



**MEETING AGENDA  
City Council  
REGULAR SESSION CITY COUNCIL  
February 4, 2020**

**HAL BALDWIN MUNICIPAL COMPLEX COUNCIL CHAMBERS  
1400 SCHERTZ PARKWAY BUILDING #4  
SCHERTZ, TEXAS 78154**

**CITY OF SCHERTZ CORE VALUES**

**Do the right thing**

**Do the best you can**

**Treat others the way you want to be treated**

**Work cooperatively as a team**

**AGENDA  
TUESDAY, FEBRUARY 4, 2020 at 6:00 p.m.**

**Call to Order**

**Opening Prayer and Pledges of Allegiance to the Flags of the United States and State of Texas.  
(Mayor Gutierrez)**

**A. Mayor Pro-Tem Oath of Office** - Oath of Office administered to Councilmember Mark Davis.  
(City Secretary)

**Employee Recognition**

- Animal Services - Bernice Phillips, Part-Time Kennel Tech. (C. Kelm/M. Bane)
- Fleet Services - Christopher Hernandez, Fleet Manager. (C.Kelm/T. Buckingham)

**Presentations**

- Proclamation "Kicking off the San Antonio Stock Show and Rodeo Season". (Mayor/Ambassador Committee)
- Proclamation President George Washington Day (Mayor/Tom Jones)
- Introduction of the Student Mayors and Student Councilmembers for the Day. (Mayor Gutierrez/M. Browne/B. Dennis)

## City Events and Announcements

- Announcements of upcoming City Events (B. James/C. Kelm/S. Gonzalez)
- Announcements and recognitions by the City Manager (M. Browne)
- Announcements and recognitions by the Mayor (R. Gutierrez)

## Hearing of Residents

*This time is set aside for any person who wishes to address the City Council. Each person should fill out the speaker's register prior to the meeting. Presentations should be limited to no more than 3 minutes.*

***All remarks shall be addressed to the Council as a body, and not to any individual member thereof. Any person making personal, impertinent, or slanderous remarks while addressing the Council may be requested to leave the meeting.***

*Discussion by the Council of any item not on the agenda shall be limited to statements of specific factual information given in response to any inquiry, a recitation of existing policy in response to an inquiry, and/or a proposal to place the item on a future agenda. The presiding officer, during the Hearing of Residents portion of the agenda, will call on those persons who have signed up to speak in the order they have registered.*

## Consent Agenda Items

The Consent Agenda is considered self-explanatory and will be enacted by the Council with one motion. There will be no separate discussion of these items unless they are removed from the Consent Agenda upon the request of the Mayor or a Councilmember.

The following was read into record:

1. **Minutes** – Consideration and/or action regarding the approval of the minutes of the City Council Special meeting on 01-24-2020 and the minutes of the Regular City Council meeting on 01-28-2020. (B. Dennis)
2. **Appointments and Resignations to the Various City Boards, Commissions and Committees** - Consideration and/or action accepting the resignation of Mr. Rick Haynes from the Board of Adjustments due to his appointment on Planning and Zoning, and the appointment of Mr. John Sellers as an Alternate Member on the Planning and Zoning Commission. (B. Dennis/Interview Committee/Council)
3. **Resolution 20-R-15** - Consideration and/or action approving a Resolution amending the Schertz Main Street Area Preservation Incentive Program. (B. James)
4. **Ordinance 20-S-02** - Consideration and/or action approving an Ordinance on a request to rezone approximately 2 acres of land from General Business District (GB) to Manufacturing Light District (M-1), located at 17401 Triton Drive, City of Schertz, Guadalupe County, Texas, also known as Titan Tri-County Business Park II Lot 18, Block 2. (B. James/N.Koplyay) ***Final Reading***

## Roll Call Vote Confirmation

## Requests and Announcements

- Announcements by the City Manager.
- Requests by Mayor and Councilmembers that items be placed on a future City Council agenda.
- Announcements by Mayor and Councilmembers
  - City and community events attended and to be attended
  - City Council Committee and Liaison Assignments (see assignments below)
  - Continuing education events attended and to be attended
  - Recognition of actions by City employees
  - Recognition of actions by community volunteers

## Information available in City Council Packets - **NO DISCUSSION TO OCCUR**

5. Monthly update on major projects in progress/CIP. (B. James/K. Woodlee)
6. Schertz Historical Preservation Committee Annual Report. (B. James)
7. What's Developing in Schertz Webpage Update (B. James / L. Wood / E.Delgado)

## Adjournment

### CERTIFICATION

I, BRENDA DENNIS, CITY SECRETARY OF THE CITY OF SCHERTZ, TEXAS, DO HEREBY CERTIFY THAT THE ABOVE AGENDA WAS PREPARED AND POSTED ON THE OFFICIAL BULLETIN BOARDS ON THIS THE 31st DAY OF JANUARY 2020 AT 4:00 P.M., WHICH IS A PLACE READILY ACCESSIBLE TO THE PUBLIC AT ALL TIMES AND THAT SAID NOTICE WAS POSTED IN ACCORDANCE WITH CHAPTER 551, TEXAS GOVERNMENT CODE.

BRENDA DENNIS

**I CERTIFY THAT THE ATTACHED NOTICE AND AGENDA OF ITEMS TO BE CONSIDERED BY THE CITY COUNCIL WAS REMOVED BY ME FROM THE OFFICIAL BULLETIN BOARD ON \_\_\_\_ DAY OF \_\_\_\_\_, 2020. TITLE: \_\_\_\_\_**

*This facility is accessible in accordance with the Americans with Disabilities Act. Handicapped parking spaces are available. If you require special assistance or have a request for sign interpretative services or other services, please call 210-619-1030.*

**The City Council for the City of Schertz reserves the right to adjourn into closed session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by the Texas Open Meetings Act.**

**Closed Sessions Authorized: This agenda has been reviewed and approved by the City's legal counsel and the presence of any subject in any Closed Session portion of the agenda constitutes a**

written interpretation of Texas Government Code Chapter 551 by legal counsel for the governmental body and constitutes an opinion by the attorney that the items discussed therein may be legally discussed in the closed portion of the meeting considering available opinions of a court of record and opinions of the Texas Attorney General known to the attorney. This provision has been added to this agenda with the intent to meet all elements necessary to satisfy Texas Government Code Chapter 551.144(c) and the meeting is conducted by all participants in reliance on this opinion.

#### COUNCIL COMMITTEE AND LIAISON ASSIGNMENTS

<b>Mayor Gutierrez</b> Audit Committee Investment Advisory Committee Main Street Committee	<b>Councilmember Scagliola – Place 5</b> Cibolo Valley Local Government Corporation - Alternate Hal Baldwin Scholarship Committee Interview Committee for Boards and Commissions - Alternate Schertz-Seguin Local Government Corporation
<b>Councilmember Davis– Place 1</b> Audit Committee Interview Committee for Boards and Commissions Main Street Committee - Chair Schertz Housing Authority Board TIRZ II Board	<b>Councilmember Scott – Place 2</b> Interview Committee for Boards and Commissions
<b>Councilmember Larson – Place 3</b> Main Street Committee – Vice Chair	<b>Councilmember Dahle – Place 4</b> Cibolo Valley Local Government Corporation Interview Committee for Boards and Commissions TIRZ II Board
<b>Councilmember Heyward – Place 6</b> Audit Committee Investment Advisory Committee Schertz Animal Services Advisory Commission	<b>Councilmember Brown – Place 7</b> Main Street Committee Schertz-Seguin Local Government Corporation - Alternate

**CITY COUNCIL MEMORANDUM**

**City Council Meeting:** February 4, 2020  
**Department:** City Secretary  
**Subject:** Minutes – Consideration and/or action regarding the approval of the minutes of the City Council Special meeting on 01-24-2020 and the minutes of the Regular City Council meeting on 01-28-2020. (B. Dennis)

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**BACKGROUND**

The City Council held a Special City Council meeting on 01-24-2020 and a Regular Council meeting on 01-28-2020.

**RECOMMENDATION**

Recommend Approval.

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**Attachments**

1-24-2020 Draft minutes  
1-28-2020 Draft Min

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# DRAFT

## MINUTES SPECIAL MEETING January 24, 2020

A Special Meeting was held by the Schertz City Council of the City of Schertz, Texas, on January 24, 2020 at 8:30 a.m. in the Community Room, Schertz Fire Station #3, 11917 Lower Seguin Road, Schertz, Texas. The following members present to-wit:

Present: Mayor Ralph Gutierrez; Mayor Pro-Tem Tim Brown; Councilmember Mark Davis; Councilmember Rosemary Scott; Councilmember Scott Larson; Councilmember Michael Dahle; Councilmember David Scagliola; Councilmember Allison Heyward

City Staff: City Manager Dr. Mark Browne; Assistant City Manager Brian James; Assistant City Manager Charles Kelm; City Attorney Daniel Santee; City Secretary Brenda Dennis; Assistant to the City Manager Sarah Gonzalez; EDC Executive Director Adrian Perez

Attendees: Roy Davis, Mary Anne Davis

### **Call to Order – City Council Special Session**

Mayor Gutierrez called the regular meeting to order at 8:58 a.m.

### **Call to Order (General Comments)**

Mayor Gutierrez provided opening comments regarding the retreat goals for today.

### **Discussion and action**

1. Discussion and Team Building Retreat with the theme of "The Work of Leaders" by facilitators Roy and Mary Anne Davis, Davis Solutions, and policy discussion of issues important to City Council. (M. Browne)

Facilitators Roy and Mary Anne Davis with Davis Solutions provided Mayor, Council and Executive Staff members with their Work of Leaders "Everything DISC" profile document. The following outline items were discussed:

- Where did Work of Leaders Come from.
- How do we define leadership.

- How does leadership connect to DISC.
- How is this different from other DISC profiles.
- Work of Leaders: Vision, Alignment and Execution
- How is the report personalized to you.
- Your Dot Tells a Story - Your DISC Style and Dot.
- Your DISC Priorities and Shading - Shading expands the story.
- Eight words around the Everything DISC map are called priorities: Pioneering, Energizing, Affirming, Inclusive, Humble, Deliberate, Resolute, Commanding
- Discussions on each attendees shading areas - why these are important.
- Overview of the DISC Styles - Members present discussed and reviewed the following:
  - Discussions on each attendees style and how they relate to vision, alignment, and execution
  - How the process works
  - What do we mean by Vision (Leaders at all levels help craft the Vision)
  - Vision - Exploration, how exploration drives vision
  - Remaining open and prioritizing the big picture
  - Vision, testing assumptions
- Alignment - What do we mean by alignment - why alignment is important - alignment is for leaders at all levels - how clarity drives alignment - How inspiration drives alignment - Alignment dialogue between the members present.
- Execution
  - What do you mean by Execution.
  - Execution is important because: It propels the development of concrete strategies, It makes the vision actionable, it gives people a sense of achievement, it fulfills the promise of the vision.
  - Execution is for Leaders at all levels.
  - How momentum drives Execution.
  - Execution Structure - Providing a Plan
  - How structure Drives Execution
- General Discussion regarding 1 to 5 year priorities
  - Update Comp Plan - primarily in Southern Schertz
  - Update the UDC
  - Schertz at build-out
- General Discussion 5 to 10 Year and beyond
  - Roadway Expansion - Funding (FM 3009), other road expansions/repairs

- City Facilities (New City Hall, Public Safety Facility, next Fire Station)
- Overall infrastructure - CIP and water wastewater master plan

## **Adjournment**

Mayor Gutierrez adjourned the Special meeting at 3:31 p.m.

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Ralph Gutierrez, Mayor

ATTEST:

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Brenda Dennis, City Secretary



# DRAFT

## MINUTES REGULAR MEETING January 28, 2020

A Regular Meeting was held by the Schertz City Council of the City of Schertz, Texas, on January 28, 2020, at 6:00 p.m. in the Hal Baldwin Municipal Complex Council Chambers, 1400 Schertz Parkway, Building #4, Schertz, Texas. The following members present to-wit:

Present: Mayor Ralph Gutierrez; Mayor Pro-Tem Tim Brown; Councilmember Mark Davis; Councilmember Rosemary Scott; Councilmember Scott Larson; Councilmember Michael Dahle; Councilmember David Scagliola; Councilmember Allison Heyward

City      City Manager Dr. Mark Browne; Assistant City Manager Brian James;  
Staff:    Assistant City Manager Charles Kelm; City Attorney Daniel Santee; City Secretary Brenda Dennis; Assistant to the City Manager Sarah Gonzalez

### **Call to Order – City Council Regular Session**

Mayor Gutierrez called the regular meeting to order at 6:00 p.m.

### **Call to Order**

### **Opening Prayer and Pledges of Allegiance to the Flags of the United States and State of Texas. (Councilmember Larson)**

### **City Events and Announcements**

- Announcements of upcoming City Events (B. James/C. Kelm/S. Gonzalez)

Assistant City Manager Brian James provided the following announcements:

- TxDOT will conduct work on FM 1518 between 1st Street and Wiederstein Road (in Selma) starting January 29th. Alternating lane closures will take place and work will last from 4-8 weeks.
- Thursday, January 30th Joint City Council Workshop 6:30 pm, Schertz Civic Center
- Tuesday, February 4th City Council Meeting, Council Chambers

- Announcements and recognitions by the City Manager (M. Browne)

City Manager Mark Browne thanked Lesa Wood, Emily Delgado and Jared Montney (Planning & Parks) who represented the City of Schertz at Rose Garden Elementary on Thursday, January 16, 2020. They were invited to talk to teachers and the Lego League Robotic team (4th grade STEM program) about City development and how we plan, fund and create city parks! The Rose Garden team will be competing on February 8th and the competition is built around theme-based challenges. The Rose Garden teams theme this year is how to create a city park that is inclusive to children with disabilities. City Staff gave a presentation, held a questions answer session and a park themed activity with the team. The robotics team shared some of their great ideas (drawings) with City staff which will be presented at an upcoming Parks and Recreation meeting.

One of their ideas was to install a touch board at City parks that would help non-verbal children communicate with others.

Dr. Browne also thanked Sarah Gonzales and Jackie Gaines for their assistance in setting up the retreat meeting last Friday.

- Announcements and recognitions by the Mayor (R. Gutierrez)

No announcements at this time.

## Hearing of Residents

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Mayor Gutierrez recognized the following:

- Ms. Gayla Wilson, 3516 Hamilton Place, spoke regarding sidewalk expansion

request on Savannah Drive.

- Ms. Mikki Austin, 1024 Natalie Way, spoke regarding her enrollment into the Chamber's Leadership Core Class of 2020. She thanked the staff and Council for the opportunity given to learn about how the Council works. She thanked the Council and staff for what they do for the residents
- Ms. Kasie Tankersley, 152 Sendera Crossing, who stated she was enrolled into the Chamber's Leadership Core Class of 2020. She also thanked the Council and staff for what they do for the residents.
- Ms. Maggie Titterington, The Chamber who provided information on their upcoming events and to make sure that they check their website.
- Mr. Ferrando Heyward, 2628 Hansel Heights, who announced the Republic Party Meet the Candidates Forum for the Primary Election will be held February 6, 2020, at 7:009 p.m. at the Schertz Civic Center.

### **Consent Agenda Items**

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The following was read into record:

1. **Minutes** – Consideration and/or action regarding the approval of the minutes of the meeting of January 14, 2020. (B. Dennis)
2. **Resolution 20-R-12** - Consideration and/or action approving a Resolution amending the interlocal agreement with the City of Cibolo to improve Wiederstein Road/Cibolo Valley Drive. (B. James)
3. **Resolution No. 20-R-09** - Consideration and/or action approving a Resolution authorizing and approving the Investment policy and Investment Brokers and other matters in connection therewith. (B. James/J. Walters)

4. **Resolution No. 20-R-11** - Consideration and/or action approving a Resolution by the City Council of the City of Schertz, Texas authorizing additional expenditures with My House of Design totaling no more than \$67,208 annually for graphic design services and other matters in connection therewith. (S. Gonzalez/L. Klepper)
5. **Appointments and Resignations to the various City Boards, Commissions and Committees** - Consideration and/or action accepting the appointments of Ricky Haynes as a regular member to the Planning and Zoning Board, Glen Outlaw to the Interview Committee and the appointment of Benjamin McDaniel to the Committee of Committees Advisory Board. (B. Dennis/Interview Committee/Council)

Moved by Councilmember Mark Davis, seconded by Councilmember Allison Heyward to approve consent agenda items 1 through 5.

AYE: Mayor Pro-Tem Tim Brown, Councilmember Mark Davis,  
Councilmember Rosemary Scott, Councilmember Scott Larson,  
Councilmember Michael Dahle, Councilmember David Scagliola,  
Councilmember Allison Heyward

Passed

### **Discussion and Action Items**

6. **Cancellation of the March 3, 2020, Council Meeting** - Consideration and/or action canceling the March 3, 2020, City Council meeting due to the Primary Election. (M. Browne/B. Dennis)

Mayor Gutierrez stated that he requested this item be placed on the agenda for Council consideration as March 3rd is the Primary election night and is wanting to get consensus of council to cancel.

Moved by Councilmember Allison Heyward, seconded by Mayor Pro-Tem Tim Brown to cancel the March 3, 2020 City Council meeting.

AYE: Mayor Pro-Tem Tim Brown, Councilmember Mark Davis,  
Councilmember Rosemary Scott, Councilmember Scott Larson,  
Councilmember Michael Dahle, Councilmember David Scagliola,  
Councilmember Allison Heyward

Passed

7. **Resolution No. 20-R-01** - Consideration and/or action approving a Resolution authorizing the City Manager to submit a proposal to Guadalupe County for ambulance services. (C. Kelm/J. Mabbitt)

The following was read into record:

**RESOLUTION NO. 20-R-01**

**A RESOLUTION BY THE CITY COUNCIL OF THE CITY OF SCHERTZ, TEXAS AUTHORIZING THE CITY MANAGER TO SUBMIT A PROPOSAL TO GUADALUPE COUNTY FOR AMBULANCE SERVICES, AND OTHER MATTERS IN CONNECTION THEREWITH**

Mayor Gutierrez recognized EMS Director Jason Mabbitt who introduced this item answering and addressing questions from Council.

Moved by Councilmember Scott Larson, seconded by Councilmember Allison Heyward

AYE: Mayor Pro-Tem Tim Brown, Councilmember Mark Davis, Councilmember Rosemary Scott, Councilmember Scott Larson, Councilmember Michael Dahle, Councilmember David Scagliola, Councilmember Allison Heyward

Passed

**Public Hearings**

8. **Ordinance 20-S-02** - Conduct a public hearing, consideration and/or action approving an Ordinance on a request to rezone approximately 2 acres of land from General Business District (GB) to Manufacturing Light District (M-1), located at 17401 Triton Drive, City of Schertz, Guadalupe County, Texas, also known as Titan Tri-County Business Park II Lot 18, Block 2. (B. James/N.Koplyay) *First Reading*

The following was read into record:

**ORDINANCE NO. 20-S-02**

**AN ORDINANCE BY THE CITY COUNCIL OF THE CITY OF SCHERTZ, TEXAS AMENDING THE OFFICIAL ZONING MAP BY REZONING APPROXIMATELY 2 ACRES OF LAND FROM GENERAL BUSINESS DISTRICT (GB) TO MANUFACTURING LIGHT DISTRICT (M-1), LOCATED AT 17401 TRITON DRIVE,**

**CITY OF SCHERTZ, GUADALUPE COUNTY, TEXAS, ALSO  
KNOWN AS TITAN TRI-COUNTY BUSINESS PARK II LOT 18,  
BLOCK 2. (First Reading)**

Mayor Gutierrez recognized Assistant City Manager Brian James who introduced this item and stated that staff recommends approval.

Mayor opened the public hearing, and as no one spoke; closed the public hearing for council comments. Staff addressed questions.

Moved by Councilmember Allison Heyward, seconded by Councilmember Michael Dahle

AYE: Mayor Pro-Tem Tim Brown, Councilmember Mark Davis,  
Councilmember Rosemary Scott, Councilmember Scott Larson,  
Councilmember Michael Dahle, Councilmember David Scagliola,  
Councilmember Allison Heyward

Passed

**Roll Call Vote Confirmation**

City Secretary Brenda Dennis provided the roll call vote confirmation for agenda items 1 through 8.

**Workshop**

9. Appointment of the Mayor Pro Tem - Discussion and consideration and/or action regarding the confirmation, appointment or election of the Mayor Pro-Tem.(Mayor/Council)

City Secretary Brenda Dennis introduced this item providing information as stated in the Charter and the City Council Rules of Conduct and Procedures regarding the appointment procedures of the Mayor Pro-Tem position and rotation. Council discussed this and indicated that the next member of Council would be Mr. Mark Davis. Mr. Davis indicated that he would be willing to serve. Ms. Dennis stated that Council would need to make a motion to appoint him and that at the first meeting in February she would swear him in.

Moved by Councilmember Michael Dahle, seconded by Councilmember David Scagliola to appoint Mr. Mark Davis as Mayor Pro-Tem to serve beginning February 2020 and ending August 2020.

AYE: Mayor Pro-Tem Tim Brown, Councilmember Rosemary Scott, Councilmember Scott Larson, Councilmember Michael Dahle, Councilmember David Scagliola, Councilmember Allison Heyward

Other: Councilmember Mark Davis (ABSTAIN)

Passed

**10. Workshop discussion and possible action on a potential Northcliffe Tax Increment Reinvestment Zone (TIRZ) - (B. James)**

Mayor Gutierrez recognized Assistant City Manager Brian James who provided a thorough PowerPoint presentation regarding Tax Increment Reinvestment Zones, why they are created, what they can be used for, how they work and how they are funded. This item was from a request from Councilmember Scagliola that we look into the possibility of a potential Northcliffe Tax Increment Reinvestment Zone (TIRZ). Mayor and Council discussed and provided their thoughts regarding the potential TIRZ, and staff addressed questions.

Motion was made by the Chair seconded by Councilmember Larson to disapprove a potential Northcliffe TIRZ.

AYE: Mayor Pro-Tem Tim Brown, Councilmember Mark Davis, Councilmember Scott Larson, Councilmember Michael Dahle, Councilmember Allison Heyward

NAY: Councilmember David Scagliola

Other: Councilmember Rosemary Scott (ABSENT)

Passed

**11. Workshop discussion on potential amendments to the Schertz Historic Main Street Grant Program. (B. James)**

Mayor Gutierrez recognized Assistant City Manager Brian James who introduced this item stating Council suggested revisiting the program recently, in particular with regard to grants for residential properties. The Main Street Committee discussed the grant program and was supportive of restricting grant funding for residential uses to only exterior structural work - roofs, walls and foundations.

On January 23, 2020, the Schertz Historic Preservation Committee considered the question and concurred with the recommendation of the Main Street Committee. Staff is supportive of this change as well and is seeking direction from Council.

Council concurred with staff to move forward with updating the grant program and bring back in February a resolution making the changes.

### **Closed Session**

12. City Council will meet in closed session under section 551.074 of the Texas Government Code, Personnel Matters, to conduct the annual evaluation of the City Manager Dr. Mark Browne.

Mayor Gutierrez recessed the regular meeting into closed session at 7:40 p.m.

### **Reconvene into Regular Session**

Mayor Gutierrez reconvened into regular session at 8:26 p.m.

- 12a. Take any action based on discussions held in closed session under Agenda Item 12.

Moved by Councilmember Allison Heyward, seconded by Councilmember Michael Dahle to retain the services of Dr. Mark Browne and provide a cost of living increase of 2% with an effective date of February 15, 2020.

Mayor Gutierrez provided comments and stated that it's an honor for our city to have someone who provides a friendly and inspiring work environment. We appreciate his hard work, your dedication and your performance. Please know that you play a major role behind our city success and our accomplishments. Mayor Gutierrez thanked Dr. Browne for his excellent service towards our city.

AYE: Mayor Pro-Tem Tim Brown, Councilmember Mark Davis,  
Councilmember Rosemary Scott, Councilmember Scott Larson,  
Councilmember Michael Dahle, Councilmember David Scagliola,  
Councilmember Allison Heyward

Passed

### **Roll Call Vote Confirmation**

City Secretary Brenda Dennis provided the roll call vote confirmation for agenda items 9 through 12A.



## Requests and Announcements

- Announcements by the City Manager.
  - City Manager Mark Browne stated that it is a privilege and a pleasure for him to be the City Manager for the City of Schertz.
- Requests by Mayor and Councilmembers that items be placed on a future City Council agenda.
  - No items requested
- Announcements by Mayor and Councilmembers
  - City and community events attended and to be attended
  - City Council Committee and Liaison Assignments (see assignments below)
  - Continuing education events attended and to be attended
  - Recognition of actions by City employees
  - Recognition of actions by community volunteers

Mayor Gutierrez recognized the following:

Councilmember Rosemary Scott who attended:

Friday, January 24th City Council Retreat  
Friday, January 24th Zikam Neighborhood Pharmacy ribbon cutting  
Monday, January 27th the Community Leaders' luncheon sponsored by Our Lady Of Perpetual

Councilmember Michael Dahle who attended:

Tuesday, January 21st Chamber Luncheon and Chamber Mixer  
Thursday, January 23rd Ribbon Cutting Allure Integrated Pet Specialists  
Friday, January 24th City Council Retreat  
Friday, January 24th Zikam Neighborhood Pharmacy ribbon cutting

Councilmember Allison Heyward who attended:

Tuesday, January 21st Chamber Luncheon and Chamber Mixer  
Thursday, January 23rd Ribbon Cutting Allure Integrated Pet  
Friday, January 24th City Council Retreat and the Zikam Neighborhood Pharmacy ribbon cutting  
Monday, January 27th TML Regional Officers Webinar Training

Mayor Gutierrez indicated he attended the following:

Tuesday, January 14th Guadalupe County Coalition meeting  
Wednesday, January 15th Provided Bingo at the Schertz Senior Center

Friday, January 17th Kung Jung Mu Sul Performance  
Saturday, January 18th YMCA free throw Championship  
Tuesday, January 21st Chamber Luncheon  
Wednesday, January 22nd Bexar County Coalition of Cities - focus was on the 2020 Census  
Friday, January 24th City Council Retreat and the Zikam Neighborhood Pharmacy ribbon cutting  
Monday, January 27th Groundbreaking Ceremony at Pinnacle Montessori, Community Leaders Luncheon, hosted by OLPH

Information available in City Council Packets - **NO DISCUSSION TO OCCUR**

**13.** Future Trail Development Cost Estimates. (B. James/L. Shrum)

**14.** Committee Of Committees Advisory Board Update. (B. James)

### **Adjournment**

Mayor Gutierrez adjourned the meeting at 8:35 p.m.

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Ralph Gutierrez, Mayor

ATTEST:

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Brenda Dennis, City Secretary

**CITY COUNCIL MEMORANDUM**

**City Council Meeting:** February 4, 2020  
**Department:** City Secretary  
**Subject:** Appointments and Resignations to the Various City Boards, Commissions and Committees - Consideration and/or action accepting the resignation of Mr. Rick Haynes from the Board of Adjustments due to his appointment on Planning and Zoning, and the appointment of Mr. John Sellers as an Alternate Member on the Planning and Zoning Commission. (B. Dennis/Interview Committee/Council)

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**BACKGROUND**

With the recent appointment of Mr. Ricky Haynes to the Planning and Zoning Commission, Mr. Haynes has resigned as Alternate Member of the Board of Adjustments.

Mr. John Sellers submitted an application to the City Secretary's Department regarding his interest in being appointed as an Alternate Member to the Planning and Zoning Commission. His application has been vetted through the Interview Committee and believe he would be an appropriate appointment.

Staff recommends approval of the resignation of Mr. Ricky Haynes from the Board of Adjustments and the appointment of Mr. John Sellers as an Alternate Member to the Planning and Zoning Commission

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**CITY COUNCIL MEMORANDUM**

**City Council Meeting:** February 4, 2020  
**Department:** Executive Team  
**Subject:** Resolution 20-R-15 - Consideration and/or action approving a Resolution amending the Schertz Main Street Area Preservation Incentive Program. (B. James)

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**BACKGROUND**

The Schertz Main Street Area Preservation Incentive Program was initially created in 2015 and subsequently amended in 2016. The program provides 1:1 matching grants for improvements and repairs to historic structures, over 50 years old, in the designated Main Street Area. The program is available for structured used for both residential and commercial uses.

After review, it is recommended to amend the program to limit the use of grant funding for residential structures to only exterior improvements/repairs related to roofs, walls, and foundations. Grants for commercial properties can continue to be used for interior improvements like HVAC, electrical, and plumbing work. Staff will work with the City Attorney to amend the grant agreement to provide safeguards to ensure that commercial property owners who receive a grant for interior work and convert the property to a residential use within a 5 year period must repay the grant or some similiar safeguard.

**GOAL**

Promote the history and culture of the City fo Schertz to tourists and residents.

**COMMUNITY BENEFIT**

Recognize and preserve structures in the City's historic Main Street Area.

**SUMMARY OF RECOMMENDED ACTION**

Staff recommends approval of Resolution 20-R-15 amending the historic incentive program for the Main Street area.

**FISCAL IMPACT**

None as the maximum grant amount per year per property is to remain at \$20,000.

**RECOMMENDATION**

Approval of Resolution 20-R-15.

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**Attachments**

Res 20 R 15  
Grant Program

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**RESOLUTION NO. 20-R-15**

**A RESOLUTION BY THE CITY COUNCIL OF THE CITY OF SCHERTZ, TEXAS AMENDING THE SCHERTZ MAIN STREET AREA PRESERVATION INCENTIVE PROGRAM CITY OF SCHERTZ, TEXAS, AND RELATED MATTERS IN CONNECTION THEREWITH**

**WHEREAS**, The City of Schertz desires to protect, enhance, and preserve the historic resources and landmarks which represent distinctive elements of Schertz' historic, architectural, economic, cultural, and social heritage by providing property owners and incentive for protecting their property; and

**WHEREAS**, The program is intended to stabilize and improve property values; and

**WHEREAS**, Foster civic pride in the beauty and accomplishments of the past, and to promote the use of the historic structures for the culture, education, and general welfare of residents; and

**WHEREAS**, Strengthen the economy of the city by protecting and enhancing the attractiveness of the Main Street area to residents and visitors, as well as provide support and stimulus to businesses; and

**WHEREAS**, given the aims of the Comprehensive Plan as it relates to Main Street and in particular the desire to foster commercial development that serves tourists and residents; and

**WHEREAS**, the Schertz Historic Preservation Committee is recommending amendment to the program to better achieve the aims outlined above;

**NOW THEREFORE, BE IT RESOLVED**, THAT THE CITY COUNCIL OF THE CITY OF SCHERTZ, TEXAS THAT:

Section 1. The City Council hereby amends the Schertz Main Street Area Preservation Incentive Program as outlined in Exhibit "A" – Schertz Main Street Area Incentive Program Summary and authorizing the City Manager and City Attorney to amend the grant agreement accordingly.

Section 2. The recitals contained in the preamble hereof are hereby found to be true, and such recitals are hereby made a part of this Resolution for all purposes and are adopted as a part of the judgment and findings of the City Council.

Section 3. All resolutions, or parts thereof, which are in conflict or inconsistent with any provision of this Resolution are hereby repealed to the extent of such conflict, and the provisions of this Resolution shall be and remain controlling as to the matters resolved herein.

Section 4. This Resolution shall be construed and enforced in accordance with the laws of the State of Texas and the United States of America.

Section 5. If any provision of this Resolution or the application thereof to any person or circumstance shall be held to be invalid, the remainder of this Resolution and the application of such provision to other persons and circumstances shall nevertheless be valid, and the City Council hereby declares that this Resolution would have been enacted without such invalid provision.

Section 6. It is officially found, determined, and declared that the meeting at which this Resolution is adopted was open to the public and public notice of the time, place, and subject matter of the public business to be considered at such meeting, including this Resolution, was given, all as required by Chapter 551, Texas Government Code, as amended.

Section 7. This Resolution shall be in force and effect from and after its final passage, and it is so resolved.

PASSED AND ADOPTED, this 4th day of February, 2020.

CITY OF SCHERTZ, TEXAS

---

Ralph Gutierrez, Mayor

ATTEST:

---

Brenda Dennis, City Secretary

(CITY SEAL)

Schertz Main Street Area  
Preservation Incentive Program  
City of Schertz

**Section 1.1 Purpose**

The City of Schertz finds that promoting the enhancement and perpetuation of structures of historical importance and significance are necessary to promote the economic, cultural, educational and general welfare of the public. The area around Main Street in Schertz once served as commercial and social hub of the community. The City seeks to improve the image of the area around Main Street through historic restoration and rehabilitation of structures in the Main Street area to serve as a commercial, social, cultural and tourism hub of the City. The program is intended to:

- a) Protect, enhance, and preserve the historic resources and landmarks which represent distinctive elements of Schertz' historic, architectural, economic, cultural, and social heritage by providing property owners and incentive for protecting their property;
- b) Stabilize and improve property values;
- c) Foster civic pride in the beauty and accomplishments of the past, and to promote the use of the historic structures for the culture, education, and general welfare of residents, and;
- d) Strengthen the economy of the city by protecting and enhancing the attractiveness of the Main Street area to residents and visitors, as well as provide support and stimulus to businesses.

In order to facilitate the preservation of historic structures to promote the economic vitality of the Main Street area as a tourist destination, the City of Schertz is offering incentives that will serve to improve existing properties and businesses within this area.

**Section 1.2 Administration**

The program will be administered by the City of Schertz Building Inspections Division.

**Section 1.3 Eligibility Criteria**

All of the following eligibility criteria must be met:

- a) Structures must have been constructed more than 50 years prior to the date of application.
- b) Property must be located within the Main Street Incentive Area. See attached map.
- c) All taxes and government fees must be current on the property.

**Section 1.4 Types of Grant Assistance**

Funding for this program is generated by the Hotel Occupancy Tax (HOT) funds.

- a) Program assistance is available to owners of structures used for commercial purposes who make verified exterior improvements (however limited to

comprehensive maintenance and rehabilitation painting, roof, windows, foundation, façade restoration including replacing windows, wall repairs, brick re-pointing, replacing and exposing transom windows; and improvements necessary to stabilize a structure) consistent with applicable codes, or who make verified interior improvements to upgrade interior systems to current building codes (however limited to sanitary sewer lines, fire, HVAC, insulation, electrical, plumbing, or a combination of interior or exterior improvements) and which are approved in advance by the Schertz Historical Preservation Committee and City Council. Grants are available with a cap of \$20,000 per property.

- b) Program assistance is available to owners of structures used for residential who make verified exterior improvements to the roof, foundation, and wall repairs including brick re-pointing. Grants are available with a cap of \$20,000 per property.
- c) Grants will not be provided for work already completed or which is begun prior to approval of the grant application.
- d) Funds will be provided on a 50/50 matching basis. In kind contributions may be counted toward the match requirement.

### **Section 1.5 Grant Application Procedures**

At the start of the fiscal year, the city will promote the amount of funding available. Applications will be received throughout the fiscal year, subject to the availability of funds.

- a) Property owner submit an application along with any required supporting documentation (i.e. drawings, total project cost estimate, photographs, contractor bids, tax certificates, etc.). Applications will be reviewed by the Building Inspections Staff for completeness.
- b) After submittal of a grant request, a preliminary site visit will be made by the Building Inspections Staff along with the Chairperson of the Schertz Historical Preservation Committee.
- c) Applications will be reviewed and evaluated by the Schertz Historical Preservation Committee. The Committee will evaluate the application based on the Secretary of the Interior's Standards for Rehabilitation. The Committee's recommendation will be forwarded to the City Council for review and approval.
- d) City Council will decide which entities qualify for assistance based on the architectural value of their proposed projects to the City of Schertz, the compatibility of the proposed projects with the Main Street Area, and the cost effectiveness of the proposed project in relation to the proposed amount of the grant.
- e) The property owner and City will execute a Grant Agreement detailing the obligations of the grantee, the method and timing of reimbursement, and outlining the scope of work eligible for reimbursement.



- f) Work must be completed within one year from the date of execution of the Grant Agreement, however; the Historical Preservation Committee may grant an extension of up to one year.

DRAFT

## CITY COUNCIL MEMORANDUM

**City Council Meeting:** February 4, 2020  
**Department:** City Secretary  
**Subject:** Ordinance 20-S-02 - Consideration and/or action approving an Ordinance on a request to rezone approximately 2 acres of land from General Business District (GB) to Manufacturing Light District (M-1), located at 17401 Triton Drive, City of Schertz, Guadalupe County, Texas, also known as Titan Tri-County Business Park II Lot 18, Block 2. (B. James/N.Koplyay) *Final Reading*

---

### BACKGROUND

The applicant is proposing to rezone approximately 2 acres of land from General Business District (GB) to Manufacturing Light District (M-1).

The subject area is located at 17401 Triton Drive. The site is platted as Lot 18, Block 2 of the Titan Tri-County Business Park II Subdivision, and currently has an existing 32,387 square foot office/warehouse building.

The public hearing notice was published in the San Antonio Express News on January 10, 2020. Eight public hearing notices were mailed to surrounding property owners within two hundred feet of the subject property on December 27, 2019, in preparation of the Planning & Zoning Commission meeting that took place on January 8, 2020. At the time of this report, Staff has received one response in favor of the requested zone change.

The following representatives were in attendance at the January 8, 2020, Planning & Zoning Commission public hearing:

- Angela Hunt, Munsch Hardt Kopf & Harr, P.C, Authorized Agent

### GOAL

The project goal is to bring the existing land use on the subject property (Office-Warehouse/Distribution Center) into conformance with the current Unified Development Code through a rezone from General Business District (GB) to Manufacturing Light District (M-1).

### COMMUNITY BENEFIT

It is the City's desire to promote safe, orderly, efficient development and ensure compliance with the City's vision of future growth.

### SUMMARY OF RECOMMENDED ACTION

#### Property History:

The subject property is currently occupied with an existing nonconforming, office-warehouse/distribution land use (Gaucho Gourmet, a food products supply business). The site plan for the Titan Tri-County Business Park II Subdivision was approved on October 11, 2005, and a building permit for Building 3 (Lot 18, Block 2) was issued on March 23, 2006. At the time, the Office-Warehouse/Distribution Center land use was permitted by right in the General Business District (GB).

On February 24, 2009, through Ordinance 09-S-06, the Unified Development Code was amended. Through this amendment, the Office-Warehouse/Distribution Center land use was removed as a permitted use and was no longer permitted by right in the General Business District (GB). Since the site plan was approved and the building permit was issued prior to this amendment, the existing Office-Warehouse/Distribution Center land use is considered existing, nonconforming.

The owner of the property is now proposing to zone change the subject property from General Business District (GB) to Manufacturing Light District (M-1) in order to guarantee the property's right to continue the Office-Warehouse/Distribution Center land use if the property is sold.

**Compatibility of Existing and Potential Adjacent Land Uses:**

The subject property is currently surrounded by the Triton Drive right-of-way, an office-warehouse distribution center, a restaurant and retail development, and a commercial parking lot. The proposed zone change to Manufacturing Light District (M-1) should have no impact on the existing and potential adjacent land uses.

**Comprehensive Plan Goals and Objectives:**

The Comprehensive Land Use Plan, through the Future Land Use Plan and the North Schertz Sector Plan, designates the subject property as Industrial, which is intended to maintain some lower intensity industrial, flex office, and logistics uses within North Schertz. Therefore, the proposed zone change to the Manufacturing Light zoning district would allow the property to better represent the Industrial future land use designation and is compatible with the Comprehensive Land Use Plan.

**Planning & Zoning Commission Meeting:**

The Planning and Zoning Commission held a public hearing on January 8, 2020, and offered a recommendation of approval by unanimous vote.

City Council approved this on first reading at their meeting of January 28, 2020.

**FISCAL IMPACT**

None

**RECOMMENDATION**

Manufacturing Light District (M-1) is an appropriate zoning district for the subject property due to its compatibility with the Industrial future land use designation in the Comprehensive Land Use Plan. The proposed zone change would also allow the existing, nonconforming Office-Warehouse/Distribution Center land use to continue operation in compliance with the Unified Development Code. Therefore, Staff recommends approval of the requested zone change to Manufacturing Light District (M-1).

Staff recommends approval of final reading.

---

**Attachments**

Ordinance 20-S-02

Ord 20-S-02 Exhibit A

Ord 20-S-02 Exhibit B

Aerial Map

Public Hearing Notice Map



## **ORDINANCE NO. 20-S-02**

**AN ORDINANCE BY THE CITY COUNCIL OF THE CITY OF SCHERTZ, TEXAS AMENDING THE OFFICIAL ZONING MAP BY REZONING APPROXIMATELY 2 ACRES OF LAND FROM GENERAL BUSINESS DISTRICT (GB) TO MANUFACTURING LIGHT DISTRICT (M-1), LOCATED AT 17401 TRITON DRIVE, CITY OF SCHERTZ, GUADALUPE COUNTY, TEXAS, ALSO KNOWN AS TITAN TRI-COUNTY BUSINESS PARK II LOT 18, BLOCK 2.**

**WHEREAS**, an application to rezone approximately 2 acres of land located at 17401 Triton Drive, and more specifically described in the Exhibit A and Exhibit B attached herein (herein, the “Property”) has been filed with the City; and

**WHEREAS**, the City’s Unified Development Code Section 21.5.4.D. provides for certain criteria to be considered by the Planning and Zoning Commission in making recommendations to City Council and by City Council in considering final action on a requested zone change (the “Criteria”); and

**WHEREAS**, on January 8, 2020, the Planning and Zoning Commission conducted a public hearing and, after considering the Criteria, made a recommendation to City Council to approve the requested rezoning; and

**WHEREAS**, on January 28, 2020, the City Council conducted a public hearing and after considering the Criteria and recommendation by the Planning and Zoning Commission, determined that the requested zoning be approved as provided for herein.

**BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SCHERTZ, TEXAS: THAT:**

Section 1. The Property as shown and more particularly described in the attached Exhibit A and Exhibit B, is hereby zoned Manufacturing Light District (M-1).

Section 2. The Official Zoning Map of the City of Schertz, described and referred to in Article 2 of the Unified Development Code, shall be revised to reflect the above amendment.

Section 3. The recitals contained in the preamble hereof are hereby found to be true, and such recitals are hereby made a part of this Ordinance for all purposes and are adopted as a part of the judgment and findings of the Council.

Section 4. All ordinances and codes, or parts thereof, which are in conflict or inconsistent with any provision of this Ordinance are hereby repealed to the extent of such conflict, and the provisions of this Ordinance shall be and remain controlling as to the matters resolved herein.

Section 5. This Ordinance shall be construed and enforced in accordance with the laws of the State of Texas and the United States of America.

Section 6. If any provision of this Ordinance or the application thereof to any person or circumstance shall be held to be invalid, the remainder of this Ordinance and the application of such provision to other persons and circumstances shall nevertheless be valid, and the City hereby declares that this Ordinance would have been enacted without such invalid provision.

Section 7. It is officially found, determined, and declared that the meeting at which this Ordinance is adopted was open to the public and public notice of the time, place, and subject matter of the public business to be considered at such meeting, including this Ordinance, was given, all as required by Chapter 551, as amended, Texas Government Code.

Section 8. This Ordinance shall be effective upon the date of final adoption hereof and any publication required by law.

Section 9. This Ordinance shall be cumulative of all other ordinances of the City of Schertz, and this Ordinance shall not operate to repeal or affect any other ordinances of the City of Schertz except insofar as the provisions thereof might be inconsistent or in conflict with the provisions of this Ordinance, in which event such conflicting provisions, if any, are hereby repealed.

Approved on first reading the 28<sup>th</sup> day January, 2020.

PASSED, APPROVED AND ADOPTED on final reading the 4<sup>th</sup> day of February, 2020.

---

Ralph Gutierrez, Mayor

ATTEST:

---

Brenda Dennis, City Secretary  
(SEAL OF THE CITY)

# AS SURVEYED DESCRIPTION

## Titan Tri County Business Park II

### 17401 Triton Parkway, Schertz, TX

Lot 18, Block 2, Titan Tri-County Business Park II, in the City of Schertz, Guadalupe County, Texas, according to the plat thereof, recorded in Volume 7, Page 311, Plat Records, Guadalupe County, Texas, being more particularly described below:

Beginning at 1/2" iron rod found on the south right of way of Triton Parkway;  
 Thence leaving said right of way, S29°11'31"E, a distance of 292.73' to a point;  
 Thence S59°43'43"W, a distance of 156.70' to a mag nail found;  
 Thence N29°17'39"W, a distance of 30.00' to a point;  
 Thence S59°43'43"W, a distance of 151.12' to a point;  
 Thence N30°11'31"W, a distance of 361.97' to a 1/2" iron rod found on Triton Parkway right of way and point on a curve to the right, having a radius of 41.00', a delta angle of 35°34'17", a chord bearing of N85°52'38"E, a chord distance of 25.05';  
 Thence along said curve and right of way, a distance of 25.45' to a point and beginning of a reverse curve to the left, having a radius of 291.37', a delta angle of 44°19'55", a chord bearing of N82°56'17"E, a chord distance of 219.86';  
 Thence along said curve and right of way, a distance of 225.44' to a 1/2" iron rod found;  
 Thence N60°56'05"W, a distance of 87.78' to the point of beginning

Containing 2.17± acres

#### NOTES:

1. COPYRIGHT 2019 BY BOCK & CLARK, CORP. , AN NV5 COMPANY. THIS PRODUCT STYLE AND FORMAT IS PROTECTED BY COPYRIGHT AND ALL RIGHTS ARE RESERVED. THE USE OF THIS STYLE AND FORMAT IS STRICTLY PROHIBITED WITHOUT THE WRITTEN CONSENT AND PERMISSION OF BOCK & CLARK, CORP.
2. SURVEY PERFORMED BY: BOCK AND CLARK CORPORATION, AN NV5 COMPANY,  
 501 THOMSON PARK DRIVE, CRANBERRY TOWNSHIP, PA 16066  
 PHONE: (800) 787-8394 FAX: (724) 934-0062
3. THIS SURVEY IS CERTIFIED TO DATE OF FIELD SURVEY, NOT DATE OF SIGNATURE.  
 NOT VALID UNLESS SIGNED, DATED AND STAMPED WITH SURVEYOR'S SEAL.



BYRON D. HOWELL  
 REGISTRATION NO. 6048  
 IN THE STATE OF TEXAS  
 EXPIRATION DATE: 12-31-2020  
 FIRM REGISTRATION NUMBER 10116902  
 DATE OF FIELD SURVEY: AUGUST 13, 2019  
 DATE OF LAST REVISION:  
 NETWORK PROJECT NO. 201903569-001 CAS

SHEET 1 OF 1



**National Coordinators**  
**1-(800)-SURVEYS (787-8397)**

Bock & Clark Corporation, an NV5 Company  
 3550 W. Market Street, Suite 200, Akron, Ohio 44333  
[maywehelpyou@bockandclark.com](mailto:maywehelpyou@bockandclark.com)  
[www.bockandclark.com](http://www.bockandclark.com)





LEGEND OF SYMBOLS & ABBREVIATIONS

	POWER POLE		TRAFFIC SIGNAL BOX		SANITARY MANHOLE
	LIGHT POLE		SIGNAL LIGHT POLE		CLEAN OUT
	GUY WIRE		SIGNAL LIGHT		GAS MANHOLE
	ELECTRIC MANHOLE		VAULT		GAS VALVE
	ELECTRIC METER		SIGN (AS NOTED)		GAS METER
	ELECTRIC VAULT		TOWER		HANDICAPPED PARKING
	TRANSFORMER		MONITORING WELL		MITERED END SECTION
	AIR CONDITIONER UNIT		FLAG POLE		BENCHMARK
	TELEPHONE MANHOLE		WATER VALVE		(R) RECORD
	TELEPHONE PEDESTAL		FIRE HYDRANT		(M) MEASURED
	CABLE BOX		SIAMESE FIRE HYDRANT		(C) CALCULATED
	STORM DRAIN MANHOLE		WATER MANHOLE		VOL VOLUME
	STORM DRAIN INLET		BACKFLOW PREVENTER		PG PAGE
	STORM PIPE		WATER METER		O.R. OFFICIAL RECORDS
	GREASE TRAP		WELL HEAD		P.B. PLAT BOOK
	#5 REBAR WITH B/C CAP SET UNLESS OTHERWISE NOTED		POINT OF ACCESS		CMP CORRUGATED METAL PIPE
	CONCRETE HATCH				
	OVERHEAD WIRES				
	UNDERGROUND ELECTRIC LINE				
	GAS LINE				
	WATER LINE				
	STORM DRAIN LINE				
	SEWER LINE				
	RAILROAD TRACKS				
	1' EXISTING CONTOURS				
	5' EXISTING COUNTOURS				
	200' NOTIFICATION BOUNDARY				
	ZONING LINE				

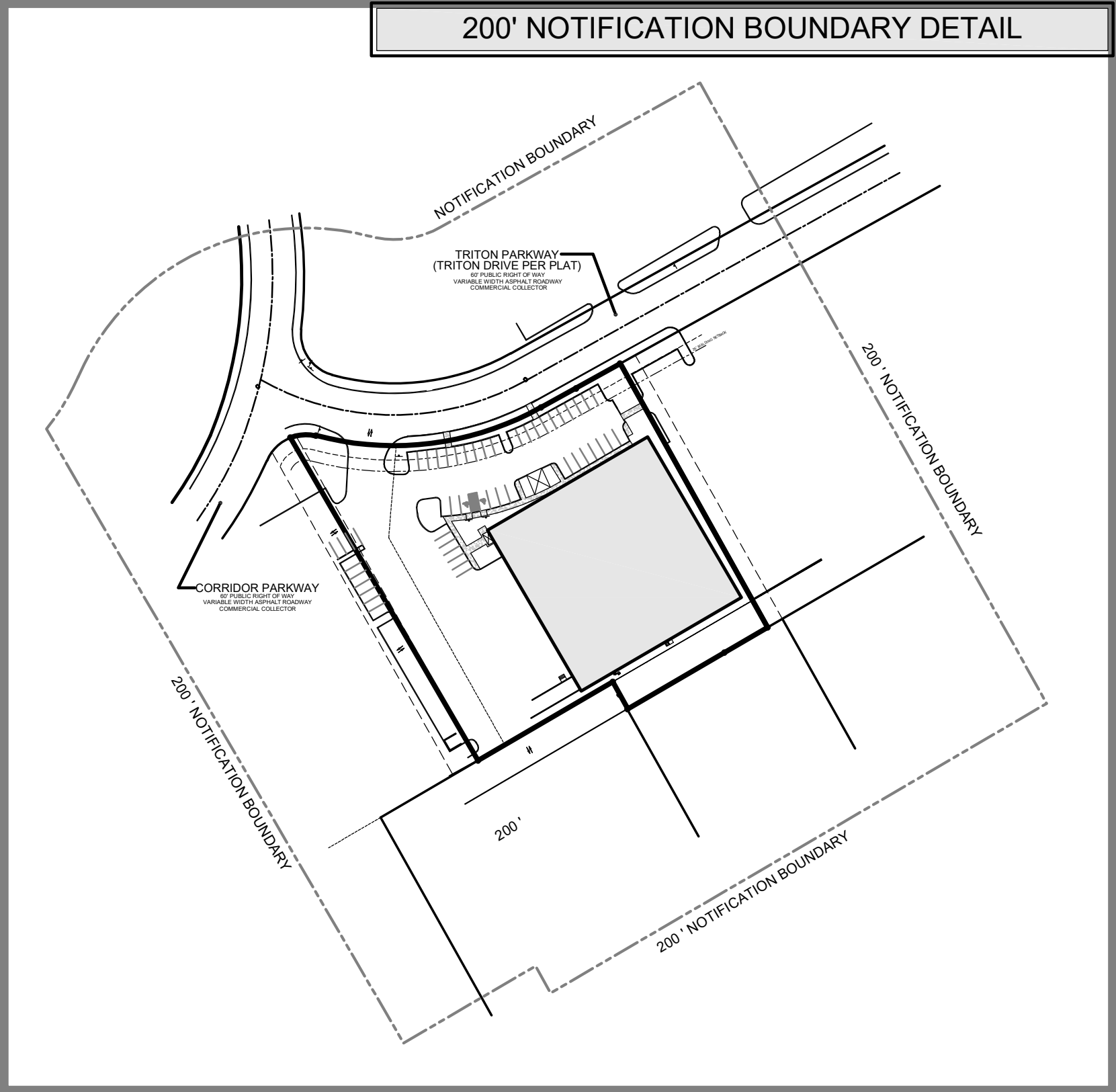
FLOOD NOTE

PURSUANT TO TABLE A 3, DEPICTED BY SCALED MAP LOCATION AND GRAPHIC PLOTTING ONLY, THIS PROPERTY IS IN ZONE X OF THE FLOOD INSURANCE RATE MAP, COMMUNITY PANEL NO. 480187C-0210-F, WHICH BEARS AN EFFECTIVE DATE OF 11/02/2007 AND IS NOT IN A SPECIAL FLOOD HAZARD AREA. AS SHOWN ON THE FEMA WEBSITE ([HTTP://MSC.FEMA.GOV](http://MSC.FEMA.GOV)) BY FIRMETTE CREATED ON AUGUST 15, 2019 WE HAVE LEARNED THIS COMMUNITY DOES CURRENTLY PARTICIPATE IN THE PROGRAM. NO FIELD SURVEYING WAS PERFORMED TO DETERMINE THIS ZONE AND AN ELEVATION CERTIFICATE MAY BE NEEDED TO VERIFY THIS DETERMINATION OR APPLY FOR A VARIANCE FROM THE FEDERAL EMERGENCY MANAGEMENT AGENCY.

LEGAL

THE USE OF THIS DOCUMENT'S FORMAT IS STRICTLY PROHIBITED AND CONTINGENT UPON THE WRITTEN CONSENT AND PERMISSION OF BOCK & CLARK CORPORATION, AN NV5 COMPANY.  
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THIS SURVEY WAS PREPARED FOR THE PURPOSE OF THIS REAL ESTATE TRANSACTION ONLY AND NO FURTHER PARTIES OTHER THAN THOSE CERTIFIED ABOVE SHALL RELY ON IT FOR ANY OTHER PURPOSE OR TRANSACTION



CURVE TABLE

CURVE	LENGTH	RADIUS	DELTA	CHORD BEARING	CHORD DISTANCE
C1(R & M)	25.45	41.00	35° 34' 17"	N85° 52' 38"E	25.05
C2(R & M)	225.44	291.37	44° 19' 55"	N82° 56' 17"E	219.86

LINE TABLE

LINE #	LENGTH	DIRECTION
L1(R & M)	87.78'	N60° 56' 05"E
L2(R & M)	30.00'	N29° 17' 39"W
L3(R & M)	151.12	S59° 43' 43"W
L4(R & M)	361.97'	N30° 11' 31"W

MISCELLANEOUS NOTES

(MN1) ELEVATIONS SHOWN HEREON AS BASED ON BENCHMARK AY1547, WITH AN ELEVATION OF 746.20 FEET N.A.V.D. 1988. TEXAS SOUTH CENTRAL ZONE FIPZONE: 4204 ADSZONE: 5401 UTM ZONES: 13 & 14 & 15

OWNER - APPLICANT

OWNER: 414 PARTNERSHIP LTD., 70 NE LOOP 410, SUITE 880, SAN ANTONIO, 78216

APPLICANT: BLACK CREEK GROUP/BETSY KENNETT/VICE PRESIDENT, 518 17TH STREET, 17TH FL., DENVER, CO 80202, 303-869-4600

PROJECT REVISION RECORD

DATE	DESCRIPTION	DATE	DESCRIPTION
11/09/2019	FIRST DRAFT		
FIELD WORK: JM	DRAFTED: TD	CHECKED BY: BH	FB & PG:

AS SURVEYED DESCRIPTION

Lot 18, Block 2, Titan Tri-County Business Park II, in the City of Schertz, Guadalupe County, Texas, according to the plat thereof, recorded in Volume 7, Page 311, Plat Records, Guadalupe County, Texas, being more particularly described below:

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Thence S59°43'43"W, a distance of 156.70' to a mag nail found;  
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Thence N30°11'31"W, a distance of 361.97' to a 1/2" iron rod found on Triton Parkway right of way and point on a curve to the right, having a radius of 41.00', a delta angle of 35°34'17", a chord bearing of N85°52'38"E, a chord distance of 25.05';  
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Thence N60°56'05"W, a distance of 87.78' to the point of beginning

Containing 2.17± acres

ZONING EXHIBIT

for  
**Titan Tri County Business Park II**  
17401 Triton Parkway, Schertz, TX

BYRON D. HOWELL  
REGISTRATION NO. 6048  
IN THE STATE OF TEXAS  
EXPIRATION DATE: 12-31-2020  
FIRM REGISTRATION NUMBER 10116902  
DATE OF FIELD SURVEY: AUGUST 13, 2019  
DATE OF LAST REVISION: NOVEMBER 13, 2019  
NETWORK PROJECT NO. 201903569-001 CAS

SHEET 1 OF 2

**Bock & Clark Corporation**  
an NV5 Company

**NV5**

**Transaction Services 1-800-SURVEYS (787-8397)**  
3550 W. Market Street, Suite 200, Akron, Ohio 44333  
[www.BockandClark.com](http://www.BockandClark.com) [maywehelpyou@bockandclark.com](mailto:maywehelpyou@bockandclark.com) [www.NV5.com](http://www.NV5.com)

**SURVEY • ZONING • ENVIRONMENTAL • ASSESSMENT**



TRITON PARKWAY  
(TRITON DRIVE PER PLAT)  
60' PUBLIC RIGHT OF WAY  
VARIABLE WIDTH ASPHALT ROADWAY  
COMMERCIAL COLLECTOR

N/F AER MANUFACTURING INC  
PID# 44557  
LAND USE: OFFICE-WAREHOUSE  
ZONING: INDUSTRIAL  
TITAN TRI-COUNTY BUS. & IND. PARK 3  
PROPERTY ADDRESS: 5915 CORRIDOR PARKWAY  
SCHERTZ, TX 78154  
MAILING ADDRESS: 1605 SURVEYOR BLVD  
CARROLLTON, TX 75006-5103  
119010685

N/F 414 PARTNERSHIP LTD  
PID# 32472  
LAND USE: OFFICE-WAREHOUSE  
ZONING: INDUSTRIAL  
LONE STAR PET SUPPLY SUBDIVISION  
PROPERTY ADDRESS: 17414 TRITON DRIVE  
SCHERTZ, TX 78154  
MAILING ADDRESS: 70 NORTH EAST LOOP 410 SUITE 880  
SAN ANTONIO, TX 78216  
DEED 201598022474

N/F 414 PARTNERSHIP LTD  
PID# 129929  
LAND USE: PARKING  
ZONING: INDUSTRIAL  
TITAN TRI-COUNTY BUSINESS PARK II  
PROPERTY ADDRESS: TRITON PARKWAY (PARKING AREA)  
SCHERTZ, TX 78154  
MAILING ADDRESS: 70 NORTH EAST LOOP 410 SUITE 880  
SAN ANTONIO, TX 78216  
DEED 201999022474

N/F UPADHYAYA INC  
PID# 44522  
LAND USE: HOTEL  
ZONING: GENERAL BUSINESS  
TITAN TRI-COUNTY BUSINESS PARK I  
PROPERTY ADDRESS: 17401 N. I.H. 35  
SCHERTZ, TX 78154  
MAILING ADDRESS: 17401 N. I.H. 35  
SCHERTZ, TX 78154  
1146/0311

N/F BREAKIE HOLDINGS LLC  
PID# 43312  
LAND USE: RESTAURANT  
ZONING: COMMERCIAL  
TACO BELL SUBDIVISION  
PROPERTY ADDRESS: 17397 N. I.H. 35  
SCHERTZ, TX 78154  
MAILING ADDRESS: 1133 AUSTIN HWY  
SAN ANTONIO, TX 78209-4806  
3011/0935

N/F GD BAR FAMILY LTD PRTRNSHP  
PID# 111908  
LAND USE: RETAIL  
ZONING: COMMERCIAL  
GD BAR SUBDIVISION  
PROPERTY ADDRESS: 17331 N. I.H. 35  
SCHERTZ, TX 78154  
MAILING ADDRESS: 224 MARKET AVENUE  
BOERNE, TX 78006  
1755/0389

N/F GD BAR FAMILY LTD PRTRNSHP  
PID# 114942  
LAND USE: RETAIL  
ZONING: COMMERCIAL  
GD BAR SUBDIVISION #2  
PROPERTY ADDRESS: 17323 N. I.H. 35  
SCHERTZ, TX 78154  
MAILING ADDRESS: 224 MARKET AVENUE  
BOERNE, TX 78006  
10199/0258

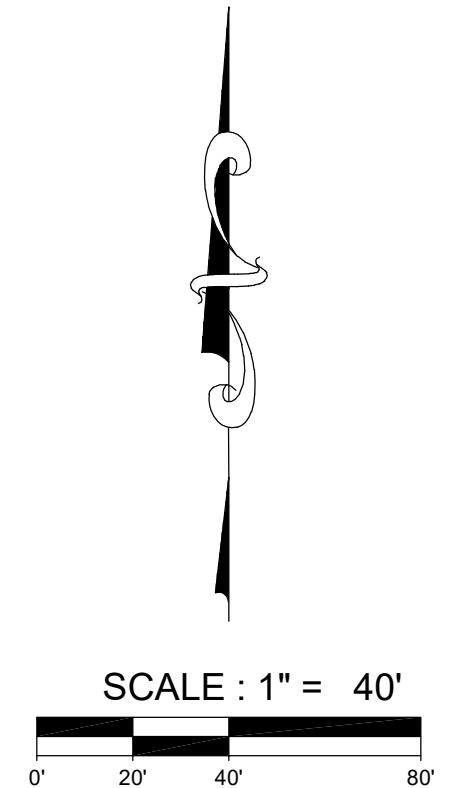
N/F TRI COUNTY 2 LLC  
PID# 130002  
LAND USE: OFFICE-WAREHOUSE  
ZONING: INDUSTRIAL  
TITAN TRI-COUNTY BUSINESS PARK II  
PROPERTY ADDRESS: 5850 CORRIDOR PARKWAY  
SCHERTZ, TX 78154  
MAILING ADDRESS: P O BOX 1563  
5850 CORRIDOR PARKWAY  
AUSTIN, TX 78767  
DEED 2017-020083

CONTACT INFORMATION

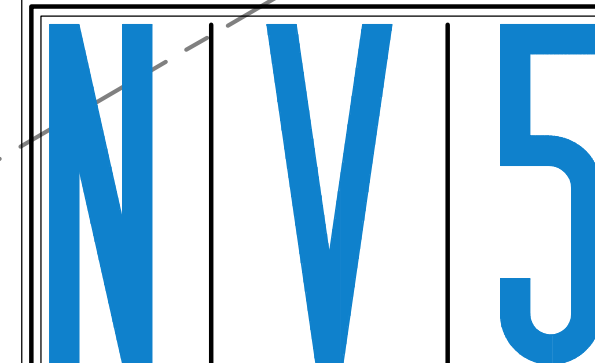
**OWNER:** 414 PARTNERSHIP LTD., 70 NE LOOP 410, SUITE 880, SAN ANTONIO, 78216

**APPLICANT:** BLACK CREEK GROUP/BETSY KENNETT/VICE PRESIDENT, 518 17TH STREET, 17TH FL., DENVER, CO 80202, 303-869-4600

**SURVEYOR:** NV5/BYRON HOWELL/SURVEYOR, 3550 W MARKET ST, SUITE 200, AKRON OH, 44333



SHEET 2 OF 2



ZONING EXHIBIT

PREPARED FOR

**Titan Tri County Business Park II**

DATE OF FIELD SURVEY: AUGUST 13, 2019

NETWORK PROJECT NUMBER: 201903569-001 CAS

**1-(800)-SURVEYS (787-8397)**

TRANSACTION SERVICES

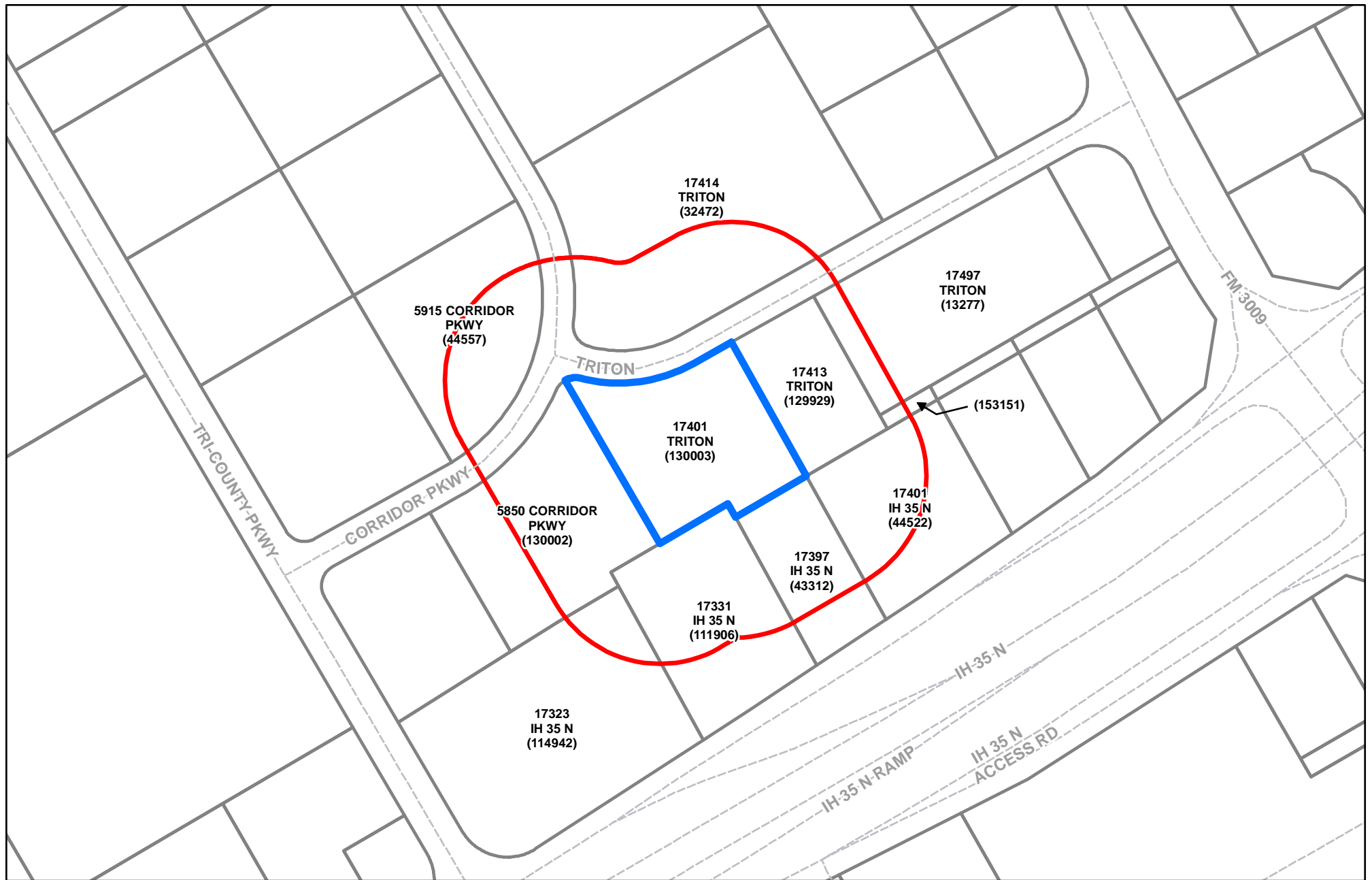
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**City of Schertz**  
17401 TRITON

 200' Notification Buffer

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0 125 250 500 750 Feet

Last Update: November 26, 2019  
City of Schertz, GIS Specialist: Bill Gardner, gis@schertz.com (210) 619-1185  
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Reply Form

I am: in favor of ☒ opposed to ☐ neutral to ☐ the request for **ZC2019-009**

COMMENTS: \_\_\_\_\_

NAME: \_\_\_\_\_

(PLEASE PRINT)

SIGNATURE \_\_\_\_\_

MANAGER,

GD BAR, LLC

STREET ADDRESS: \_\_\_\_\_

17331 IH-35 N, SCHERTZ, TX 78154

DATE: \_\_\_\_\_

1/3/20

1400 Schertz Parkway



Schertz, Texas 78154



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**CITY COUNCIL MEMORANDUM**

**City Council Meeting:** February 4, 2020  
**Department:** Engineering  
**Subject:** Monthly update on major projects in progress/CIP. (B. James/K. Woodlee)

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**Attachments**

February 2020 Major Project Update

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## CITY COUNCIL MEMORANDUM

**City Council Meeting:**

**February 4, 2020**

**Department:**

**City Manager**

**Subject:**

**Update on major projects in progress/CIP, City View, Utility Meter Swap Out, and Civic Rec Software**

### **Background**

This is the monthly update on large capital projects that are in progress or in the planning process. This update is being provided so Council will be up to date on the progress of these large projects. If Council desires more information on any project or on projects not on this list, please reach out to staff and that information will be provided.

### **Drainage Projects:**

1. **East Dietz Creek Desilting:** Final silt removal and stabilization was completed. Final project acceptance was obtained in January of 2020. Project will be removed from future updates.

### **Facilities Projects:**

1. **Fire Station 3:** The Fire Station is occupied and remaining punch list items are due to be complete February 7, 2020.
2. **Civic Center A/V Upgrades:** The A/V system is fully installed. IT is due to change out an internet switch, once done the wireless portion of the system will be in place. This mainly effects the I-Pad interface. Currently Public Affairs are using the system thru the A/V closet.

### **Water Projects:**

1. **Water Meter Change Out:** As of December 31, 2019, Staff had successfully completed installing all meter change outs. Staff continues to work on the new customer portal.
2. **FM 1103 Utility Relocation Project:** D. Guerra continues to work on installing new waterline. The 500 linear foot waterline in front of Walgreens and 7-Eleven near the IH-35 Frontage Road was tied-in. D. Guerra completed the relocation of all water services that are in conflict with the proposed TxDOT improvements. Casing was installed on two existing waterlines crossing FM 1103 in order to be compliant with TxDOT requirements.

Work will continue across FM 1103 on the east side of the road to complete the relocations for both water and wastewater. The project is expected to be completed in late winter of 2020.

### **Engineering Projects:**

1. **2018 Street Preservation and Maintenance/Rehabilitation Project:** Construction on Tri-County Parkway began on January 23, 2020. The contractor has been removing the existing pavement section. Once the removal is complete, the subgrade will be cement treated and compacted. Next the contractor will begin forming for the first concrete pour. Staff is coordinating with Public Affairs to provide project updates via the website and social media. Bids were received for the Northcliffe rehabilitation, the Randolph reconstruction, and the Schertz Parkway overlay on Wednesday, January 22, 2020. We received two bids and Staff is reviewing the submittals and will be making an award recommendation to Council in February. Bids were received on Wednesday, January 29, 2020, for the chip seal/ slurry seal portion of the project. Staff will review the submittals and make an award recommendation to Council in February.
2. **2020 Street Preservation and Maintenance Project:** We have received initial scope and costs from our on call Engineering firms for the design of the various components of the project. During the review of the scopes and fees, Staff identified some areas for cost savings. Staff is working with the on call firms to revise the scopes and costs. Staff anticipates bringing task order contract recommendations to Council in February for approval. As bids are received for the 2018 SPAM project, Staff is using the bid information to revise estimated costs for this project. Once the revisions are complete, we will update our project list and provide a status briefing to Council.
3. **Corbett Elevated Water Storage Tank:** Work continued with installing the interior ladders and platforms within the pedestal. Work continued on the assembly of the steel tank around the pedestal. The coating of the tank is expected to begin in February. The steel tank will be mostly assembled and coated on the ground and then it will be raised into place. The fill line to the tank has been tied-in on Schaefer Road. The waterline on Schaefer Road is expected to be completed in early February. The project is expected to be completed July of 2020.
4. **Woman Hollering Creek Wastewater Interceptor Main and Lift Station:** City Staff is working on the review of the final plans and bid documents. Comments are expected to be issued to CobbFendley in late January. The preliminary plat and final plat documents have been submitted to the Planning Department for review and approval. City Staff and CobbFendley continue to negotiate with property owners to acquire necessary easements for the project. No new easements were acquired this month so the total number of easements acquired remains at 15 out of a total of 21. The project is expected to be advertised for bid in February or March of 2020.
5. **Pedestrian Routes and Bike Lanes Project:** Final plans and project manual were submitted to TxDOT for approval to advertise the project for bids. TxDOT review can take up to three months to complete. After TxDOT environmental approval is obtained, City Staff can proceed with acquiring the remaining ROW necessary for the project on E. Live

Oak Road. The letting date for the project has been pushed back by TxDOT and is currently set at April of 2020, but will likely be pushed back later into 2020.

### **TxDOT Roadway Projects:**

1. **FM 1103 Improvement Project:** No change from January update. Utility relocations continue (including electric, communications, gas, water, and wastewater). Schertz Public Works is working to relocate water and wastewater lines that conflict with the planned roadway and drainage improvements (see FM 1103 Utility Relocation Project update). The target let date for a construction contract is July of 2020.
2. **FM 1518 Improvement Project:** No change from January Update. TxDOT continues acquiring property needed for the expansion project. Approximately half of 140 parcels needed for right of way have been acquired. Design is approximately 30% complete. The first utility coordination meeting was held in November of 2019, and was attended by City of Schertz Engineering and Public Works Staff. Staff is working to determine the scope of necessary utility relocations in the FM 1518 project corridor. The TxDOT project is currently scheduled for letting in September of 2022; construction may begin as early as January of 2023. The \$44.8 million, fully funded project is expected to take approximately three years of construction to complete.
3. **I-35 Operational Improvements Project (FM 2252 to Schwab Road):** No change from January update. Work continues on frontage roads and at VIA park and ride lots. Lane closures and traffic rerouting will occur as necessary. TxDOT and its contractors will keep City Staff informed of detours and closures so that the City can assist in disseminating the information to the public in a timely fashion. The current schedule includes a project completion in December of 2020.
4. **I-35 NEX (I-410 South to FM 1103):** No change from January update. A full description of the project to expand I-35 from I 410 South to FM 1103 can be found by searching keywords "I-35 from I-410" at TxDOT.gov. Schematic exhibits of the proposed improvements are available on that website. Public Works and Engineering staff are participating in utility coordination meetings with TxDOT and its contractor regarding relocations that may need to take place in advance of or in conjunction with the roadway construction. Construction is expected to begin in spring of 2021 and take 4 to 5 years to complete.
5. **I-10 Graytown Road to Guadalupe County Line:** No change from January update. TxDOT's consultant is working on finalizing plans for this section of I-10 by February of 2020, with a goal letting date of June of 2020. The design was able to avoid most City of Schertz utilities, but City Staff is working with TxDOT to identify the areas where utilities will need to be adjusted to accommodate the proposed improvements.



### **Planning and Community Development Projects:**

1. **CityView Permitting and Development Software:** City staff and CityView have agreed on a phased approach for submitting our three modules which will be submitted in the following order Code Enforcement, Planning and Permitting/Inspections. At this time staff and CityView are in the validation process for the Code Enforcement module. Staff has completed data collection and has submitted the Planning module to CityView for configuration. Staff is now focusing on completion of the data collection for the Permitting/Inspections module which is approximately 85% complete. Once all modules are configured the software is tested, we move to end user staff training and then go live. A project completion timeline schedule will be determined once configuration and validation of modules have been completed.

### **Information Technology Projects:**

1. **Civic Rec Scheduling System:** Parks Department is moving forward with data gathering in advance of configuring system. Training will be scheduled once configuration documents are complete and accepted. Project alignment phone call is scheduled with the consultant for February 12, 2020.

**CITY COUNCIL MEMORANDUM**

**City Council Meeting:** February 4, 2020

**Department:** City Secretary

**Subject:** Schertz Historical Preservation Committee Annual Report. (B. James)

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**BACKGROUND**

N/A

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**Attachments**

Annual report

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# Schertz Historical Preservation Committee



## Annual Report

Calendar Year 2019

## Table of Contents

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## APPENDIX

### A. Committee Calendar Year 2020 Objective Statement

## Executive Summary

The Schertz Historical Preservation Committee's (SHPC) Calendar Year (CY) 2019 objectives included the following general topic areas: 1) historic recognition projects 2) advancement of the City's "historic narrative" through publications and public appearances, and, 3) joint organizational initiatives.

The Committee's "Landmark Property" "Heritage Neighborhood" designation program slowed appreciably in 2019 due primarily to prior years designation of thirty Landmark Properties and two Heritage Neighborhood designations. The Committee's nomination of the former Comal Settlement neighborhood (now North Schertz area) for Heritage Neighborhood selection was favorably acted upon by Schertz City Council bringing the number of designated Heritage Neighborhoods to three.

Publication projects have included four quarterly newsletters and six Remembrances Special Edition Articles. The Committee's 2019 "Looking Back" feature appeared in each monthly edition of *Schertz Magazine*. 2019 Sales of the Committee-produced local history books continued throughout the year.

A joint Committee/Schertz, Cibolo, Universal City Independent School District (SCUCISD) Student Art/Essay Contest was successfully completed in the 2018/2019 school year. An appropriate student winner recognition ceremony was held at the December 3<sup>rd</sup>, 2019 City Council meeting. The Committee participated with historic educational exhibits at the Schertz City Volunteer Open House event. Sister historical society contacts continued during the year with the Riedisheim, France Historical Society. The Committee has maintained contact with the Schertz City Council Main Street Subcommittee in its planning for restoration/improvements for the Main Street area.

The City Council's resolution of the Committee's artifacts/property disposition issues via a December 2018 Council resolution provided significant relief for a long-standing inventory/storage problem faced by the Committee. All previously owned property/artifacts/photographs, etc. have been transferred to the custody of the Cibolo Valley Community Museum Association.

The Committee has accomplished its objectives for calendar year 2019 and looks forward to continuing the progress into 2020.

## Membership

The Committee is authorized fourteen members. Committee strength varied between twelve and fourteen and rests at fourteen at the close of 2019. The membership quality remains high and enthusiasm is ever present among members. The Clemens High School History Club has continued participation as an associate member group under the leadership of Clemens History Club School Advisor Mark Anthony Thornton. Brian James, Schertz Executive Director participated in all committee meetings and offered excellent counsel and advice throughout the year. Officers for CY 2019 included: Chairperson–Elizabeth Strong and Vice Chairman–Dean Weirtz.

## Resource Management and Control

This inventory of Committee resources (photos, furniture, artifacts, documents) was transferred to other entities during 2019 per authorization given by City Council Resolution 18-R-151, dated December 11, 2019.

## Committee Goals and Objectives 2019

Appendix A of the Committee’s CY 2018 Annual Report set forth goals and objectives for the Committee to pursue in CY 2019. The goals and the results achieved are set forth below:

### Goal #1 – Historic Recognition Projects

*Pursue identification, research and designation of potentially eligible Landmark and Heritage Neighborhood properties within the City and its ETJ.* **RESULT:** The Committee had only one nomination carryover submission for historic property designation during the year. The submission was for designation of the former Comal Settlement area (now North Schertz territory) as a “Heritage Neighborhood”. The justification for such a designation was particularly strong. The City Council acted favorably on the nomination.

### Goal #2 – Historic Publication Projects

*Continue research and publication of quarterly Remembrances Newsletters, Remembrances Special Edition Articles.* **RESULT:** Four newsletters and six Remembrances Special Edition Articles were published. Sales of the Committee published local history books continued throughout the year. Twelve installments of “Looking Back” features were published in *Schertz Magazine* and another installment of twelve issues for 2020 were submitted for publication. The Committee has begun exploring the possibility of beginning pod cast activities in the year 2020.

### Goal #3 – Joint Committee/Student/Community Outreach Initiatives

*Continue development of joint outreach initiatives involving youth/student and community organizations.* **RESULT:** A School District/Committee sponsored student history art/essay contest was judged by Committee members and School District representatives. The contest winner's award ceremony was held at City Council's December 3<sup>rd</sup>. 2019 meeting. The Committee showed historic exhibits at the City of Schertz Volunteer Open House event. The Committee offered recommendations to the City Council Main Street Project Committee. There were recurring consultations between Committee representatives and representatives of the Cibolo Valley Community Museum Association with regards to the latter organization's efforts to produce a Cibolo Valley Museum venue and a mini railroad static exhibit feature at 1052 FM 78. The Committee continued its contacts with our sister historical society in Riedisheim, France.

## Fiscal Matters

The Committee's budget cycle is the same as the City of Schertz (October 1<sup>st</sup> to September 30<sup>th</sup>). The only revenue generator is derived from book sales. Budget expenses and revenues for Calendar year 2019 were as follows:

### **Annual as of December 31, 2020**

<u>ALLOCATED</u>	<u>EXPENSES</u>	<u>REVENUE</u>
\$11,750.00	\$1,006.00	\$836.62 (Book sales)

### **FY 2019-2020 - Quarterly as of December 31, 2020**

\$11,750.00	\$169.00	\$23.12
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## APPENDIX A

### Schertz Historical Preservation Committee Calendar Year 2020 Objectives

#### Recognition Projects

#1 Pursue identification research and designation of potentially eligible “Landmark” and Heritage Neighborhood” properties within the City and its ETJ

#### Publication Projects

#1 Continue research and publication of quarterly Committee REMEMBRANCES Newsletters and REMEMBRANCES Special Edition articles

#2 Publish the Calendar Year 2020 Annual Report

#### Outreach Initiatives

#1 Continue development of the youth/student involvement initiatives (Essay & Art Contest)

#2 Assist the Cibolo Valley Community Museum Association with projects designed to promote area historic preservation/education/restoration projects

#3 Collaborate with Schertz City Council Subcommittee on the Main Street Project

#4 Participate in promotional events such as the Schertz Volunteer Open House, etc.



**CITY COUNCIL MEMORANDUM**

**City Council Meeting:** February 4, 2020  
**Department:** Planning & Community Development  
**Subject:** What's Developing in Schertz Webpage Update (B. James / L. Wood / E.Delgado)

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**Attachments**

What's Developing in Schertz Webpage- Written Update

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## CITY COUNCIL MEMORANDUM

**City Council Meeting:**

**February 4, 2020**

**Department:**

**Planning & Community Development-  
Planning Division**

**Written update on “What’s Developing in  
Schertz” webpage.**

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### BACKGROUND

On December 14, 2017 the webpage “What’s Developing in Schertz” went live. To date the site has had more than 17,000 views.

“What’s Developing in Schertz” was designed as a means of public outreach as a way to communicate to the residents, developers and surrounding communities the new commercial developments within the City of Schertz. Essentially, the webpage was designed so if the public is driving by a site under construction, they can open the webpage and learn more about what is being built around them. Since its creation by Planning & Community Development and GIS in 2017 the webpage has included numerous commercial projects and now also highlights residential developments while the public infrastructure improvements are being completed. The Planning Division completes weekly updates on the site to ensure the residents have the most up to date information. As soon as a new commercial permit is issued staff starts the process of adding the project to the webpage.

As with most software and online tools, over time new versions are released. Recently ESRI, the maker of the online tool staff utilizes to create “What’s Developing in Schertz” released a new version of ESRI Story Maps. In the beginning of January Planning & Community Development and GIS started the transition to the new version of our frequented webpage. On January 24, 2020 Planning & Community Development and GIS launched the updated “What’s Developing in Schertz” to the City’s website. The new and improved version is more user friendly for both the residents and staff, is more modern with a more attractive appearance, and displays the new developments in a more useful way. Staff feels that the new site will attract even more views than the previous outdated version. The new version still contains the same content (project location, description, and full site plan) but the information is presented in a more appealing display.

Based on statistics provided by GIS using the ESRI Story Map tracking information in 2017 (site launched in December) there were an average of 17 views per day. In 2018 there was an average of more than 18 views per day. This increased again in 2019 with an average of more than 25 views per day. So far in 2020 there has been more than 640 views for an average of more than 26 views per day. Staff will continue to update and promote “What’s Developing in Schertz” as a great outreach tool to keep our residents informed of the construction happening in their areas. Staff encourages each of you to view the new look of our webpage which can be seen from the Development Resources page from the City’s website. If there are any questions on the webpage or if you have ideas / updates to the webpage that you would like to see, please contact Emily Delgado, Senior Planner at [edelgado@schertz.com](mailto:edelgado@schertz.com) or 210.619.1784.