
000-497100	Misc Income-Police	9,000.00	2,682.76	4,660.60	6,400.36	-	2,599.64	71.12
000-497106	Misc Income-Special Events	14,150.00	-	-	-	-	14,150.00	0.00

CITY OF SCHERTZ

REVENUE REPORT (UNAUDITED)

AS OF: March 31, 2020

101 GENERAL FUND		CURRENT	CURRENT	PEIOR YEAR Y-T-D	Y-T-D ACTUAL	Y-T-D	BUDGET	% OF
REVENUES		BUDGET	QUARTER			ENCUMBRANCE	BALANCE	BUDGET
000-497200	Misc Income-Library	4,500.00	1,134.70	2,352.35	2,227.20	-	2,272.80	49.49
000-497210	Misc Income-Library Copier	18,000.00	4,816.85	9,865.10	9,423.80	-	8,576.20	52.35
000-497400	Misc Income-Streets Dept	30,000.00	3,080.00	8,604.25	7,033.29	-	22,966.71	23.44
000-497500	Misc Income-TML Ins. Claims	20,000.00	-	16,241.95	14,115.81	-	5,884.19	70.58
000-497550	Misc Income-TML WC Reimbursmnt	10,000.00	3,652.00	-	4,886.86	-	5,113.14	48.87
000-497600	Misc Income-Vending Mach	2,500.00	320.18	1,364.78	859.38	-	1,640.62	34.38
000-498000	Reimbursmnt-Gen Fund	20,000.00	15,443.00	-	15,443.00	-	4,557.00	77.22
000-498105	Reimbursmt Police OT-DEA	18,000.00	7,173.26	9,580.19	7,173.26	-	10,826.74	39.85
000-498110	Reimbursmnt Fire-Emg Acti-OT	30,000.00	49,121.31	62,298.14	72,533.39	-	(42,533.39)	241.78
000-498150	Reimbursement - Library	13,000.00	-	13,018.19	13,509.00	-	(509.00)	103.92
TOTAL Miscellaneous		907,250.00	272,180.29	493,793.07	508,930.83	-	398,319.17	56.10%
TOTAL REVENUES		39,492,212.00	11,355,642.90	22,511,153.21	23,961,909.14	(170.98)	15,530,473.84	60.67%

GENERAL FUND
CASH IN BANK AND INVESTMENTS

AS OF: March 31, 2020

Cash in Bank

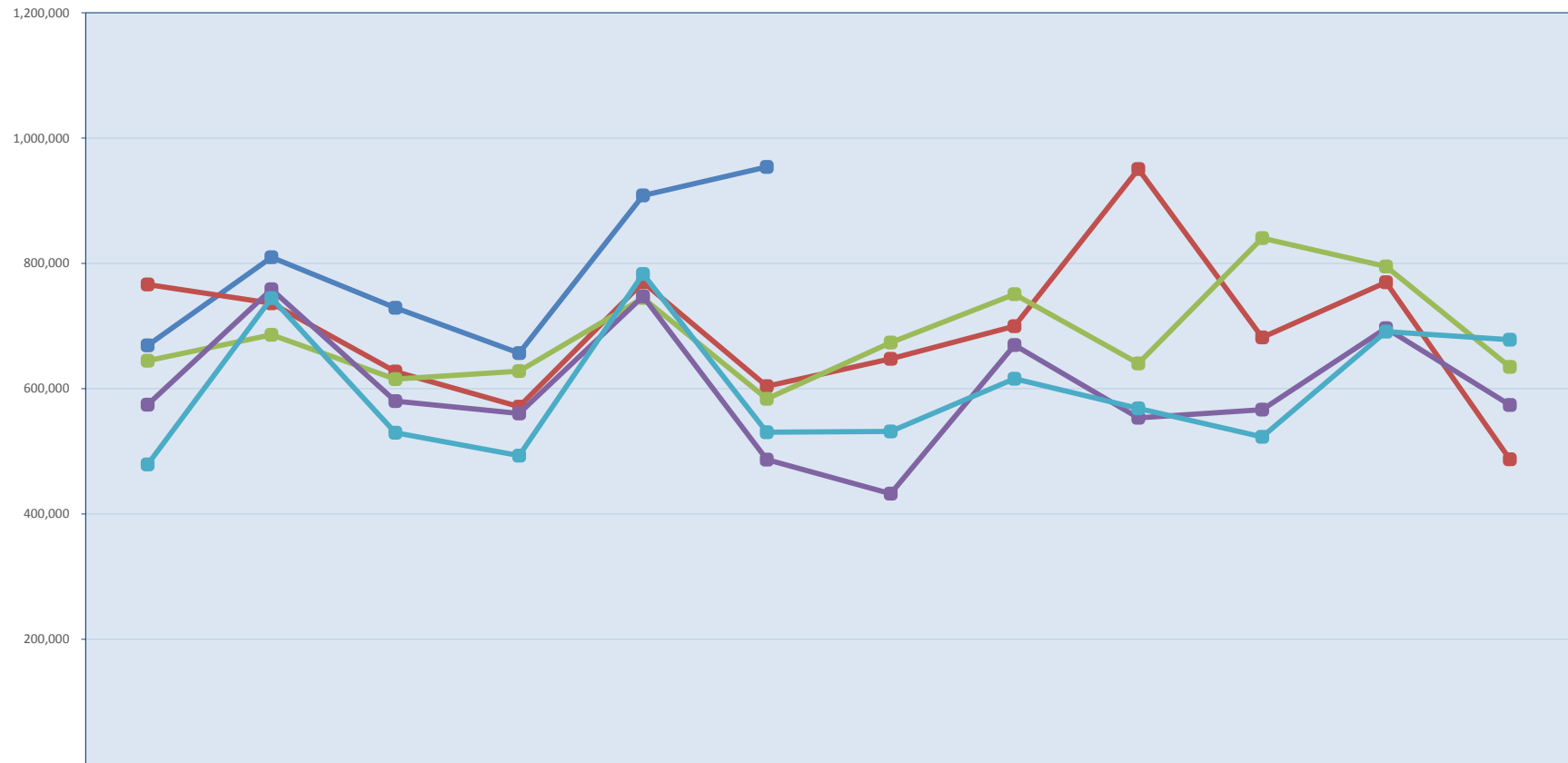
Claim on Operating Cash Pool-Checking	\$ 119,482.35
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Cash in Investments

LOGIC Investment-General Fund	20,794,317.80
LOGIC Investment-Equip Replacement	78,800.55
LOGIC Investment-Veh Replacement	531,333.86
LOGIC Investment-Air Condi Replacment	289,156.08
BBVA CD Investment	1,042,371.85
CAPITAL ONE Investment-General Fund	<u>1,461,066.49</u>

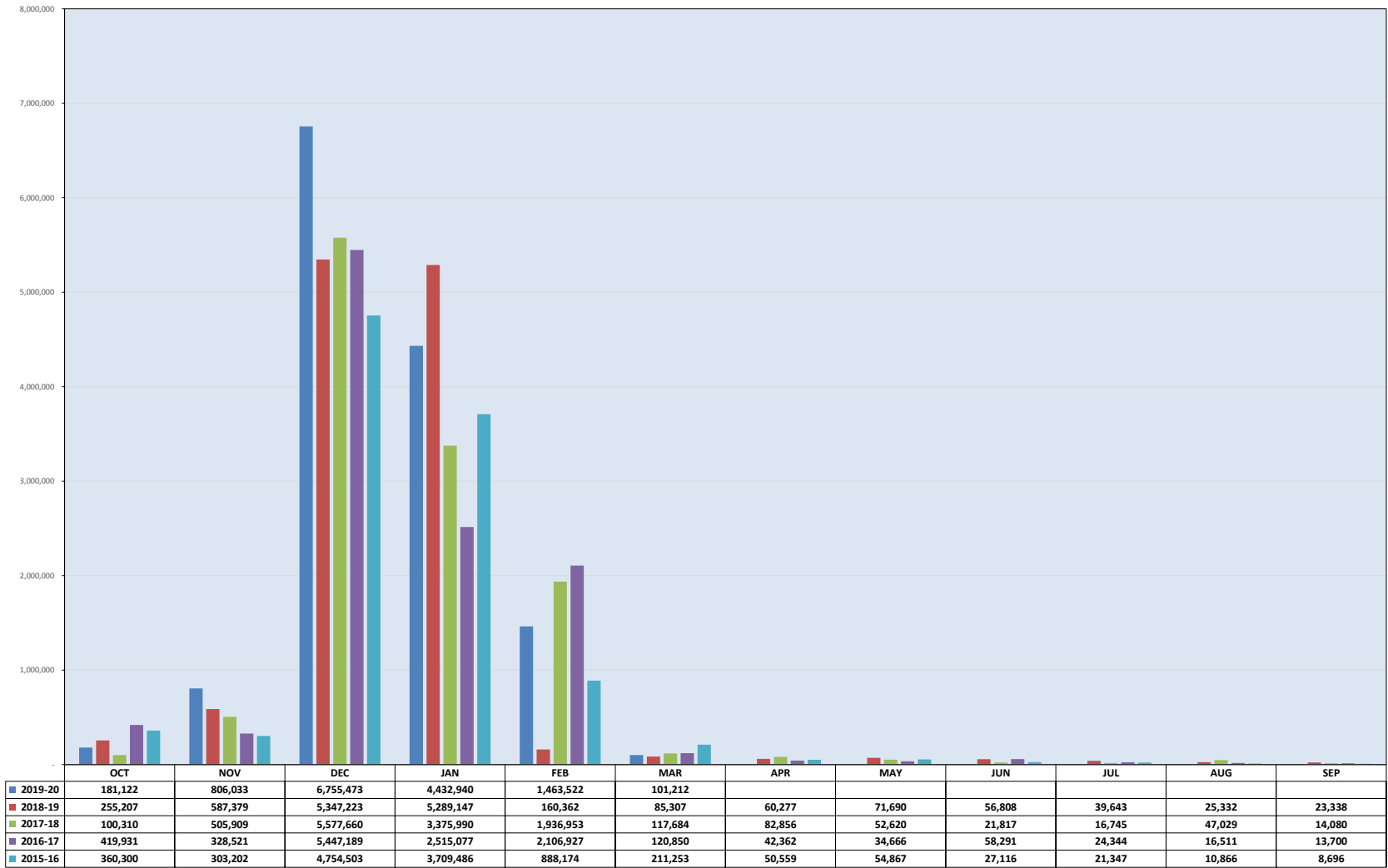
Total Cash in Bank & Investments	<u>\$ 24,316,528.98</u>
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Sales Tax-General Fund

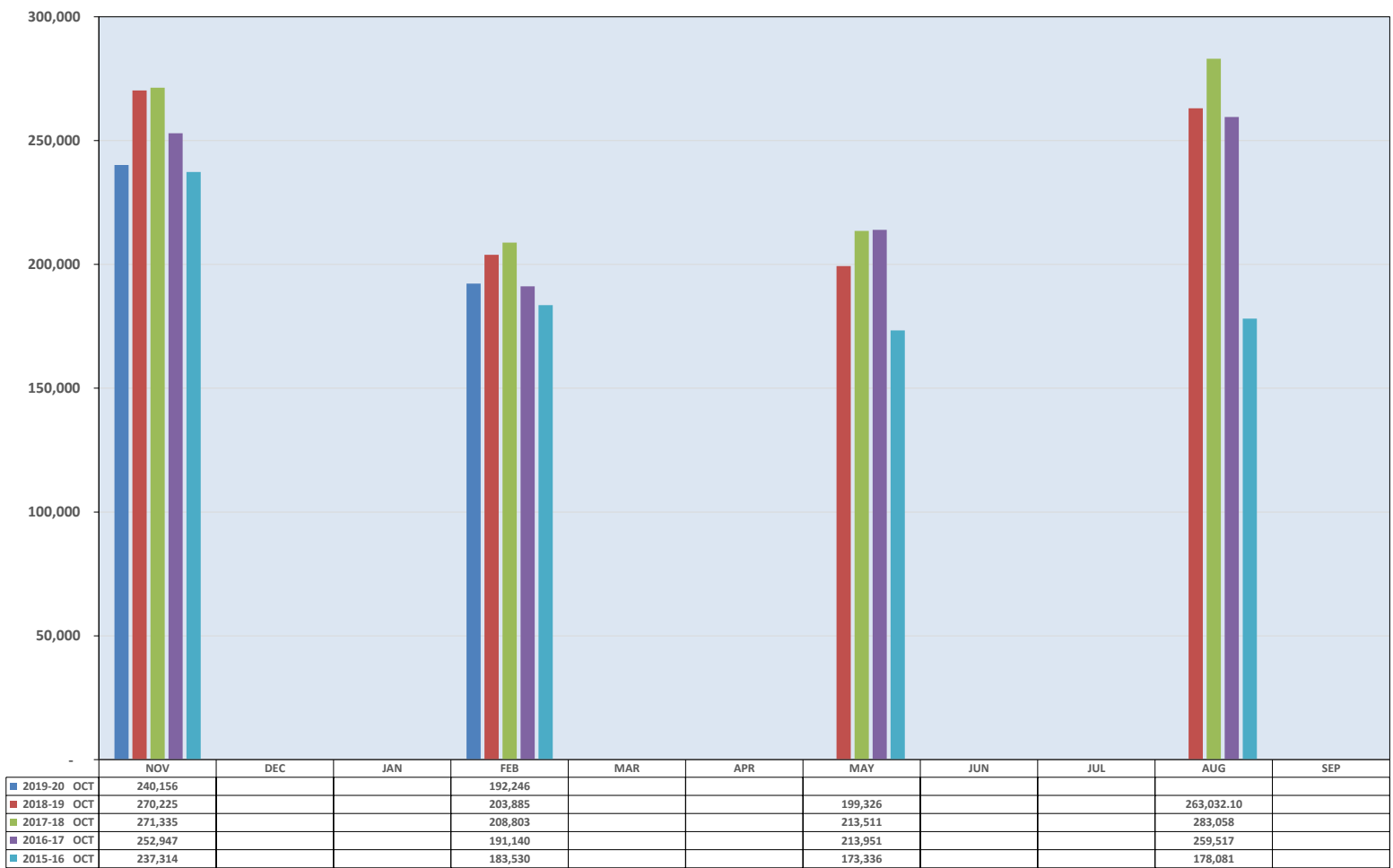


	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP
2019-20	669,061	809,661	729,135	656,810	908,377	953,913						
2018-19	766,254	736,285	627,360	571,251	769,881	603,905	647,650	699,759	950,507	681,755	769,754	487,275
2017-18	644,584	686,048	615,170	627,981	744,714	583,818	673,567	750,755	640,283	840,254	795,116	634,780
2016-17	574,470	758,598	580,171	560,431	747,281	486,739	432,444	669,542	553,540	566,565	696,536	573,973
2015-16	479,069	744,668	529,686	493,136	783,019	530,498	531,707	615,841	568,508	523,141	691,061	678,167

ADVALOREM TAX



CITY PUBLIC SERVICE



2019-20 OCT 2018-19 OCT 2017-18 OCT 2016-17 OCT 2015-16 OCT

CITY OF SCHERTZ
 REVENUE AND EXPENSE REPORT (UNAUDITED)
 AS OF: March 31, 2020

106-SPECIAL EVENTS FUND	CURRENT BUDGET	CURRENT QUARTER	PEIOR YEAR Y-T-D	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
<u>FINANCIAL SUMMARY</u>							
<u>REVENUE SUMMARY</u>							
Miscellaneous	24,510.00	13,476.18	48,354.42	51,444.77	-	(26,934.77)	209.89
TOTAL REVENUES	24,510.00	13,476.18	48,354.42	51,444.77	-	(26,934.77)	209.89%
<u>EXPENDITURE SUMMARY</u>							
<u>GENERAL GOVERNMENT</u>							
<u>CULTURAL</u>							
WALK FOR LIFE	9,000.00	4,380.81	2,886.21	4,380.81	1,469.26	3,149.93	65.00
HAL BALDWIN SCHOLARSHIP	15,510.00	-	10,611.62	11,845.30	-	3,664.70	76.37
TOTAL CULTURAL	24,510.00	6,341.61	54,645.35	16,236.91	2,331.27	5,941.82	75.76%
TOTAL EXPENDITURES	24,510.00	6,341.61	54,645.35	16,236.91	2,331.27	5,941.82	75.76%
REVENUE OVER(UNDER) EXPEND	0.00	7,134.57	(6,290.93)	35,207.86	(2,331.27)	(32,876.59)	

CITY OF SCHERTZ

REVENUE REPORT (UNAUDITED)

AS OF: March 31, 2020

106-SPECIAL EVENTS FUND		CURRENT BUDGET	CURRENT QUARTER	PEIOR YEAR Y-T-D	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
REVENUES								
<u>Fund Transfers</u>								
TOTAL Fund Transfers		-	-	-	-	-	-	0.00%
<u>Miscellaneous</u>								
000-491200	Investment Income	-	75.66	219.92	164.25	-	(164.25)	0.00
000-492200	Wilenchik Walk for Life	9,000.00	5,582.52	8,970.50	5,582.52	-	3,417.48	62.03
000-493000	July 4th Activities	-	-	(70.00)	-	-	-	0.00
000-493150	SchertzQ	-	-	(1,250.00)	-	-	-	0.00
000-493455	Proceeds-Festival of Angels	-	50.00	4,170.00	12,320.00	-	(12,320.00)	0.00
000-493621	Hal Baldwin Scholarship	15,510.00	-	28,820.00	24,350.00	-	(8,840.00)	157.00
000-497000	Misc Income - Special Events	-	7,768.00	5,944.00	9,028.00	-	(9,028.00)	0.00
TOTAL Miscellaneous		24,510.00	13,476.18	48,354.42	51,444.77	-	(26,934.77)	209.89%
TOTAL REVENUES		24,510.00	13,476.18	48,354.42	51,444.77	-	(26,934.77)	209.89%

SPECIAL EVENTS FUND
CASH IN BANK AND INVESTMENTS

AS OF: March 31, 2020

Cash in Bank	
Claim on Operating Cash Pool-Checking	\$ 125,775.95
Cash in Investments	
Texas Class- Special Events	<u>17,978.43</u>
Total Cash in Bank & Investments	<u>\$ 143,754.38</u>

CITY OF SCHERTZ
REVENUE AND EXPENSE REPORT (UNAUDITED)
AS OF: March 31st, 2020

	CURRENT BUDGET	CURRENT QUARTER	PEIOR YEAR Y-T-D	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
110-PEG FUND							
FINANCIAL SUMMARY							
REVENUE SUMMARY							
Franchises	90,000.00	22,556.76	42,900.83	44,494.60	-	45,505.40	49.44
Fund Transfers	28,000.00	-	-	-	-	28,000.00	-
TOTAL REVENUES	118,000.00	22,556.76	42,900.83	44,494.60	-	73,505.40	37.71%
EXPENDITURE SUMMARY							
GENERAL GOVERNMENT							
<u>Non Departmental</u>							
MISC & PROJECTS							
<u>Projects</u>							
Professional Services	75,000.00	-	-	-	-	75,000.00	-
Capital Outlay	43,000.00	-	-	-	-	43,000.00	-
TOTAL MISC & PROJECTS	118,000.00	-	-	-	-	118,000.00	0.00%
TOTAL EXPENDITURES	118,000.00	-	-	-	-	118,000.00	0.00%
REVENUE OVER(UNDER) EXPEND	0.00	22,556.76	42,900.83	44,494.60	-	(44,494.60)	

CITY OF SCHERTZ

REVENUE REPORT (UNAUDITED)

AS OF: March 31st,2020

		CURRENT BUDGET	CURRENT QUARTER	PEIOR YEAR Y-T-D	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
110-PEG FUND								
REVENUES								
<u>Franchises</u>								
000-421350	Time Warner - PEG Fee	60,000.00	16,101.84	30,387.55	31,566.84	-	28,433.16	52.61
000-421465	AT&T PEG Fee	30,000.00	6,454.92	12,513.28	12,927.76	-	17,072.24	43.09
TOTAL Franchises		90,000.00	22,556.76	42,900.83	44,494.60	-	45,505.40	49.44%
<u>Fund Transfers</u>								
000-481000	Transfer In - Reserves	28,000.00	-	-	-	-	28,000.00	0.00
TOTAL Fund Transfers		28,000.00	-	-	-	-	28,000.00	0.00%
<u>Miscellaneous</u>								
TOTAL REVENUES		118,000.00	22,556.76	42,900.83	44,494.60	-	73,505.40	37.71%

PEG FUND
CASH IN BANK AND INVESTMENTS

AS OF: March 31st, 2020

Cash in Bank

Cash Balance

\$ 830,203.09

Total Cash in Bank & Investments

\$ 830,203.09

CITY OF SCHERTZ
REVENUE AND EXPENSE REPORT (UNAUDITED)
AS OF: March 31, 2020

	CURRENT BUDGET	CURRENT QUARTER	PEIOR YEAR Y-T-D	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
202-WATER & SEWER							
FINANCIAL SUMMARY							
REVENUE SUMMARY							
Franchises	227,380.00	164,416.69	144,603.74	174,542.71	-	52,837.29	76.76
Fees	24,575,500.00	5,835,302.83	10,925,257.13	12,209,823.96	-	12,365,676.04	49.68
Fund Transfers	4,271,255.00	36,600.00	277,802.27	73,200.00	-	4,198,055.00	1.71
Miscellaneous	465,218.00	127,400.65	251,854.18	223,787.82	-	241,430.18	48.10
TOTAL REVENUES	29,539,353.00	6,163,720.17	11,599,517.32	12,684,354.49	-	16,854,998.51	42.94%
EXPENDITURE SUMMARY							
NON DEPARTMENTAL							
Fund Charges/Transfers	3,250,000.00	-	-	-	-	3,250,000.00	-
TOTAL NON DEPARTMENTAL	3,250,000.00	-	-	-	-	3,250,000.00	0.00%
BUSINESS OFFICE							
Personnel Services	479,478.00	116,132.92	200,125.28	236,041.15	3,986.07	239,450.78	50.06
Supplies	3,800.00	1,140.58	1,181.50	1,344.98	626.00	1,829.02	51.87
City Support Services	5,655.00	28,640.26	250.00	28,640.26	14,000.00	(36,985.26)	754.03
Utility Services	10,700.00	2,914.82	489.19	4,267.46	-	6,432.54	39.88
Operations Support	158,500.00	27,055.46	47,619.02	43,332.40	6,541.90	108,625.70	31.47
Staff Support	6,250.00	1,715.12	2,069.37	2,518.31	453.64	3,278.05	47.55
Professional Services	243,000.00	55,011.43	107,403.44	101,444.00	-	141,556.00	41.75
Maintenance Services	8,040.00	1,680.00	4,020.00	2,520.00	2,940.00	2,580.00	67.91
Operating Equipment	600.00	430.40	359.97	430.40	-	169.60	71.73
Capital Outlay	30,000.00	19,804.50	-	19,804.50	-	10,195.50	66.02
TOTAL BUSINESS OFFICE	946,023.00	254,525.49	363,517.77	440,343.46	28,547.61	477,131.93	49.56%
W & S ADMINISTRATION							
Personnel Services	1,467,365.00	401,771.96	602,209.14	811,361.32	14,009.39	641,994.29	56.25
Supplies	187,500.00	129,848.15	66,810.17	152,483.10	4,434.11	30,582.79	83.69
City Support Services	159,603.00	2,968.95	51,447.04	62,118.14	-	97,484.86	38.92
Utility Services	3,575,800.00	843,135.66	1,479,751.12	1,659,677.23	979.87	1,915,142.90	46.44
Operations Support	11,300.00	5,170.95	4,321.20	7,214.21	-	4,085.79	63.84
Staff Support	38,000.00	14,009.13	16,063.74	27,493.39	61.20	10,445.41	72.51
City Assistance	1,500.00	-	-	76.00	-	1,424.00	5.07
Professional Services	406,179.00	193,764.57	185,286.41	228,208.31	-	177,970.69	56.18
Fund Charges/Transfers	6,355,471.00	1,536,971.33	3,730,842.93	3,522,877.36	-	2,832,593.64	55.43
Maintenance Services	9,200,490.00	2,100,352.04	3,485,015.30	3,612,418.52	3,909.87	5,584,161.61	39.31
Other Costs	40,000.00	-	38,435.72	36,605.45	-	3,394.55	91.51
Debt Service	2,100,622.00	1,551,501.10	267,516.90	1,551,501.10	-	549,120.90	73.86
Rental/Leasing	4,500.00	23,208.61	65,293.44	54,952.44	-	(50,452.44)	1,221.17
Operating Equipment	8,000.00	1,587.07	475.98	2,511.01	5,696.53	(207.54)	102.59

CITY OF SCHERTZ

REVENUE AND EXPENSE REPORT (UNAUDITED)

AS OF: March 31, 2020

	CURRENT BUDGET	CURRENT QUARTER	PEIOR YEAR Y-T-D	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
202-WATER & SEWER							
FINANCIAL SUMMARY							
Capital Outlay	149,000.00	23,515.60	510,821.64	34,513.60	-	114,486.40	23.16
TOTAL PUBLIC WORKS	23,705,330.00	6,827,805.12	10,504,290.73	11,764,011.18	29,090.97	11,912,227.85	49.75%
MISC & PROJECTS							
PROJECTS							
Maintenance Services	1,638,000.00	-	-	-	4,500.00	1,633,500.00	0.27
TOTAL PROJECTS	1,638,000.00	1,600.00	-	15,680.00	21,469.00	1,600,851.00	2.27%
SEWER PROJECT							
TOTAL MISC & PROJECTS	1,638,000.00	1,600.00	-	15,680.00	21,469.00	1,600,851.00	2.27%
TOTAL EXPENDITURES	29,539,353.00	7,083,930.61	10,867,808.50	12,220,034.64	79,107.58	17,240,210.78	41.64%
** REVENUE OVER(UNDER)EXPENSES **	0.00	(920,210.44)	731,708.82	464,319.85	(79,107.58)	(385,212.27)	

CITY OF SCHERTZ

REVENUE REPORT (UNAUDITED)

AS OF: March 31, 2020

		CURRENT BUDGET	CURRENT QUARTER	PEIOR YEAR Y-T-D	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
202-WATER & SEWER REVENUES								
<u>Franchises</u>								
000-421490	Cell Tower Leasing	227,380.00	164,416.69	144,603.74	174,542.71	-	52,837.29	76.76
TOTAL Franchises		227,380.00	164,416.69	144,603.74	174,542.71	-	52,837.29	76.76%
<u>Permits</u>								
000-432400	Development Permit		-	-	-	-	-	0.00%
<u>Fees</u>								
000-455200	Garbage Collection Fee	5,280,000.00	1,285,514.31	2,515,163.40	2,600,354.97	-	2,679,645.03	49.25
000-455600	Fire Line Fees	33,000.00	-	33,160.00	-	-	33,000.00	-
000-455700	Recycle Fee Revenue	336,000.00	82,395.09	161,410.47	164,353.44	-	171,646.56	48.91
000-455800	W&S Line Constructn Reimbur	20,000.00	7,170.00	10,027.00	12,969.02	-	7,030.98	64.85
000-457100	Sale of Water	10,914,000.00	2,419,232.82	4,529,158.44	5,318,626.30	-	5,595,373.70	48.73
000-457110	Edwards Water Lease	40,000.00	-	28,171.25	48,196.28	-	(8,196.28)	120.49
000-457120	Water Transfer Charge-Selma	30,000.00	12,523.61	28,808.83	17,169.24	-	12,830.76	57.23
000-457200	Sale of Meters	120,000.00	33,575.18	40,226.00	51,796.18	-	68,203.82	43.16
000-457400	Sewer Charges	7,550,000.00	1,926,585.25	3,571,821.29	3,862,085.37	-	3,687,914.63	51.15
000-457500	Water Penalties	250,000.00	67,456.57	6,010.45	132,323.16	-	117,676.84	52.93
000-459200	NSF Check Fee-Water&Sewer	2,500.00	850.00	1,300.00	1,950.00	-	550.00	78.00
TOTAL Fees		24,575,500.00	5,835,302.83	10,925,257.13	12,209,823.96	-	12,365,676.04	49.68%
<u>Fund Transfers</u>								
000-486000	Transfer In - Reserves	4,124,855.00	-	-	-	-	4,124,855.00	-
000-486204	Interfnd Chrg-Drainage Billing	146,400.00		70,500.00	73,200.00	-	73,200.00	50.00
TOTAL Fund Transfers		4,271,255.00	-	277,802.27	73,200.00	-	4,198,055.00	1.71%
<u>Miscellaneous</u>								
000-490000	Misc Charges	5,000.00	2,509.00	5,190.00	5,787.00	-	(787.00)	115.74
000-491000	Interest Earned	75,000.00	6,174.25	34,785.25	21,198.21	-	53,801.79	28.26
000-491200	Investment Income	240,000.00	67,763.53	125,754.00	113,985.13	-	126,014.87	47.49
000-497000	Misc Income-W&S	20,000.00	12,628.05	45,407.47	12,096.79	-	7,903.21	60.48
000-498110	Salary Reimb-SSLGC	125,218.00		40,717.46	70,719.69	-	54,498.31	56.48
TOTAL Miscellaneous		465,218.00	89,074.83	251,854.18	223,787.82	-	241,430.18	48.10%
TOTAL REVENUES		29,539,353.00	6,088,794.35	11,599,517.32	12,684,354.49	-	16,854,998.51	42.94%

WATER & SEWER
CASH IN BANK AND INVESTMENTS

AS OF: March 31, 2020

Cash in Bank

Claim on Operating Cash Pool-Checking	\$ 366,441.98
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Cash in Investments

Lone Star Investment-Water&Sewer	8,100,074.51
Lone Star Investment-W&S Customer Deposits	316,093.74
Lone Star Investment-W&S Equip Replacement	190,050.42
Lone Star Investment-W&S Veh Replacement	274,545.09
Schertz Bank & Trust-Certificate of Deposit	<u>1,139,981.45</u>
	\$ 10,020,745.21

Total Cash in Bank & Investments	<u>\$ 10,387,187.19</u>
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CITY OF SCHERTZ
 REVENUE AND EXPENSE REPORT (UNAUDITED)
 AS OF: March 31, 2020

	CURRENT BUDGET	CURRENT QUARTER	PEIOR YEAR Y-T-D	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
203-EMS							
FINANCIAL SUMMARY							
REVENUE SUMMARY							
Fees	6,492,049.80	1,403,200.25	2,906,989.73	2,992,965.77	(50.00)	3,499,134.03	46.10%
Inter-Jurisdictional	2,991,594.35	688,187.16	2,247,502.85	1,541,258.91	-	1,450,335.44	51.52%
Miscellaneous	115,500.00	38,148.46	54,825.43	81,344.79	-	34,155.21	70.43%
TOTAL REVENUES	9,599,144.15	2,129,535.87	5,209,318.01	4,615,569.47	(50.00)	4,983,624.68	48.08%
EXPENDITURE SUMMARY							
PUBLIC SAFETY							
SCHERTZ EMS							
Personnel Services	4,404,732.00	1,077,768.90	1,974,271.01	2,269,175.04	36,801.27	2,098,755.69	52.35
Supplies	376,100.00	96,773.57	191,053.78	181,675.75	61,957.93	132,466.32	64.78
City Support Services	137,900.00	6,795.00	37,703.73	40,932.45	-	96,967.55	29.68
Utility Services	136,000.00	34,666.44	54,773.68	53,147.90	2,356.37	80,495.73	40.81
Operations Support	63,550.00	10,626.37	37,142.23	27,512.01	224.00	35,813.99	43.64
Staff Support	83,650.00	13,598.62	23,637.36	36,345.13	8,829.24	38,475.63	54.00
City Assistance	562,366.81	140,742.67	276,045.66	278,179.37	151.00	284,036.44	49.49
Professional Services	158,000.00	29,604.96	47,472.96	63,868.78	26,000.02	68,131.20	56.88
Fund Charges/Transfers	2,854,204.80	610,126.63	1,109,356.42	1,392,003.26	-	1,462,201.54	48.77
Maintenance Services	30,000.00	19,080.00	1,259.00	19,080.00	-	10,920.00	63.60
Debt Service	281,007.50	116,458.55	114,481.36	116,458.55	-	164,548.95	41.44
Rental/Leasing	67,000.00	65,118.05	68,501.91	65,118.05	-	1,881.95	97.19
Operating Equipment	73,300.00	11,870.64	32,811.82	14,056.50	1,288.52	57,954.98	20.93
Capital Outlay	371,000.00	41,936.16	6,500.00	41,936.16	254,745.00	74,318.84	79.97
TOTAL PUBLIC SAFETY	9,598,811.11	2,275,166.56	3,975,010.92	4,599,488.95	392,353.35	4,606,968.81	52.00%
TOTAL EXPENDITURES	9,598,811.11	2,275,166.56	3,975,010.92	4,599,488.95	392,353.35	4,606,968.81	52.00%
** REVENUE OVER(UNDER) EXPENSES **	333.04	(145,630.69)	1,234,307.09	16,080.52	(392,403.35)	376,655.87	

CITY OF SCHERTZ
REVENUE REPORT (UNAUDITED)
AS OF: March 31, 2020

		CURRENT BUDGET	CURRENT QUARTER	PEIOR YEAR Y-T-D	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
203-EMS								
REVENUES								
<u>Fees</u>								
000-456100	Ambulance/Mileage Transprt Fee	6,210,949.80	1,344,594.77	2,744,990.30	2,853,678.60	-	3,357,271.20	45.95
000-456110	Passport Membership Fees	28,000.00	6,050.00	22,570.00	23,825.00	-	4,175.00	85.09
000-456120	EMT Class - Fees	99,000.00	25,000.00	50,325.00	51,675.00	-	47,325.00	52.20
000-456122	CE Class - Fees	27,000.00	-	14,368.00	-	-	27,000.00	-
000-456130	Immunization Fees	2,000.00	1,333.92	1,715.34	3,153.92	-	(1,153.92)	157.70
000-456140	Billing Fees-External	25,000.00	6,319.74	11,134.45	11,910.53	-	13,089.47	47.64
000-456150	Standby Fees	30,000.00	-	21,509.50	14,870.00	-	15,130.00	49.57
000-456155	Community Services Support	50,000.00	11,623.82	20,779.11	15,961.82	(50.00)	34,088.18	31.82
000-456160	MIH Services	20,000.00	8,253.00	14,974.00	17,815.90	-	2,184.10	89.08
000-459200	NSF Check Fee	100.00	25.00	50.00	75.00	-	25.00	75.00
TOTAL Fees		6,492,049.80	1,403,200.25	2,906,989.73	2,992,965.77	(50.00)	3,499,134.03	46.10%
<u>Inter-Jurisdictional</u>								
000-473500	Seguin/Guadalupe Co Support	843,577.17	210,894.47	843,578.04	492,087.15	-	351,490.02	58.33
000-474300	Cibolo Support	439,612.47	109,903.12	205,291.36	219,806.24	-	219,806.23	50.00
000-475100	Comal Co ESD #6	133,064.36	33,554.48	61,607.79	65,330.24	-	67,734.12	49.10
000-475200	Live Oak Support	237,774.60	59,443.65	116,070.14	118,887.30	-	118,887.30	50.00
000-475300	Universal City Support	305,995.77	76,498.94	150,045.84	152,997.88	-	152,997.89	50.00
000-475400	Selma Support	161,001.36	40,250.34	74,348.56	80,500.68	-	80,500.68	50.00
000-475500	Schertz Support	602,582.76	150,645.69	290,768.62	301,291.38	-	301,291.38	50.00
000-475600	Santa Clara Support	11,137.23	2,784.31	5,394.84	5,568.62	-	5,568.61	50.00
000-475800	Marion Support	16,848.63	4,212.16	8,173.34	8,424.32	-	8,424.31	50.00
000-475910	TASPP Program	240,000.00	-	492,224.32	96,365.10	-	143,634.90	40.15
TOTAL Inter-Jurisdictional		2,991,594.35	688,187.16	2,247,502.85	1,541,258.91	-	1,450,335.44	51.52%
<u>Fund Transfers</u>								
<u>Miscellaneous</u>								
000-491000	Interest Earned	4,000.00	435.30	3,364.43	939.69	-	3,060.31	23.49
000-491200	Investment Income	9,500.00	3,399.03	3,340.39	6,854.50	-	2,645.50	72.15
000-493203	Donations-EMS	2,000.00	-	100.44	5,695.53	-	(3,695.53)	284.78
000-497000	Misc Income	50,000.00	389,943.67	27,981.10	33,159.18	-	16,840.82	66.32
000-497100	Recovery of Bad Debt	50,000.00	1,629.00	1,687.00	3,204.14	-	46,795.86	6.41
TOTAL Miscellaneous		115,500.00	409,323.69	54,825.43	81,344.79	-	34,155.21	70.43%
TOTAL REVENUES		9,599,144.15	2,500,711.10	5,209,318.01	4,615,569.47	(50.00)	4,983,624.68	48.08%

CITY OF SCHERTZ
CASH IN BANK AND INVESTMENTS

AS OF: March 31, 2020

Cash in Bank

Claim on Operating Cash Pool-Checking	\$	23,040.08
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Cash in Investments

EMS-Logic		764,824.06
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SR 2017 Ambulance-Logic		<u>58,949.19</u>
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Total Cash in Bank & Investments	\$	<u>846,813.33</u>
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CITY OF SCHERTZ
 REVENUE AND EXPENSE REPORT (UNAUDITED)
 AS OF: March 31, 2020

204-DRAINAGE	CURRENT	CURRENT			Y-T-D	BUDGET	% OF
FINANCIAL SUMMARY	BUDGET	QUARTER	PEIOR YEAR Y-T-D	Y-T-D ACTUAL	ENCUMBRANCE	BALANCE	BUDGET
<u>REVENUE SUMMARY</u>							
Permits	4,000.00	1,000.00	1,860.00	1,780.00	-	2,220.00	44.50
Fees	1,230,000.00	303,053.41	594,746.08	606,226.15	-	623,773.85	49.29
Miscellaneous	33,000.00	7,047.81	43,170.59	10,643.12	-	22,356.88	32.25
TOTAL REVENUES	1,267,000.00	311,101.22	666,776.67	618,649.27	-	648,350.73	48.83%
<u>EXPENDITURE SUMMARY</u>							
<u>PUBLIC WORKS</u>							
<u>DRAINAGE</u>							
Personnel Services	400,200.00	75,364.82	154,227.58	154,392.88	2,703.97	243,103.15	39.25
Supplies	6,000.00	2,637.16	880.36	3,557.39	-	2,442.61	59.29
City Support Services	12,000.00	761.45	3,266.01	3,803.87	-	8,196.13	31.70
Utility Services	13,200.00	2,832.12	6,092.12	5,045.89	726.01	7,428.10	43.73
Operations Support	1,050.00	-	-	-	-	1,050.00	-
Staff Support	13,700.00	1,954.15	2,924.40	3,544.56	140.00	10,015.44	26.89
City Assistance	500.00	80.00	-	80.00	-	420.00	16.00
Professional Services	11,500.00	1,500.00	725.00	1,500.00	-	10,000.00	13.04
Fund Charges/Transfers	479,659.00	119,664.75	418,358.31	239,327.50	-	240,331.50	49.90
Maintenance Services	92,000.00	8,930.00	791.00	22,180.00	-	69,820.00	24.11
Other Costs	200.00	100.00	100.00	100.00	-	100.00	50.00
Debt Service	124,200.00	2,085.17	3,099.64	2,085.17	-	122,114.83	1.68
Rental/Leasing	500.00	-	-	-	-	500.00	-
Operating Equipment	2,000.00	863.97	-	863.97	-	1,136.03	43.20
Capital Outlay	109,000.00	-	-	-	-	109,000.00	-
TOTAL DRAINAGE	1,265,709.00	216,773.59	590,464.42	436,481.23	3,569.98	825,657.79	34.77%

CITY OF SCHERTZ
REVENUE AND EXPENSE REPORT (UNAUDITED)
AS OF: March 31, 2020

204-DRAINAGE	CURRENT	CURRENT			Y-T-D	BUDGET	% OF
FINANCIAL SUMMARY	BUDGET	QUARTER	PEIOR YEAR Y-T-D	Y-T-D ACTUAL	ENCUMBRANCE	BALANCE	BUDGET
PROJECTS							
TOTAL EXPENDITURES	1,265,709.00	218,157.69	946,347.56	437,865.33	15,234.40	812,609.27	35.80%
** REVENUE OVER(UNDER) EXPEND	1,291.00	92,943.53	(279,570.89)	180,783.94	(15,234.40)	(164,258.54)	

CITY OF SCHERTZ

REVENUE REPORT (UNAUDITED)

AS OF: March 31, 2020

		CURRENT BUDGET	CURRENT QUARTER	PEIOR YEAR Y-T-D	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
204-DRAINAGE								
<u>REVENUES</u>								
<u>Permits</u>								
000-432400	Floodplain Permit	4,000.00	1,000.00	1,860.00	1,780.00	-	2,220.00	44.50
TOTAL Permits		4,000.00	1,000.00	1,860.00	1,780.00	-	2,220.00	44.50%
<u>Fees</u>								
000-457500	Drainage Penalties	10,000.00	1,958.26	66.19	4,250.09	-	5,749.91	42.50
000-457600	Drainage Fee	1,220,000.00	301,095.15	594,679.89	601,976.06	-	618,023.94	49.34
TOTAL Fees		1,230,000.00	303,053.41	594,746.08	606,226.15	-	623,773.85	49.29%
<u>Fund Transfers</u>								
<u>Miscellaneous</u>								
000-491000	Interest Earned	3,000.00	231.43	2,519.27	336.01	-	2,663.99	11.20
000-491200	Investment Income	30,000.00	3,086.38	16,519.37	6,805.69	-	23,194.31	22.69
TOTAL Miscellaneous		33,000.00	7,047.81	43,170.59	10,643.12	-	22,356.88	32.25%
TOTAL REVENUES		1,267,000.00	311,101.22	666,776.67	618,649.27	-	648,350.73	48.83%

DRAINAGE
CASH IN BANK AND INVESTMENTS

AS OF: March 31, 2020

Cash in Bank

Claim on Operating Cash Pool-Checking	\$ 99,226.23
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Cash in Investments

Lone Star Investment-Drainage Maint Fund	<u>752,995.74</u>
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Total Cash in Bank & Investments	<u>\$ 852,221.97</u>
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CITY OF SCHERTZ
 REVENUE AND EXPENSE REPORT (UNAUDITED)
 AS OF: March 31, 2020

	CURRENT BUDGET	CURRENT QUARTER	PEIOR YEAR Y-T-D	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
314-HOTEL TAX							
<u>FINANCIAL SUMMARY</u>							
<u>REVENUE SUMMARY</u>							
Taxes	500,000.00	87,254.17	209,438.48	208,761.91	-	291,238.09	41.75
Miscellaneous	53,000.00	9,378.50	23,305.53	20,265.17	-	32,734.83	38.24
TOTAL REVENUES	553,000.00	96,632.67	232,744.01	229,027.08	-	323,972.92	41.42%
<u>EXPENDITURE SUMMARY</u>							
<u>NONDEPARTMENTAL</u>							
City Support Services	112,466.00	31,153.57	57,172.54	57,300.09	-	55,165.91	50.95
Operations Support	46,000.00	4,872.00	6,958.00	9,939.00	-	36,061.00	21.61
Professional Services	3,000.00	3,000.00	14,284.94	3,499.50	-	(499.50)	116.65
Fund Charges/Transfers	74,428.00	18,606.99	33,791.02	37,214.02	-	37,213.98	50.00
Maintenance Services	20,000.00	-	-	-	-	20,000.00	-
Capital Outlay	250,000.00	-	-	-	223,189.35	26,810.65	89.28
TOTAL NONDEPARTMENTAL	505,894.00	57,632.56	112,206.50	107,952.61	223,189.35	174,752.04	65.46%
TOTAL EXPENDITURES	505,894.00	57,632.56	112,206.50	107,952.61	223,189.35	174,752.04	65.46%
REVENUE OVER(UNDER) EXPENDITURE	47,106.00	39,000.11	120,537.51	121,074.47	(223,189.35)	149,220.88	

**HOTEL OCCUPANCY TAX FUND
CASH IN BANK AND INVESTMENTS**

AS OF: March 31, 2020

Cash in Bank

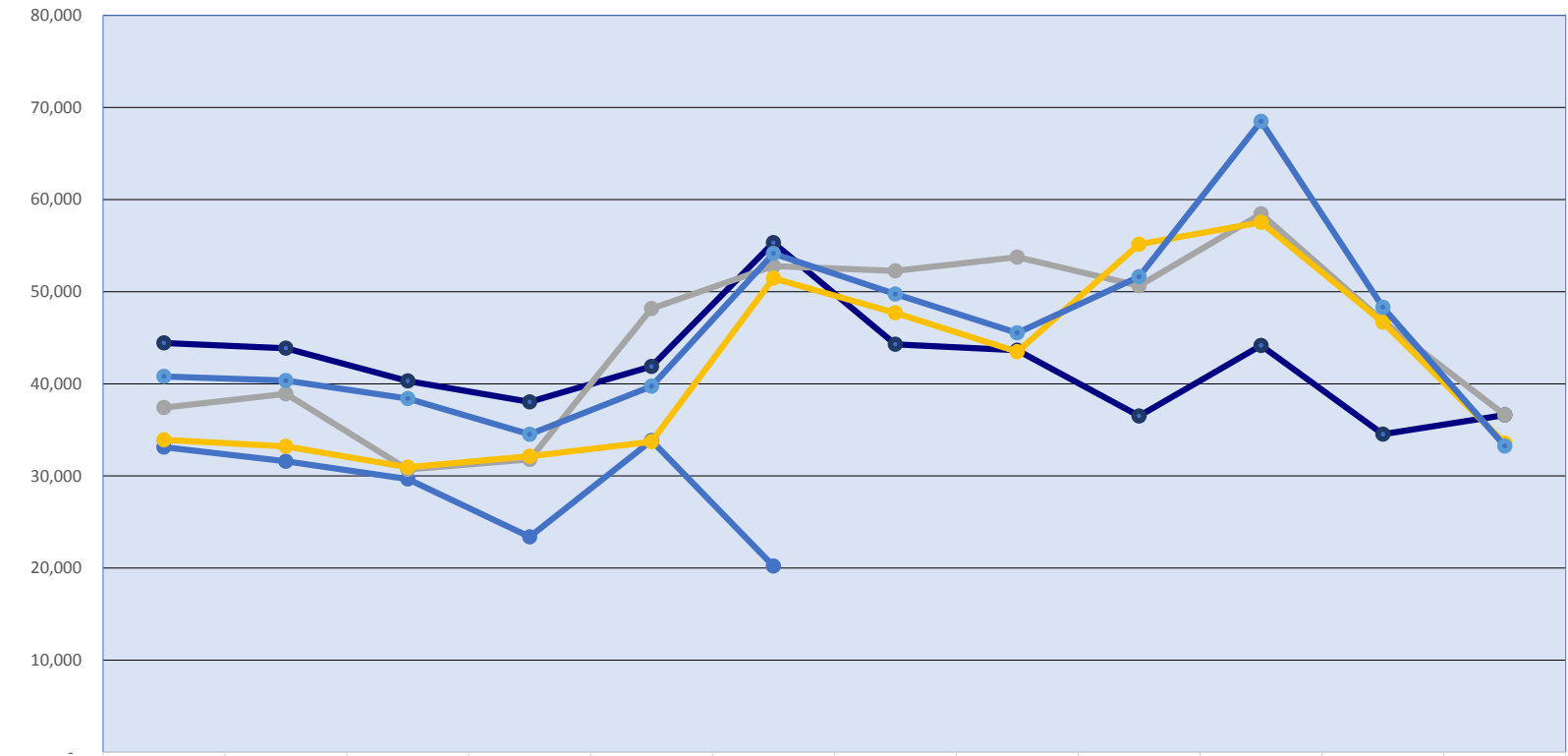
Claim on Operating Cash Pool-Checking	\$	95,082.66
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Cash in Investments

Texas Class - Hotel Tax		<u>2,177,068.15</u>
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Total Cash in Bank & Investments	\$	<u><u>2,272,150.81</u></u>
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HOTEL OCCUPANCY TAX



	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP
2019-20	33,124	31,590	29,661	23,382	33,841	20,209						
2018-19	44,431	43,858	40,307	38,034	41,886	55,316	44,285	43,642	36,501	44,160	34,532	36,619
2017-18	37,415	38,911	30,706	31,786	48,161	52,784	52,258	53,747	50,639	58,448	46,800	36,619
2016-17	33,917	33,203	30,940	32,131	33,710	51,467	47,698	43,479	55,151	57,536	46,685	33,548
2015-16	40,800	40,351	38,394	34,516	39,732	54,142	49,741	45,524	51,636	68,491	48,302	33,241

CITY OF SCHERTZ
REVENUE AND EXPENSE REPORT (UNAUDITED)
AS OF: March 31, 2020

317-PARK	CURRENT	CURRENT			Y-T-D	BUDGET	% OF
FINANCIAL SUMMARY	BUDGET	QUARTER	PEIOR YEAR Y-T-D	Y-T-D ACTUAL	ENCUMBRANCE	BALANCE	BUDGET
REVENUE SUMMARY							
Fees	70,000.00	-	10,000.00	-	-	70,000.00	-
Fund Transfers	99,000.00	-	-	-	-	99,000.00	-
Miscellaneous	8,000.00	-	12,501.95	2,581.24	-	5,418.76	32.27
TOTAL REVENUES	177,000.00	-	22,501.95	2,581.24	-	174,418.76	1.46%
EXPENDITURE SUMMARY							
NON DEPARTMENTAL							
PARKLAND DEDICATION							
Capital Outlay	177,000.00	-	74,610.42	-	-	177,000.00	-
TOTAL PARKLAND DEDICATION	177,000.00	-	79,074.93	-	11,641.49	165,358.51	6.58%
TOTAL EXPENDITURES	177,000.00	-	79,074.93	-	11,641.49	165,358.51	6.58%
REVENUE OVER(UNDER) EXPEND	0.00	-	(56,572.98)	2,581.24	(11,641.49)	9,060.25	

CITY OF SCHERTZ

REVENUE REPORT (UNAUDITED)

AS OF: March 31, 2020

317-PARK REVENUES		CURRENT BUDGET	CURRENT QUARTER	PEIOR YEAR Y-T-D	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
<u>Fees</u>								
000-458800	Parkland Dedication	70,000.00	-	10,000.00	-	-	70,000.00	-
TOTAL Fees		70,000.00	-	10,000.00	-	-	70,000.00	0.00%
<u>Fund Transfers</u>								
000-48100	Transfer In- Reserves	99,000.00	-	-	-	-	99,000.00	0.00
TOTAL Fund Transfers		99,000.00	-	-	-	-	99,000.00	0.00%
<u>Miscellaneous</u>								
000-491000	Interest Earned	1,000.00	133.56	515.20	339.30	-	660.70	33.93
000-491200	Investment Income	7,000.00	1,032.23	3,573.25	2,240.94	-	4,759.06	32.01
TOTAL Miscellaneous		8,000.00	1,165.79	4,088.45	2,580.24	-	5,419.76	32.25%
TOTAL REVENUES		177,000.00	1,165.79	14,088.45	2,580.24	-	174,419.76	1.46%

PARK FUND
CASH IN BANK AND INVESTMENTS

AS OF: March 31, 2020

Cash in Bank	Current
Claim on Operating Cash Pool-Checking	48,085.04
Cash in Investments	
Texas Class- Park Fund	245,165.86
Total in Investment Pool	<u>245,165.86</u>
Total Cash in Bank & Investments	<u>293,250.90</u>

CITY OF SCHERTZ
 REVENUE AND EXPENSE REPORT (UNAUDITED)
 AS OF: March 31, 2020

319-TREE MITIGATION	CURRENT BUDGET	CURRENT QUARTER	PEIOR YEAR Y-T-D	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
<u>FINANCIAL SUMMARY</u>							
<u>REVENUE SUMMARY</u>							
Fees	70,000.00	2,380.00	(1,275.00)	56,264.70	(3,650.00)	17,385.30	75.16
Miscellaneous	8,750.00	1,966.26	5,223.43	4,785.33	-	3,964.67	54.69
TOTAL REVENUES	78,750.00	4,346.26	3,948.43	61,050.03	(3,650.00)	21,349.97	72.89%
<u>EXPENDITURE SUMMARY</u>							
<u>TREE MITIGATION</u>							
Maintenance Services	75,000.00	-	11,500.00	7,900.00	900.00	66,200.00	11.73
TOTAL TREE MITIGATION	75,000.00	-	11,500.00	7,900.00	900.00	66,200.00	11.73%
TOTAL EXPENDITURES	75,000.00	-	11,500.00	7,900.00	900.00	66,200.00	11.73%
REVENUE OVER(UNDER) EXPEND	3,750.00	4,346.26	(7,551.57)	53,150.03	(4,550.00)	(44,850.03)	

CITY OF SCHERTZ

REVENUE REPORT (UNAUDITED)

AS OF: March 31, 2020

319-TREE MITIGATION		CURRENT	CURRENT	PEIOR YEAR Y-T-D	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET	% OF
REVENUES		BUDGET	QUARTER				BALANCE	BUDGET
<u>Fees</u>								
000-458900	Tree Mitigation	70,000.00	2,380.00	(1,275.00)	56,264.70	(3,650.00)	17,385.30	75.16
TOTAL Fees		70,000.00	2,380.00	(1,275.00)	56,264.70	(3,650.00)	17,385.30	75.16%
<u>Fund Transfers</u>								
<u>Miscellaneous</u>								
000-491000	Interest Earned	750.00	149.60	438.31	410.11	-	339.89	54.68
000-491200	Investment Income	8,000.00	1,816.66	4,785.12	3,875.22	-	4,124.78	48.44
TOTAL Miscellaneous		8,750.00	1,966.26	5,223.43	4,785.33	-	3,964.67	54.69%
TOTAL REVENUES		78,750.00	4,346.26	3,948.43	61,050.03	(3,650.00)	21,349.97	72.89%

TREE MITIGATION FUND
CASH IN BANK AND INVESTMENTS

AS OF: March 31, 2020

Cash in Bank	
Claim on Operating Cash Pool-Checking	\$55,081.01
Cash in Investments	
MBIA Investment-Tree Mitigation	<u>431,475.53</u>
Total in Investment Pool	431,475.53
Total Cash in Bank & Investments	<u><u>\$486,556.54</u></u>

CITY OF SCHERTZ
REVENUE AND EXPENSE REPORT (UNAUDITED)
AS OF: March 31, 2020

411-CAPITAL RECOVERY WATER	CURRENT BUDGET	CURRENT QUARTER	PEIOR YEAR Y-T-D	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
FINANCIAL SUMMARY							
<u>REVENUE SUMMARY</u>							
Fees	1,100,000.00	387,818.29	426,897.00	564,707.29	-	535,292.71	51.34
Miscellaneous	180,000.00	28,778.77	84,095.92	60,718.90	-	119,281.10	33.73
TOTAL REVENUES	1,280,000.00	416,597.06	510,992.92	625,426.19	-	654,573.81	48.86%
<u>EXPENDITURE SUMMARY</u>							
<u>GENERAL GOVERNMENT</u>							
<u>NONDEPARTMENTAL</u>							
Professional Services	256,000.00	1,000.00	484.00	1,000.00	-	255,000.00	0.39
TOTAL NON DEPARTMENTAL	256,000.00	1,000.00	484.00	1,000.00	-	255,000.00	0.39%
<u>MISC & PROJECTS</u>							
<u>PROJECTS</u>							
TOTAL EXPENDITURES	256,000.00	1,000.00	484.00	1,000.00	-	255,000.00	0.39%
REVENUE OVER(UNDER) EXPENDITURES	1,024,000.00	415,597.06	510,508.92	624,426.19	-	399,573.81	

CITY OF SCHERTZ

REVENUE REPORT (UNAUDITED)

AS OF: March 31, 2020

411-CAPITAL RECOVERY WATER		CURRENT BUDGET	CURRENT QUARTER	PEIOR YEAR Y-T-D	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
REVENUES								
<u>Fees</u>								
000-455900	Cap Rcvry-Water	1,100,000.00	387,818.29	426,897.00	564,707.29	-	535,292.71	51.34
TOTAL Fees		1,100,000.00	387,818.29	426,897.00	564,707.29	-	535,292.71	51.34%
<u>Fund Transfers</u>								
<u>Miscellaneous</u>			-					
000-491000	Interest Earned	5,000.00	1,353.07	2,027.49	2,610.33	-	2,389.67	52.21
000-491200	Investment Income	175,000.00	27,425.70	82,068.43	58,108.57	-	116,891.43	33.2
TOTAL Miscellaneous		180,000.00	28,778.77	84,095.92	60,718.90	-	119,281.10	33.73%
TOTAL REVENUES		1,280,000.00	416,597.06	510,992.92	625,426.19	-	654,573.81	48.86%

**CAPITAL RECOVERY WATER
CASH IN BANK AND INVESTMENTS**

AS OF: March 31, 2020

Cash in Bank

Claim on Operating Cash Pool-Checking	\$ 538,670.71
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Cash in Investments

Lone Star Investment-Capital Recovery Water	<u>6,541,557.05</u>
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Total Cash in Bank & Investments	<u>\$ 7,080,227.76</u>
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CITY OF SCHERTZ
 REVENUE AND EXPENSE REPORT (UNAUDITED)
 AS OF: March 31, 2020

421-CAPITAL RECOVERY SEWER	CURRENT BUDGET	CURRENT QUARTER	PEIOR YEAR Y-T-D	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
FINANCIAL SUMMARY							
REVENUE SUMMARY							
Fees	600,000.00	161,028.72	233,886.72	279,760.20	-	320,239.80	46.63
Miscellaneous	103,000.00	38,070.02	82,893.16	72,371.81	-	30,628.19	70.26
TOTAL REVENUES	703,000.00	199,098.74	316,779.88	352,132.01	-	350,867.99	50.09%
EXPENDITURE SUMMARY							
GENERAL GOVERNMENT							
NONDEPARTMENTAL							
Professional Services	260,500.00	2,131.06	2,685.87	3,257.72	-	257,242.28	1.25
TOTAL NON DEPARTMENTAL	260,500.00	2,131.06	2,685.87	3,257.72	-	257,242.28	1.25%
MISC & PROJECTS							
TOTAL EXPENDITURES	260,500.00	2,131.06	2,685.87	3,257.72	-	257,242.28	1.25%
REVENUE OVER(UNDER) EXPENDITURES	442,500.00	196,967.68	314,094.01	348,874.29	-	93,625.71	

CITY OF SCHERTZ

REVENUE REPORT (UNAUDITED)

AS OF: March 31, 2020

421-CAPITAL RECOVERY SEWER	CURRENT BUDGET	CURRENT QUARTER	PEIOR YEAR Y-T-D	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
REVENUES							
<u>Fees</u>							
000-455910 Cap Rcvry-Waste Water	600,000	761,028.72	233,886.72	279,760.20	-	320,239.80	46.63
TOTAL Fees	600,000.00	761,028.72	233,886.72	279,760.20	-	320,239.80	46.63%
<u>Fund Transfers</u>							
<u>Miscellaneous</u>							
000-491000 Interest Earned	3,000.00	3,841.06	2,104.76	1,536.40	-	1,463.60	51.21
000-491200 Investment Income	100,000.00	129,323.52	68,014.00	62,526.15	-	37,473.85	62.53
TOTAL Miscellaneous	103,000.00	133,164.58	70,118.76	64,062.55	-	38,937.45	62.20%
TOTAL REVENUES	703,000.00	894,193.30	304,005.48	343,822.75	-	359,177.25	48.91%

**CAPITAL RECOVERY SEWER
CASH IN BANK AND INVESTMENTS**

AS OF: March 31, 2020

Cash in Bank

Claim on Operating Cash Pool-Checking	\$ 406,332.03
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Cash in Investments

Lone Star Investment-Capital Recovery Sewer	4,887,991.24
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Capital One-Investment	<u>1,831,389.54</u>
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Total Cash in Bank & Investments	<u>\$ 7,125,712.81</u>
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CITY OF SCHERTZ
 REVENUE AND EXPENSE REPORT (UNAUDITED)
 AS OF: March 31, 2020

505-TAX I&S	CURRENT BUDGET	CURRENT QUARTER	PEIOR YEAR Y-T-D	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
FINANCIAL SUMMARY							
REVENUE SUMMARY							
Taxes	6,733,000.00	2,840,890.91	6,249,114.11	6,501,078.86	-	231,921.14	96.56
Fund Transfers	144,003.00	-	-	-	-	144,003.00	-
Miscellaneous	150,000.00	34,729.14	142,527.93	40,567.39	-	109,432.61	27.04
TOTAL REVENUES	7,027,003.00	2,875,620.05	6,391,642.04	6,541,646.25	-	485,356.75	93.09%
EXPENDITURE SUMMARY							
GENERAL GOVERNMENT							
NONDEPARTMENTAL							
Professional Services	5,000.00	1,800.00	46,880.27	2,000.00	-	3,000.00	40.00
Debt Service	7,022,003.28	5,807,380.75	5,452,396.99	5,807,380.75	-	1,214,622.53	82.70
TOTAL GENERAL GOVERNMENT	7,027,003.28	5,809,180.75	5,499,277.26	5,809,380.75	-	1,217,622.53	82.67%
TOTAL EXPENDITURES	7,027,003.28	5,809,180.75	5,499,277.26	5,809,380.75	-	1,217,622.53	82.67%
** REVENUE OVER(UNDER) EXPEND	(0.28)	(2,933,560.70)	892,364.78	732,265.50	-	(732,265.78)	

CITY OF SCHERTZ

REVENUE REPORT (UNAUDITED)

AS OF: March 31, 2020

		CURRENT BUDGET	CURRENT QUARTER	PEIOR YEAR Y-T-D	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
505-TAX I & S								
REVENUES								
<u>Taxes</u>								
000-411900	Property Tax Revenue	6,733,000.00	2,840,890.91	6,249,114.11	6,501,078.86	-	231,921.14	96.56
TOTAL Taxes		6,733,000.00	2,840,890.91	6,249,114.11	6,501,078.86	-	231,921.14	96.56%
<u>Fund Transfers</u>								
000-481000	Transfer In - Reserves	144,003.00	-	-	-	-	144,003.00	0.00%
TOTAL Fund Transfers		144,003.00	-	-	-	-	144,003.00	0.00%
<u>Miscellaneous</u>								
000-491000	Interest Earned	6,000.00	1,208.79	6,199.43	1,634.08	-	4,365.92	27.23
000-491200	Investment Income	44,000.00	8,520.35	16,886.93	13,933.31	-	30,066.69	31.67
000-495020	Contribution From YMCA	100,000.00	25,000.00	100,000.00	25,000.00	-	75,000.00	25.00
TOTAL Miscellaneous		150,000.00	34,729.14	123,086.36	40,567.39	-	109,432.61	27.04%
TOTAL REVENUES		7,027,003.00	2,875,620.05	6,372,200.47	6,541,646.25	-	485,356.75	93.09%

CITY OF SCHERTZ
REVENUE AND EXPENSE REPORT (UNAUDITED)
AS OF: March 31, 2020

505-TAX I & S

		CURRENT BUDGET	CURRENT QUARTER	PEIOR YEAR Y-T-D	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
GENERAL GOVERNMENT								
NON DEPARTMENTAL								
<u>Professional Services</u>								
101-541500	Paying Agent	5,000.00	1,800.00	2,350.00	2,000.00	-	3,000.00	40.00
TOTAL Professional Services		5,000.00	-	2,350.00	2,000.00	-	3,000.00	40.00%
<u>Debt Service</u>								
101-555629	Bond-GO 2007 Principal	315,000.00	315,000.00	300,000.00	315,000.00	-	-	100
101-555629.1	Bond-GO 2007 Interest	111,823.25	59,116.75	65,221.75	59,116.75	-	52,706.50	52.87
101-555633	Bond-GO SR2011 Principal	260,000.00	260,000.00	250,000.00	260,000.00	-	-	100
101-555633.1	Bond-GO SR2011 Interest	308,887.50	157,043.75	161,418.75	157,043.75	-	151,843.75	50.84
101-555634	Bond-GO 2011A Refund-Principal	475,000.00	475,000.00	485,000.00	475,000.00	-	-	100
101-555634.1	Bond-GO 2011A Refund-Interest	63,550.75	34,542.25	40,192.50	34,542.25	-	29,008.50	54.35
101-555635	Bond-GO 2012 - Principal	355,000.00	355,000.00	345,000.00	355,000.00	-	-	100
101-555635.1	Bond-GO 2012 - Interest	149,170.00	77,247.50	80,697.50	77,247.50	-	71,922.50	51.78
101-555638	Bond-GO 2014 Refund-Principal	100,000.00	100,000.00	100,000.00	100,000.00	-	-	100
101-555638.1	Bond-GO 2014 Refund-Interest	283,775.00	142,637.50	144,137.50	142,637.50	-	141,137.50	50.26
101-555639	Tax Note - SR2015 - Principal	35,000.00	-	-	-	-	35,000.00	0
101-555639.1	Tax Note - SR2015 - Interest	1,312.50	651.62	960.45	651.62	-	660.88	49.65
101-555640	Bond-Ref 2015 Bond-Principal	675,000.00	675,000.00	660,000.00	675,000.00	-	-	100
101-555640.1	Bond-GO Ref 2015-Interest	66,187.50	37,312.50	43,912.50	37,312.50	-	28,875.00	56.37
101-555641	Tax Note - SR2015A-Principal	150,000.00	-	-	-	-	150,000.00	0
101-555641.1	Tax Note - SR2015A - Interest	7,007.00	3,503.50	4,608.88	3,503.50	-	3,503.50	50
101-555642	Bond-GO SR2016-Principal	225,000.00	225,000.00	215,000.00	225,000.00	-	-	100
101-555642.1	Bond-GO SR2016-Interest	150,406.26	77,453.13	81,753.13	77,453.13	-	72,953.13	51.5
101-555643	Bond-TaxableB CO SR2016-Princi	60,000.00	60,000.00	55,000.00	60,000.00	-	-	100
101-555643.1	Bond-Taxable CO SR2016-Interes	43,862.50	22,381.25	23,206.25	22,381.25	-	21,481.25	51.03
101-555644	Bond-NonTaxA CO SR2016-Princip	180,000.00	180,000.00	175,000.00	180,000.00	-	-	100
101-555644.1	Bond-NonTax CO SR2016-Interest	55,568.76	29,584.38	33,084.38	29,584.38	-	25,984.38	53.24
101-555645	Bond-CO SR2017-Principal	357,412.50	290,000.00	280,000.00	290,000.00	-	67,412.50	81.14
101-555645.1	Bond-CO SR2017 - Interest	63,062.50	67,412.50	71,612.50	67,412.50	-	(4,350.00)	106.9
101-555646	Bond-GO SR2017 - Principal	155,000.00	155,000.00	150,000.00	155,000.00	-	-	100
101-555646.1	Bond-GO SR2017 - Interest	109,650.00	55,987.50	58,237.50	55,987.50	-	53,662.50	51.06
101-555647	Bond-GO 2018 Refund- Principal	560,000.00	560,000.00	550,000.00	560,000.00	-	-	100
101-555647.1	Bond-GO 2018 Refund - Interest	110,346.00	58,141.00	63,971.00	58,141.00	-	52,205.00	52.69
101-555648	Bond-CO SR2018 - Principal	220,000.00	220,000.00	210,000.00	220,000.00	-	-	100
101-555648.1	Bond-CO 2018 - Interest	187,262.50	96,381.25	118,569.80	96,381.25	-	90,881.25	51.47
101-555649	Bond-GO 2018 Ref - Principal	580,000.00	580,000.00	95,000.00	580,000.00	-	-	100
101-555649.1	Bond-GO 2018 Ref - Interest	227,443.76	120,971.87	72,637.60	120,971.87	-	106,471.89	53.19
101-555650	Bond-CO 2019-Principal	250,000.00	250,000.00	-	250,000.00	-	-	100
101-555650.1	Bond-CO 2019-Interest	130,275.00	67,012.50	-	67,012.50	-	63,262.50	51.44
TOTAL Debt Service		7,022,003.28	-	4,934,221.99	5,807,380.75	-	1,214,622.53	82.70%

Other Financing Sources

CITY OF SCHERTZ
 REVENUE AND EXPENSE REPORT (UNAUDITED)
 AS OF: March 31, 2020

505-TAX I & S

GENERAL GOVERNMENT NON DEPARTMENTAL	CURRENT BUDGET	CURRENT QUARTER	PEIOR YEAR Y-T-D	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
TOTAL EXPENDITURES	7,027,003.28	-	4,936,571.99	5,809,380.75	-	1,217,622.53	82.67%

TAX I&S
CASH IN BANK AND INVESTMENTS

AS OF: March 31, 2020

Cash in Bank

Claim on Operating Cash Pool-Checking	\$ 187,576.90
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MBIA Investment- Tax I&S	<u>1,502,151.12</u>
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Total Cash in Bank & Investments	<u><u>\$ 1,689,728.02</u></u>
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CITY OF SCHERTZ
REVENUE AND EXPENSE REPORT (UNAUDITED)
AS OF: March 31, 2020

620-SED CORPORATION	CURRENT BUDGET	CURRENT QUARTER	PEIOR YEAR Y-T-D	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
FINANCIAL SUMMARY							
REVENUE SUMMARY							
Taxes	4,412,283.00	1,234,053.24	1,971,576.49	2,387,218.57	-	2,025,064.43	54.10
Fund Transfers	3,110,648.00	-	-	-	-	3,110,648.00	-
Miscellaneous	430,000.00	109,649.47	419,545.72	216,564.24	-	213,435.76	50.36
TOTAL REVENUES	7,952,931.00	1,343,702.71	2,391,122.21	2,603,782.81	-	5,349,148.19	32.74%
EXPENDITURE SUMMARY							
NONDEPARTMENTAL							
City Assistance	6,664,200.00	746,991.90	-	746,991.90	-	5,917,208.10	11.21
Fund Charges/Transfers	500,000.00	-	-	-	-	500,000.00	-
TOTAL NONDEPARTMENTAL	7,164,200.00	746,991.90	-	746,991.90	-	6,417,208.10	10.43%
MISC & PROJECTS							
PROJECTS							
ECONOMIC DEVELOPMENT							
Supplies	500.00	143.13	26.86	281.57	-	218.43	56.31
City Support Services	21,650.00	2,017.24	4,458.62	4,537.56	-	17,112.44	20.96
Utility Services	3,445.00	578.05	759.17	764.49	34.63	2,645.88	23.20
Operations Support	110,750.00	6,432.25	34,538.60	18,367.31	153.00	92,229.69	16.72
Staff Support	22,450.00	1,695.73	7,302.32	2,691.18	150.93	19,607.89	12.66
City Assistance	102,500.00	63.00	143.23	264.33	-	102,235.67	0.26
Professional Services	61,300.00	6,386.46	1,881.17	6,386.46	1,940.28	52,973.26	13.58
Fund Charges/Transfers	461,636.00	-	228,787.00	230,818.00	-	230,818.00	50.00
Maintenance Services	500.00	-	80.00	-	-	500.00	-
Operating Equipment	4,000.00	99.00	-	651.90	-	3,348.10	16.30
TOTAL ECONO DEVELOPMENT	788,731.00	17,414.86	277,976.97	264,762.80	2,278.84	521,689.36	33.86%
FM3009 ROAD&BRIDGE EXPANSION							
TOTAL EXPENDITURES	7,952,931.00	764,406.76	277,976.97	1,011,754.70	2,278.84	6,938,897.46	12.75%
** REVENUE OVER(UNDER) EXPEND	0.00	579,295.95	2,113,145.24	1,592,028.11	(2,278.84)	(1,589,749.27)	

SED CORPORATION
CASH IN BANK AND INVESTMENTS

AS OF: SEPTEMBER 30, 2019

Cash in Bank

Claim on Operating Cash Pool-Checking	\$ 1,070,238.94
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Cash in Investments

Texas Class Investment-Economic Development Corp	19,382,280.23
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Schertz Bank & Trust-Certificate of Deposit	1,058,841.90
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Schertz Bank & Trust-Certificate of Deposit	<u>1,098,726.21</u>
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Total Cash in Bank & Investments	<u>\$ 22,610,087.28</u>
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